

Jefferson County
Historic Sites Preservation Council Minutes

October 10, 2018

Council Members: Morse, Ed (Chair) Mode, Steve (Vice Chair)
 Schultz, Dick (Secretary) Birmingham, Robert
 Payne, Laura

1. **Call to order** – Ed Morse called the meeting to order at 8:33am
2. **Roll call** – Council members present: Ed Morse, Robert Birmingham, Dick Schultz, Laura Payne, Steve Mode. Staff Present: Mary Nimm (Program Assistant, Parks), Nichol Tesh (Jefferson County Medical Examiner), Mark Watkins (Director, Land & Water), Tammie Jaeger (Administrative Assistant-Conf., Administration). Members of the public present: Cindy Arbiture (President, Concord Historical Society) @ 9:08 am
3. **Certification of compliance with open meetings law** - Mary Nimm certified compliance with the Open Meetings Law.
4. **Review of agenda** - Agenda approved as written.
5. **Public comment** (Members of the public who wish to address the Council must register their request at this time) – There was no public comment.
6. **Approval of minutes from the August 8, 2018 meeting** - A motion was made by Mode/Schultz to approve the August 8, 2018 minutes. The motion passed 5/0
7. **Communications**
Ed Morse – informed the committee that there is a conference on 10/26 in Elkhart Lake
Steve Mode – noted that he had spoken to Merilee Lee at the Fort Atkinson Hoard Museum and there is a Civil War Event this Saturday
8. **Discussion of specific goals and priorities of the Council**
Ed Morse listed the specific goals of the Council as Potter’s Field, Landmarks and a Webpage.
Steve Mode and Laura Payne will work on web layout and design.
9. **Discussion of outreach to local historical societies**
Ed Morse noted that members of the council have met with the Hoard Historical Society & Aztalan Historical Society
10. **Discussion of the Council’s landmark sites program**
Ed Morse discussed the County Ordinance as it relates to possible checklist/criteria for selecting/designating a landmark as a historic landmark site.
11. **Discussion on proposal for addition to Potters Field**
Nicholl Tesh stated that the crypt for Potters Field has been approved by the Historic Sites Council, Parks Committee, and Building & Grounds. Bob Birmingham will voluntarily perform an archeologist survey prior to installation of the footings and crypt. Next steps include approval in the 2019 budget by the County

Board and an application to the State Historical Society for placement of the vault and possible future indigent homicide victim(s). No action taken.

12. **Next meeting:** December date and location – 12/12 @ 8:30 am

13. **Potential agenda items for Council's next meeting**

14. **Adjourn** - A motion was made by Payne/Mode to adjourn at 9:52a.m. Motion passed 4/0.

Minutes prepared by:

Mary Nimm
Program Assistant
Parks