

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, October 30, 2018

The Jefferson County Highway Committee met on Tuesday, October 30, 2018, at 8:30 A.M. for a meeting at the Concord Satellite Shop.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Donald Reese; Michael Wineke; Lloyd Zastrow; John Kannard; Dick Schultz

Members absent: None

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
J. Blair Ward, Corporation Counsel

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the September 25, 2018 Highway meeting, having been distributed in advance, it was moved by Mr. Wineke and seconded by Mr. Zastrow to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Wineke, Zastrow, Schultz, Kannard

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- Lloyd Zastrow – Concerns regarding CTH “P” drainage. Agenda item for the November meeting.

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH "P" (CTH E – CTH F) – 4.00 miles

Project Type: Reconstruction (2017/2018)

Progress: Project is complete

- CTH "Y" (Johnson Creek – STH 26)

Project Type: Culverts/Drainage, Pulverize and Resurface

Progress: Project is complete

- CTH "CW" (CTH SC – Waukesha County)

Project Type: Pulverize and Resurface

Progress: Project is complete

- Korth Lane (CTH S – Termini)

Project Type: Construction, Pulverizing, Resurface

Progress: Project is complete

- Concord/Lake Mills Satellite Shops

Project Type: Grading and Paving Work

Progress: Projects are complete – May have a few clean-up items next spring

- **Winter Maintenance**

- **General Maintenance**

Crews are beginning to add winter maintenance equipment to some of the fleet

Crews are mowing a second cut on state and county highways as needed

- **Office/Shop Staff**

OLD BUSINESS

None

NEW BUSINESS

9a. Discussion and possible action on purchasing salt brine blending equipment and storage tanks

Commissioner Kern updated the Committee regarding Jefferson County being a pilot county for the State of Wisconsin for brine usage on I-94 and STH 26 roadways. He stated there would be a need for more brine/blending systems and storage to do this. He stated that WisDOT has agreed to pay for the upgrade of the brine mixing equipment and storage at the three Highway Department sites. Jefferson County will be fully reimbursed for all costs totaling \$138,400.00. There would be an 8-10 year lease. The County would pay costs up front, and the State would reimburse us. This item would need to be forwarded by resolution to County Board.

It was moved by Mr. Schultz and seconded by Mr. Kannard to purchase and forward to County Board by resolution, the liquid salt brine blending equipment and storage additions for the three respective shops for \$138,400.00.

Carried by the following roll call:

AYES: Reese, Wineke, Zastrow, Kannard, Schultz

NOES: None

ABSENT: None

ABSTAIN: None

9b. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	10/01/18	\$ 72,428.83
BILLS:	10/08/18	\$ 205,683.53
BILLS:	10/15/18	\$ 103,495.57
BILLS:	10/23/18	\$ 103,204.81
COMMITTEE:	SEP	\$ 349.12
P CARD:	OCT-GENERAL	\$ 867.63
TOTALS:		\$ 486,029.49

It was moved by Mr. Kannard and seconded by Mr. Wineke that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Reese, Wineke, Zastrow, Kannard, Schultz
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Schultz and seconded by Mr. Reese to adjourn at 9:20 a.m.

Carried by the following roll call:

- AYES: Reese, Wineke, Zastrow, Kannard, Schultz
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Tuesday, November 27, 2018, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
