

LAW ENFORCEMENT/EMERGENCY MANAGMENT COMMITTEE MINUTES

DATE: March 23, 2018

Call to Order: Meeting called to order by Kirk Lund at 8:30 a.m.

Roll Call: Members of the committee present were: Kirk Lund, Michael Wineke, Dick Schultz, Ed Morse

Others present were: Sheriff Milbrath and Chief Deputy Parker

Absent: Dwayne Morris

Certification of Compliance with open meetings law: Chief Deputy Parker assured compliance.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the February 23, 2018 meeting minutes: A motion was made by Michael Wineke, and seconded by Dick Schultz that the February 23, 2018 minutes be approved as printed. Motion carried.

Communications: None.

Grants – Update of ongoing or new grants:

- Sheriff Milbrath applied for a \$1500 grant for the generator installation at the Waterloo site which is the most he could apply for a “matched” grant.
- The Sheriff did apply for another \$1200 grant for a digital phone to replace the ASU2000 radio that is old technology and needs to be upgraded as it was set up as an analog radio. The digital phone would replace the analog radio; but the Sheriff will need to reapply as this grant is utilized by Emergency Management, which is located in the Sheriff’s Office, so he needs to have a different address as there was already a grant applied for at the Sheriff’s Office address.
- Sheriff Milbrath will be applying for a new grant with Alliant Energy and a grant with Kwik Trip, however, these grants cannot be applied for until August 1.
- Detective Chad Garcia has a friend who works for Generac and was able to receive a donation of a water pump that will be utilized at the Sheriff’s Office Training Facility to remove standing ground water outside or if water gets into the interior building itself.

Report from the Sheriff:

- There are currently three openings with the Sheriff’s Office. The Command Staff has recently completed a round of interviews and has narrowed them down to ten applicants for the Civil Service Commission to interview.
- Deputy Michael Cherti was chosen for the Sergeant promotion.
- The sex offender issue of offenders being placed in the Jefferson County area is

beginning to be a bigger problem. The State recently began renting a new property near Cambridge that is in close proximity to other properties with young children. County Administrator Ben Wehmeier and Corporation Counsel Blair Ward have written challenge letters to various judges for out-of-county placements to help alleviate the amount of sex offenders being placed in Jefferson County.

- DCI recently investigated an Officer Involved Death in Sullivan. The 5 officers (4 deputies and 1 sergeant) involved were placed on Administrative Leave and have since been cleared and the Sheriff's Office's internal investigation has been completed.
- Recently, the Sheriff's Office MAIT team assisted Fort Atkinson Police Department with a homicide-suicide. Another incident in Fort Atkinson occurred where the Sheriff's Office SWAT team assisted with an individual whom had barricaded himself in the Villa Hotel.
- Chief Deputy Parker has started a Capital project regarding the new development being built next the Sheriff's Office Training Facility and how to minimize the liability issues with the impact on the Sheriff's Office. The Training Facility has been grandfathered as it is a pre-existing shooting range, however, the Sheriff's Office will be looking at different options to prevent any lawsuits such as a baffling system and to post the property lines.

Review monthly bills and financial items (recap of December): – The committee reviewed the 2017 year-end recap reports as of December 31, 2017. The bills for January and February were not available at this time.

Report on the budget:

The 2017 budget has been closed and the Sheriff's Office ended at \$238,424.69 under budget. Citations and ordinances were \$4,602.37 above expected revenue. In the jail, payments received from the state for housing state inmates helped the Sheriff's Office to be over the projected revenue by \$322,658. However, jail overtime was one issue that caused the jail to be over budget by \$417,937. Another reason for this inflated amount is due to not taking monies from the jail assessment fund to help cover costs for the inmate health contract. That money will be instead used to cover costs of fixing the chiller unit.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases:

General fund items for the month of January totaled \$3,600 which covered \$3,600 to Jefferson County Literacy Council for jail inmate instruction for January.

The jail assessment balance at the end of December was \$216,015.90.

Next meeting date: April 27, 2018. (Emergency Management)

Adjourn: A motion made by Dick Schultz to adjourn at 9:35 a.m., was seconded by Michael Wineke. Motion carried.