

## HUMAN RESOURCES COMMITTEE MEETING MINUTES

April 10, 2018 @ 6:00 p.m.

Jefferson County Courthouse, Room 112

1. Call to Order: Meeting called to order by Human Resources Committee Vice Chair, Jim Mode, at 6:00 p.m.
2. Roll Call: Present: Greg David; Jim Mode, Vice Chair; and Lloyd Zastrow, Secretary. **Quorum established.**  
Excused: Jim Braughler, Chair and Michael Wineke. Others present: Paul Milbrath, Sheriff; Blair Ward, Corporation Counsel; and Benjamin Wehmeier, County Administrator.
3. Certification of compliance with the Open Meetings Law: Confirmed by B. Wehmeier, County Administrator.
4. Review of Agenda: No changes.
5. Public Comment: None
6. Approval of March 13, 2018, Human Resources Committee Minutes. **Motion by G. David, second by L. Zastrow, to approve the Human Resources Committee March 13, 2018 minutes as presented. Motion carried 3:0.**
7. Communications: None
8. **Motion by L. Zastrow, second by G. David, to convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b), consideration of employee discipline. Zastrow, Aye; David, Aye; Mode, Aye. Moved into closed session at 6:04pm.**

*Note: The Human Resources Committee serves as the Civil Service Grievance Committee for employee discipline issues. Also present in closed session: P. Milbrath, B. Ward and B. Wehmeier.*

9. **Motion by G. David, second by L. Zastrow, to reconvene into open session. . Zastrow, Aye; David, Aye; Mode, Aye. Moved into open session at 6:14pm.**
  - a. Employee Discipline. **Motion by G. David, second by L. Zastrow, to support the Sheriff's recommendation of disciplinary action. Motion carried 3:0.**
10. Set next meeting date and agenda items: Tentatively scheduled Tuesday, May 15, 2018 at 8:30 a.m.
11. Adjournment **Motion by L. Zastrow, second by G. David, to adjourn. Motion Carried 3:0. Meeting adjourned at 6:17 p.m.**