

Jefferson County
Historic Sites Preservation Council Minutes

August 8, 2018

Council Members: Morse, Ed (Chair) Mode, Steve (Vice Chair)
 Schultz, Dick (Secretary) Birmingham, Robert
 Payne, Laura

1. **Call to order** – Ed Morse Called the Meeting to order at 8:32a.m.
2. **Roll call (establish a quorum)** - Council members present: Ed Morse, Dick Schultz, Steve Mode, and Laura Payne (@ 8:34am). Council members absent: Bob Birmingham. Staff present: Mary Nimm (Program Assistant, Parks), Kevin Wiesmann (Field Supervisor, Parks), Mark Watkins (Director, Land & Water), Nichol Tesh (Jefferson County Medical Examiner). Members of the public present: Robin Untz, Kattie Otto (Lake Mills Main Street & Jefferson County Tourism)
3. **Certification of compliance with open meetings law** – Mary Nimm certified compliance with the Open Meetings Law.
4. **Review of agenda** – the agenda was approved as written.
5. **Public comment** (*Members of the public who wish to address the Council must register their request at this time*) – there was no public comment
6. **Approval of minutes for June 13, 2018** – A motion was made by Mode/Schultz to approve the June 13, 2018 minutes. The motion passed 3-0.
7. **Communications** - None
8. **Discussion of specific goals and priorities of the Council**
Ed Morse noted these items as goals and priorities of the Council: Potter’s Field, identifying County Landmarks and the creation of a website. No action taken.
9. **Discussion of outreach to local historical societies** - Morse noted that he had attended the Johnson Creek Historical meeting and made a recommendation that the council member’s attend other historical society meetings. No action taken.
10. **Discussion of the Council’s landmark sites program** - Discussed above under item 8. The Council will build a criteria list and then build landmark list. No action taken.
11. **Discussion and possible action on proposal for addition to Potters Field** - Nichol Tesh, Medical Examiner stated that the indigent (unclaimed persons) are the responsibility of the medical examiner and there is a need for a burial/storage site. She stated that research is being done to find out how many can be kept on a particular site at one time. Kevin Wiesmann stated that there are obvious depressions on the Potter’s Field Site, but archeology work will need to be done. A Schultz/Mode recommendation was made to support the effort to place a crypt on the Potter’s Field site for indigent remains and to forward the recommendation onto the Parks Committee at their September

meeting. The recommendation passed 4-0.

12. **Next meeting;** October date and location - 10/10/2018 @ 8:30am

13. **Potential agenda items for Council's next meeting** - Short term goals, Potters Field

14. **Adjourn to Potters Field for inspection and further discussion** – A motion was made by Payne/Mode to adjourn at 9:52a.m. Motion passed 4/0.

Minutes prepared by:

Mary Nimm
Program Assistant
Parks