



Jefferson County Economic Development Consortium **BOARD MINUTES**

March 22, 2018

Meeting called to order at 8:30 a.m.

Board members present: John David-City of Watertown, Steve Wilke – City of Lake Mills, Hanson – City of Waterloo, David Carlson – City of Whitewater, Andrew Wescott-Barten – Village of Cambridge, Kyle Ellefson – Village of Johnson Creek, Jim Mode – County Supervisor, Amy Rinard – County Supervisor, Augie Tietz – County Supervisor

Absent: Matt Trebatoski – City of Fort Atkinson, Tim Freitag – City of Jefferson

Others Present: Jason Scott, Lavern Goergson, Victoria Pratt-JCEDC Executive Director, Julie Olver – JCEDC Marketing Manager, RoxAnne Witte-JCEDC Program Specialist

Roll Call – Quorum Established

Certification of compliance with Open Meeting Law Requirements

Staff certified compliance for the agenda dated March 22, 2018.

Approval of Agenda

Mode/Tietz moved to approve agenda dated March 22, 2018.

Minutes

Rinard/Mode moved to approve January 25, 2018 minutes printed. Motion Carried.

Public Comments

None

JCEDC Reports

1. Review of Financials –

- a. Hanson/Wilke moved to approve the January 31, 2018 Finance Report as presented. Motion Carried.

General Orders

1. Directors Report –

- a. Pipeline Update – V Pratt distributed an updated Opportunity Pipeline Report and gave a brief highlight on recruitment/retention/expansion projects that have been active in the past 30 days.
- b. Activities Update –
Pratt updated the board on the presentations/meetings she has attended in both Dodge and Jefferson counties, status on the new web site, gathering of permit data for 2017 for both counties, working with Madison College on a listening session on training needs of local employers, finalizing the product improvement survey that will be sent out to all communities to gather information regarding the communities current capacity as it relates to the attraction/expansion of businesses and the processes involved, finalizing Labor Availability Analysis roll out presentation for May 23, 2018, and an update on the working committees that will be created as a result of the Jefferson County Strategic Plan.
- c. Economic Opportunity Zone Press Release – Copy of the press release received was distributed the board. Communities included in the award in Dodge County are – Beaver Dam, in Jefferson County – Watertown and Jefferson and in Walworth County – Whitewater. Staff will continue to update the board on this program and more information is received.
- d. Jefferson County Revolving Loan Fund –Hanson/Rinard moved to add Kyle Haug, Vice President of Huntington National Bank and Glen Roberts, owner Glens Market & Catering to the Jefferson County Revolving Loan Fund Committee. Motion Carried.

2. Adoption of Resolution 2018-01

Hanson/Carson moved to approve adoption of Resolution 2018-01 Jefferson County Economic Development Consortium recognizes May 7-12, 2018 as National Economic Development Week. Motion Carried.

New Business

1. **Future Agenda Items - Election of JCEDC Officers will be held at the June board of directors meeting.**

2. **Upcoming Meetings/Seminars –**

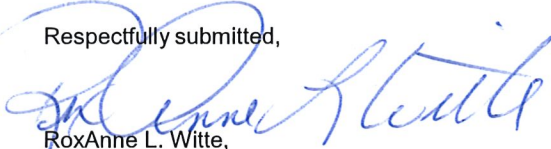
a. Hoof Health & BPI Welcome as New Business Event – April 11, 2018, 10:00 am. Comfort Suites, Johnson Creek.

Adjournment

There being no further business for consideration, motion by Carson/Mode to adjourn. Motion carried

Meeting adjourned at 9:35 a.m.

Respectfully submitted,



RoxAnne L. Witte,
Recording Secretary