

# Historic Sites Preservation Council

Jefferson County UW Extension  
Rooms 7-8  
864 Collins Road  
Jefferson WI, 53549

Wednesday, February 7, 2018  
9:00 a.m.

## Council Members

Ed Morse, Chair; Matt Foelker, Vice Chair; Robert Birmingham, Secretary; Steve Nass; Steve M  
Mode

## Agenda

- 1. Call to order**  
Morse called the meeting to order at 9:10am
- 2. Roll call**  
Present: Morse, Foelker, Birmingham, Nass  
Absent: Mode  
Others Present: Nimm, Katie Otto, Robin Untz, Wayne Kroll, Steve Grabow
- 3. Certification of compliance with open meetings law**  
Meeting was posted and noticed according to law.
- 4. Review of Agenda**  
Nass/Birmingham motion to approve the agenda. 4/0.
- 5. Public Comment** (*Members of the public who wish to address the Council must register their request at this time*)  
No public comment.
- 6. Approval of minutes from the December 6, 2017 meeting**  
Nass/Foelker motion to approve the minutes. 4/0.
- 7. Communications**  
None.
- 8. Work plan: discussion and development of mission and goals**  
Nass introduced Steve Grabow. Grabow led the group through the work plan development.  
A draft work plan is attached.
- 9. Next meeting; February date and location**  
Next meeting to be scheduled in April/May depending on schedules.
- 10. Potential agenda items for Council's next meeting**  
Report/Draft Work plan review

**11. Adjourn**

Nass/Birmingham motion to adjourn at 11:58am. 4/0

Respectfully submitted,

*Mary S. Nimm, Program Assistant Parks*