

LAW ENFORCEMENT/EMERGENCY MANAGMENT COMMITTEE MINUTES

DATE: September 28, 2018

Call to Order: Meeting called to order by Dwayne Morris at 8:37 a.m.

Roll Call: Members of the committee present were: Kirk Lund, Dwayne Morris, Greg David, Brandon White, James Braugher

Others present were: Sheriff Paul Milbrath, Chief Deputy Parker, Corporation Counsel Blair Ward, County Administrator Ben Wehmeier

Absent: none.

Certification of Compliance with open meetings law: County Administrator Ben Wehmeier certified compliance with the open meetings law.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the August 24, 2018 meeting minutes: A motion was made by Kirk Lund, and seconded by James Braugher that the August 24, 2018 minutes be approved as printed. Motion carried.

Communications:

- Sheriff Milbrath distributed a note to committee members that was received from a jail inmate thanking the Sheriff for the quality food service received by jail inmates.

Grants - Update of ongoing or new grants:

- Sheriff Milbrath is currently working on a propane grant.
- Sheriff Milbrath is also working on a Compu-Peer grant that will be available in October.
- The Sheriff's Office received a \$1,000 grant from Enbridge which is sufficient to fund a back-up generator at the Waterloo communications tower site.

Report from the Sheriff:

- There is still a deputy on light duty, waiting on clarification from the doctor regarding the fitness for duty report.
- Deputy Michael Gosh will be retiring October 2.
- The Sheriff's Office received a discount through Badger State Sheriff's Association to have 3 employees attend the National Command College in Waukesha.
- The Sheriff's Office Honor Guard received 1st place in the Gemuetlicheit Parade.
- The jail inspection was completed, only minor deficiencies were found.
- The kitchen inspection was also completed and received zero deficiencies.
- Six deputies with the SWAT Team will be attending a specialized training in New Mexico at no cost to the County through contacts gained through Emergency Management training.

- The Sheriff's Office is working with the Tavern League in the county and the Veterans' Office to inform veterans of available services for mental health and alcohol issues.
- One walk-in freezer in the kitchen has been converted to use as a refrigerator.

Review monthly bills and financial items (August): – The committee approved the monthly recap reports for August 2018 bills in the amount of \$168,498.48. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget: Chief Deputy Parker gave an overview of the 2019 budget that was presented to the Finance Committee. At this time, the Sheriff's Office is running a tight budget at approximately \$17,000 under budget.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases: General fund items for the month totaling \$2,299.72 to IWM Corporation for 60% of the cost for the cooling tower treatment.

Committee members also approved the purchase of four (4) correction grade tamper resistant security cameras for Holding Cells 2-5 from Security Equipment Supply Inc. at a total cost of \$2,880.96.

The jail assessment balance at the end of August is \$284,127.93.

Discussion on potential items for the October 26, 2018 meeting agenda:

- Dwayne Morris asked that Lynn Forseth from the Jefferson County Literacy Council be invited to speak at the October meeting regarding the Literacy Council's work with the jail inmates.
- County Administrator Ben Wehmeier briefed the committee on the possibility of a "no wake" area being implemented on the Rock River near Lake Koshkonong being a discussion item at the next meeting.
- Dwayne Morris asked that Medical Examiner Nichol Tesch be asked to be present at the November meeting for a briefing on the Medical Examiner's office activities.

Next meeting date: October 26, 2018. (Emergency Management)

Adjourn: A motion made by Greg David to adjourn at 9:45 a.m., was seconded by Kirk Lund. Motion carried.