

Jefferson County
Historic Sites Preservation Council Minutes

December 12, 2018

Council Members: Morse, Ed (Chair) Mode, Steve (Vice Chair)
 Schultz, Dick (Secretary) Birmingham, Robert
 Payne, Laura

1. **Call to order** – Ed Morse called the meeting to order at 8:35am
2. **Roll call** – Council members present: Ed Morse, Robert Birmingham, Steve Mode.
Council members absent: Laura Payne, Dick Schultz.
Staff Present: Mary Nimm (Program Assistant, Parks), Nichol Tesh (Jefferson County Medical Examiner).
Members of the public present: Tim Brown (Village of Johnson Creek Historical Society)
3. **Certification of compliance with open meetings law** - Mary Nimm certified compliance with the Open Meetings Law.
4. **Review of agenda** - Agenda approved as written.
5. **Public comment** (Members of the public who wish to address the Council must register their request at this time) – There was no public comment.
6. **Approval of minutes from the October 10, 2018 meeting** - A motion was made by Mode/Birmingham to approve the October 10, 2018 minutes. The motion passed 3/0
7. **Communications**
Ed Morse – presented article in Milwaukee newspaper on what a homeowner can do to research the history of their home
Ed Morse – presented newspaper article on three districts in Lake Mills seeking designation for consideration on the National Registry for Historic designation
Ed Morse – presented Schweiger Industries plant #3 is seeking designation
8. **Discussion of specific goals and priorities of the Council**
Steve Mode noted the web layout and design will be kept simple. JCHSPC – mission statement, member bio's, about us, historic registries (national, state, local), map (click on button for explanation of a historic site/building), include directions on how to apply for local/state/national designation, county criteria and an application as well as a list of local sites, Jefferson County Historic Societies/attractions header and links, documents heading with categorical sub-headers (documents of interest)
9. **Discussion of outreach to local historical societies**
Steve Mode visited the Hoard Museum and its members.
10. **Discussion of the Council's landmark sites program**
Ed Morse noted that the council needs to talk about priorities as well as what to "give" to already and newly designated sites.
Steve Mode requested Haumersons Pond and the John Christopher Bienfang cabin designations.

Bob Birmingham requested the (Joan) Hyer cabin designation.
Application for designation will be designed and ready for review at the February meeting.
Nimm will speak with administration and finance about budget for recognition plaques and certificates.
No action taken.

11. Discussion on proposal for addition to Potters Field

Ed Morse introduced a map of the proposed layout for the medical college noting the location of Potters Field. Other burials are possibly located within the entire development. Property ownership will transfer to the developers. Morse indicated that the Council should leverage the opportunity to recognize Potters Field more than it currently is.

Bob Birmingham noted that the state historical society burial sites preservation will be involved in the pre-development process and prior to any construction, an archeological survey will be ordered.

Nicholl Tesh noted the application for request for disturb (for the crypt placement) has been received by the compliance assistant on 10/25/18. Request may take up to 90 days, and there is hope to receive approval notice by the February meeting. Tesh requested Potters Field highlighted on the website (before, current, after).

No action taken.

12. Next meeting: February date and location – 2/13 @ 8:30 am

13. Potential agenda items for Council's next meeting

Website Draft
Application Draft
Certificate/Plaque Design Options
Historic Sites list(s)

14. Adjourn - A motion was made by Mode/Birmingham to adjourn at 9:52a.m. Motion passed 4/0.

Minutes prepared by:

Mary Nimm
Program Assistant
Parks