

## **LAW ENFORCEMENT/EMERGENCY MANAGMENT COMMITTEE MINUTES**

**DATE:** February 23, 2018

**Call to Order:** Meeting called to order by Kirk Lund at 8:30 a.m.

**Roll Call:** Members of the committee present were: Kirk Lund, Michael Wineke, Dick Schultz

Others present were: Sheriff Milbrath, Chief Deputy Parker, County Administrator Ben Wehmeier

Absent: Dwayne Morris, Ed Morse

**Certification of Compliance with open meetings law:** County Administrator Ben Wehmeier assured compliance.

**Approval of the agenda:** The agenda was approved as presented.

**Public Comment:** None

**Approval of the January 26, 2018 meeting minutes:** A motion was made by Michael Wineke, and seconded by Dick Schultz that the January 26, 2018 minutes be approved as printed. Motion carried.

**Communications:** None.

### **Grants - Update of ongoing or new grants:**

- Applying for a \$1500 grant through Enbridge that will be used to purchase the last generator needed.
- Enbridge donated a truck that will be used at the Drug Task Force for some of the division's day-to-day operations. Enbridge also had the brakes replaced, the rust on the body taken care of, and was detailed.

### **Report from the Sheriff:**

- Two deputies will be retiring in April this year, Sergeant Matthew Miller and Deputy Bruce Gondert. This will leave the Sheriff's Office with three openings to fill.
- The state inmates are still being housed at the Sheriff's Office and that has been going very well with no major issues.
- There are a couple sex offenders that will be placed at a residence on Kroghville Rd. This is a new placement so there will be a Town Hall meeting on March 6 regarding this placement and to address any concerns with citizens.
- The Sheriff's Office assisted in helping an injured eagle on Hwy 19. It is currently being held at Wildlife Assistance Program Facility out of Milton where it is being nursed back to health before being released into the wild again.
- Congress approved the Federal Tax Excise credit extension for 2017. The Sheriff's Office will get a reimbursement of \$7,026 for the 14,000 gallons of propane used in 2017.
- In January, the Sheriff's Office received \$19,400 of the reimbursement from ICOMM for

the propane systems that were taken out of the Tahoes. The last portion will be wired to the Sheriff's Office next week.

- A schedule committee was formed in the Sheriff's Office to see if there is a better schedule for our deputies that will benefit both the Sheriff's Office and the deputy's home life. Currently the deputies are on a 5 days on, 2 days off, 5 days on, 3 days off schedule. This committee will look at different models to see if there are other schedules that would fit the Sheriff's Office needs of cutting down on overtime and making the deputies' home life better.
- The Sheriff's Office has implemented an Awards and Recognition Program to be able to recognize the different accomplishments the deputies achieve that are not necessarily recognized through other outlets such as the Life Saving Award, Valor Award, and the Distinguished Performance Award.
- The Sheriff's Office will be working with Emergency Management to conduct a full-scale active shooter exercise at the courthouse. The first step will be table-top exercises with the involved parties to put together a plan and then the full-scale operation including fire, EMS, law enforcement, and role players is scheduled for next spring.
- Emergency Management has received numerous calls for assistance with flooding in basements.

**Review monthly bills and financial items (November & December):** – The committee approved the monthly recap reports for November 2017 bills in the amount of \$56,051.81 and December 2017 bills in the amount of \$182,092.75. A spreadsheet summarizing current bills was reviewed by the committee members.

**Report on the budget:** The Sheriff's Office was about \$230,000 under budget for 2017. The revenue received from housing state inmates in 2017 was not figured into the budget so that helped with the Sheriff's Office budget last year. Also, with the Sheriff's Office operating with a shortage of deputies in the jail, there was a savings of employee expenses within the budget, however, this was offset by the amount of overtime that was needed due to shortages of deputies to cover the open shifts.

**Review monthly jail and patrol activity reports:** Jail and patrol activity reports were not available.

**Discussion and Possible action on approving jail assessment fund purchases:** General fund items for the month totaling \$2,701.58 which included \$1,425 to ID Networks to replace the LiveScan PC used for fingerprinting and \$1,273.42 to various vendors to cover the budget overage for jail kitchen equipment repairs in 2017. The Sheriff's Office received a \$5,400 reimbursement from the inmate commissary account for three months of 2017 jail inmate instruction expenses approved by Chief Deputy Parker and Sheriff Milbrath. No action was taken.

The jail assessment balance at the end of December is \$216,015.90.

**Next meeting date:** March 23, 2018.

**Adjourn:** A motion made by Michael Wineke to adjourn at 9:25 a.m., was seconded by Dick Schultz. Motion carried.

Printed 3/13/2018

Minutes by: Jessica Olszewski