



Approved 6-13-2018

Jefferson County Economic Development Consortium BOARD MINUTES

April 26, 2018

Meeting called to order at 8:40 a.m.

Board members present: John David-City of Watertown, Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Hanson – City of Waterloo, David Carlson – City of Whitewater, Kyle Ellefson – Village of Johnson Creek, Jim Mode – County Supervisor, Amy Rinard – County Supervisor

Absent: Tim Freitag – City of Jefferson, Andrew Wescott-Barten – Village of Cambridge

Others Present: Jason Scott- WEDC, Paul Jadin- MadRep, Victoria Pratt-JCEDC Executive Director, Julie Olver – JCEDC Marketing Manager, RoxAnne Witte-JCEDC Program Specialist

Roll Call – Quorum Established

Certification of compliance with Open Meeting Law Requirements

Staff certified compliance for the agenda dated April 26, 2018.

Approval of Agenda

Carlson/Ellefson moved to approve agenda dated April 26, 2018.

Minutes

Carlson/Ellefson moved to approve March 22, 2018 minutes printed. Motion Carried.

Public Comments

None

JCEDC Reports

1. Review of Financials –

Trebatoski/Wilke moved to approve the March 31, 2018 Finance Report as presented. Motion Carried.

General Orders

1. Directors Report –

a. Pipeline Update – Pratt distributed an updated Opportunity Pipeline Report and gave brief highlights on recruitment/retention/expansion projects that have been active in the past 30 days.

b. Activities Update –

- Pratt updated the board on the presentations/meetings she has attended in both Dodge and Jefferson counties, status on the new web site, Hoof Health Celebration, Madison College listening session scheduled for May 17, 2018, and presentation that she will be giving to Dodge County on what we have learned in year one and how we move forward from here.
- Pratt distributed the 2017 Jefferson/Dodge County Permit Data Report and gave a brief overview.
- JCEDC Annual Report – Pratt gave the board an overview of the report she will be presenting to the Jefferson County Board of Supervisors on May 8, 2018; final report will be available on the web site following presentation.
- Labor Available Analysis – Executive Summary was distributed to the board. Full reports will be presented by The Docking Institute on May 23, 2018 in both Dodge and Jefferson counties.
- Programs & Services offered by JCEDC - As the county moves toward priority based budgeting all departments were asked to create a list of their program and services. Discussion was held on the current list of programs and services offered by JCEDC.

2. Jefferson County Revolving Loan Fund (RLF) – Discussion was held on whether to amend the guidelines to include language that articulates fines/fees for borrowers who do not create the necessary number of , or meet the low-

moderate income job creation criteria Motion by Trebatoski/Wilke to table a decision to amend the current Jefferson County Revolving Loan Fund Guidelines and to place on the June JCEDC meeting board agenda for possible further action. Motion carried.

New Business

1. General Discussion on Locally Controlled Incentives -

Discussion regarding TID's and the difficulties facing some communities. Further investigation will be done on to determine the possibility of holding a one day event for the joint review boards in Jefferson County to update them on the current rules and regulations and how these may impact future business attraction to Jefferson and Dodge counties.

2. Future Agenda Items - Election of JCEDC Officers will be held at the June board of directors meeting.

3. Upcoming Meetings/Seminars –

- a. Labor Availability Analysis Presentation by The Docking Institute, May 23, 2018. Dodge County – 9:30 – 11:00 am, Juneau Community Center, 500 Lincoln Drive, Juneau, WI
- b. Labor Availability Analysis Presentation by The Docking Institute, May 23, 2018. Jefferson County – 1:30 – 3:00 pm, Jefferson Area Business Center, 222 South Wisconsin Drive, Jefferson, WI
- c. Joint Board of Directors with JCEDC and THRIVE – Wednesday, June 13, 2018, 8:30 am. 864 Collins Rd, Rm 8, Jefferson, WI

Adjournment

There being no further business for consideration, motion by Wilke/Trebatoski to adjourn. Motion carried

Meeting adjourned at 9:45 a.m.



RoxAnne L. Witte,
Recording Secretary

DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.