

LAW ENFORCEMENT/EMERGENCY MANAGMEMENT COMMITTEE MINUTES

DATE: November 30, 2018

Call to Order: Meeting called to order by Dwayne Morris at 8:31 a.m.

Roll Call: Members of the committee present were: Dwayne Morris, Greg David, Brandon White, James Braughler

Others present were: Sheriff Paul Milbrath, Chief Deputy Jeff Parker, Corporation Counsel J. Blair Ward, County Administrator Ben Wehmeier, Jefferson County Literacy Council Director Lynn Forseth

Absent: Kirk Lund

Certification of Compliance with open meetings law: County Administrator Ben Wehmeier certified compliance with the open meetings law.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the October 26, 2018 meeting minutes: A motion was made by Jim Braughler, and seconded by Brandon White that the October 26, 2018 minutes be approved as printed. Motion carried.

Presentation by Lynn Forseth of the Jefferson County Literacy Council:

- Lynn Forseth, Director of the Jefferson County Literacy Council, gave a presentation to explain how the organization works with the Jefferson County Sheriff's Office jail to provide instruction for the inmates.
- Recently, Jail Sergeant Lisa Handrow became certified to administer the GED tests given to the inmates which increases the inmates' ability to advance within the GED program.
- The Jefferson County Literacy Council employs one Director and two part-time instructors. There are also approximately 50 volunteers throughout the year that assist the program.

Communications:

- Sheriff Milbrath shared a thank you letter received from a husband and wife for the commendable service provided by the Jefferson County Sheriff's Office while they ofut of the area on vacation. The Sheriff's Office received a call from ta young woman who was the daughter of the homeowners and staying at her parents' house while they were on vacation. She was not familiar with the area and became concerned one evening when she was home alone and heard unfamiliar noises outside of the house. She contacted the Sheriff's Office to investigate the noises. Two deputies responded to investigate the noises and assured the daughter that there was nothing to be concerned about. The daughter again heard unfamiliar noises outside of the house and called the Sheriff's Office a second time, but did not request Sheriff's Deputies to return

to the house. As a precaution, a deputy returned to the house a final time to ensure there were no problems. The homeowners were very grateful for the concern that the deputies had for their daughter's well-being when they were away.

Grants – Update of ongoing or new grants:

- Grants will start up again next year. Right now, the Sheriff's Office is waiting to hear from the State regarding a Traffic Enforcement grant.

Report from the Sheriff:

- Sheriff Milbrath recently returned from Washington D.C. where he presented at the MADD convention. MADD will be recognizing two Jefferson County Sheriff's Deputies for their OWI work.
- The Sheriff's Office has three deputies at the Police Academy who will graduate in December and one deputy on leave at this time. There are also four candidates whom are going through the final process to be hired.
- There has been a new influx of non-resident violent sex offenders being placed in Jefferson County by the State of Wisconsin Department of Health Services due to the inability to find placement for them in their counties of residence. When the new legislation is fully implemented, only sex offenders who are Jefferson County residents can be placed in Jefferson County.
- The communications project is still moving forward and tower inspections are occurring now.
- The Sheriff's Office Dispatch is very short staffed right now with one resignation and a couple on leave at this time. There are two clerical staff that are previous dispatchers who have been filling in as much as they are able. The Sheriff's Office would like to hire a swing dispatcher to fill in on shifts that are difficult to fill. The division is doing a good job making sure they are keeping the shifts filled to ensure coverage is not lost.
- The Sheriff's Office received a \$100 donation towards the K9 unit. Milkrite, Inc of Johnson Creek (formerly Avon Hi-Life) donated \$2,500 to the Jefferson County Sheriff's Office Dive Team.

Review monthly bills and financial items (September & October): – The committee approved the monthly recap reports for September 2018 bills in the amount of \$128,789.47 and October 2018 bills in the amount of \$154,220.12. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget: The Sheriff's Office is currently \$373,000 over budget. There is \$180,000 of the state payments waiting to be received. The majority of the overage is due to the overtime being worked due to retirements and shortages in the jail with deputies in the academy and the hardships of finding viable candidates and the increase spent on gasoline due switching from propane with the issues had over the past year. The cost of gasoline will be lower next year due to the new propane systems that are being installed in the squads that have been working well.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases: General fund items for the month total \$4,478.15. Payment was made to the Jefferson County Literacy Council for Jail Inmate instruction for September & October in the amount of \$3,600 and \$878.15 to IWM Corporation for 60% of the cost for the cooling tower treatment.

A motion made by Greg David to approve the expenditures was seconded by Brandon White. Motion carried.

The jail assessment balance at the end of October is \$234,053.22.

Discussion on potential items for the December 28, 2018 meeting agenda: None.

Next meeting date: December 28, 2018.

Adjourn: A motion made by Greg David to adjourn at 10:05 a.m., was seconded by Jim Braughler. Motion carried.