



Approved 7-26-2018



**Jefferson County Economic Development Consortium
& THRIVE
BOARD MINUTES**

June 13, 2018

Meeting called to order at 8:30 a.m. by JCEDC Vice President Matt Trebatoski.

JCEDC Board members present: Matt Trebatoski – City of Fort Atkinson, David Carlson – City of Whitewater, Kyle Ellefson – Village of Johnson Creek, Jim Mode – County Supervisor, Amy Rinard – County Supervisor, and Dick Jones – County Supervisor

Absent: John David – City of Watertown, Tim Freitag – City of Jefferson, Steve Wilke – City of Lake Mills, Mo Hansen – City of Waterloo, Andrew Wescott Barton – Village of Cambridge

Thrive Board members present: Matt Mauthe, Jim Balco, Paul Huebner, James Mielke, Jim Nelson, and Steve Winegeart

Others Present: Jason Scott- WEDC, Jeff Schneider-We Energies, Jim Grabowska, We Energies, Ben Wehmeier-County Administrator, Victoria Pratt-JCEDC Executive Director/GHDP President, Julie Olver –Marketing Manager, RoxAnne Witte-Program Specialist

Roll Call – Quorum Established

Certification of compliance with Open Meeting Law Requirements

Staff certified compliance for the agenda dated June 13, 2018.

Approval of Agenda

Carlson/Mode moved to address items pertaining to JCEDC first and then proceed with items pertaining to THRIVE. Motion Carried.

JCEDC Minutes

Mode/Carlson moved to approve April 26, 2018 minutes printed. Motion Carried.

Public Comments

None

JCEDC Reports

1. Review of Financials –

Rinard/Mode moved to approve the May 31, 2018 Finance Report as presented. Motion Carried.

2. Home Buyer Program Update –

- HOME Consortium Down Payment Assistance Grant - contract with the HOME Consortium to provide homebuyer counseling for residents of Jefferson County has been approved with the requirement that the office become HUD Certified by 12/31/2020. JCEDC will receive \$650.00 for each homeowner that is counseled and purchases a home.
- Down Payment Plus Grant– The Federal Home Loan Bank of Chicago has changed the way they are reimbursing counselors. To remain competitive in the market the counseling fee for the Down Payment Plus Grant has been lowered from \$700.00 to \$100.00 per closing.
- HBC Services, Inc. the former nonprofit agency that did the counseling for the HOME Consortium in Jefferson County has given JCEDC \$50,000 to be used to continue the program for residents of Jefferson County.

JCEDC Annual Meeting

1. Election of Officers -

- Motion by Mode/Rinard to nominate John David as chairperson. There being no other nominations motion by Mode/Rinard to close nominations and cast unanimous ballot for John David as chairperson. Motion carried.
- Motion by Mode/Rinard to nominate Matt Trebatoski as vice chairperson. There being no other nominations motion

by Mode/Rinard to close nominations and cast a unanimous vote for Matt Trebatoski as vice chairperson. Motion carried.

- Motion by Mode/Rinard to nominate Steve Wilke as secretary/treasurer. There being no other nominations motion by Mode/Rinard to close nominations and cast a unanimous vote for Steve Wilke as secretary/treasurer. Motion carried.

<u>Terms of Office</u> <u>Name</u>	<u>Community Representing</u>	<u>Term Expires</u>
Steve Wilke	City of Lake Mills	May 2019
Jim Mode	County Supervisor	May 2019
Matt Trebatoski	City Fort Atkinson	May 2019
Dave Carlson	City of Whitewater	May 2019
John David	City of Watertown	May 2020
Amy Rinard	County Supervisor	May 2020
Mo Hansen	City of Waterloo	May 2020
Andrew Wescott-Barton	Village of Cambridge	May 2020
Tim Freitag	City of Jefferson County	May 2021
Dick Schultz Jones	County Supervisor	May 2021
Kyle Ellefson	Village of Johnson Creek	May 2021

2. RLF Update

Pratt distributed a summary of the program changes to the CDBG-RLF that are being proposed by the state of Wisconsin. Staff will continue to update the board as more information regarding these changes is released.

Meeting turned over to Matt Mauthe at 8:54 am to conduct balance of meeting.

THRIVE Minutes -

Winegart/Falco moved to approve April 11, 2018 minutes printed. Motion Carried.

Review of Financials –

June 6, 2018 Accounts Receivable/Accounts Payable Report was distributed to the board. No action taken.

Presidents Report-

Pratt gave a presentation on progress to date on the actions of staff against the goals of 2017-2021 Strategic Plan for the period of 9/1/2016 – 5/31/2018.

Upcoming Meetings/Seminars –

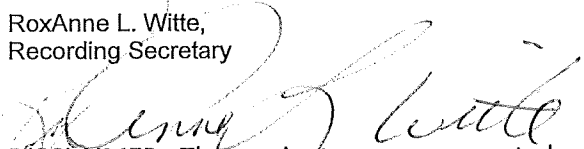
- JCEDC Board of Directors Meeting – July 26, 2018, 8:30 am, 864 Collins Rd, Jefferson, WI
- THRIVE Board of Directors Meeting – August 3, 2018, Marquardt Village, Watertown, WI
- THRIVE Annual Meeting – October 10, 2018, Watertown, WI

Adjournment -

There being no further business for consideration, motion by Mode/Jones/Nelson/Huebner to adjourn. Motion carried
Meeting adjourned at 10:10 a.m.

Respectfully submitted,

RoxAnne L. Witte,
Recording Secretary


DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.