

## **LAW ENFORCEMENT/EMERGENCY MANAGMENT COMMITTEE MINUTES**

**DATE:** December 28, 2018

**Call to Order:** Meeting called to order by Dwayne Morris at 8:31 a.m.

**Roll Call:** Members of the committee present were: Dwayne Morris, Greg David, Brandon White, James Braugler

Others present were: Chief Deputy Jeff Parker, Corporation Counsel J. Blair Ward, County Administrator Ben Wehmeier

Absent: Kirk Lund

**Certification of Compliance with open meetings law:** County Administrator Ben Wehmeier certified compliance with the open meetings law.

**Approval of the agenda:** The agenda was approved as presented.

**Public Comment:** None

**Approval of the November 30, 2018 meeting minutes:** A motion was made by James Braugler, and seconded by Greg David that the November 30, 2018 minutes be approved as printed. Motion carried.

### **Discussion and possible action on Emergency Management Natural Hazard Mitigation Plan:**

- County Administrator Ben Wehmeier gave an overview of what the plan entails.
  - This is the 5 year updated plan which will cover 2019-2023
- Tuesday, January 8 there will be a public hearing which will give members of the public the opportunity to provide comments on the plan.
- Not approving this plan could result in losing grant opportunities.
- Greg David made a motion to approve the resolution and forward it to the County Board for action.

### **Communications:**

- The Sheriff's Office has received numerous trays of cookies, sausage and cheese, and donuts from the public in appreciation for its service.

### **Grants - Update of ongoing or new grants:**

- The Sheriff's Office received notification that it had received a \$42,000 Traffic Enforcement Grant in conjunction with the City of Jefferson Police Department and Johnson Creek Police Department.

### **Report from the Sheriff:**

- The Sheriff's Office had three deputies graduate from the Police Academy in December. They will begin their 12 week FTO (Field Training Officer) program, and within the next year, will attend the Jail Academy.

- The Sheriff's Office has hired four new deputies who will begin in January. One is a recent graduate from the Police Academy, one is a former Fort Atkinson Police Officer, and the other two deputies will begin the Police Academy in January.
- A mechanic has been hired to replace Randy Frohmader who will retire the end of January.
- There is a new Jail Registered Nurse starting in January to replace Tania Wenzel who left in December. Diane Lenz, a long-time LPN with the Jefferson County Sheriff's Office Jail will be retiring the end of January.
- Deputies Dave Drayna and Lori Hogan will be retiring in 2019, along with Jail Captain Duane Scott in July.
- Todd Lindert has been communicating with True North regarding the performance study of the Communications Project. The executive summary is expected to be completed the third week of January.
- The Jefferson County Chief and Sheriff's Association Awards Banquet is January 23 and the Sheriff's Office submitted and received four of the awards: Community Business of the Year, Drug Task Force Officer of the Year, Citizen of the Year, and Support Person of the Year.
- The emergency generator that powers dispatch, the jail, and the Judges' chambers is being repaired. Two weeks ago, a temporary emergency generator was placed at the Jail to be used in the event of a power failure until the generator can be repaired or replaced. A refurbished generator costs approximately \$30,000-\$35,000.

**Review monthly bills and financial items (November):** – The committee approved the monthly recap reports for November 2018 bills in the amount of \$133,169.98. A spreadsheet summarizing current bills was reviewed by the committee members.

**Report on the budget:**

The Sheriff's Office had two carryovers approved: the Dive trailer and the storage building to be placed at the Training Facility.

The Sheriff's Office will be over budget on its 2018 budget largely due to overtime. The shortage of employees this past year has been a contributing factor. With the seven new deputies recently hired, this should help the situation in 2019. At the end of November, the Sheriff's Office should be operating at 91.66% of its budget. The Sheriff's Office is actually operating at 92.36% which amounts to approximately \$345,000 over budget. State inmate board billing and Probation and Parole billing is still expected to be received to alleviate some of this overage.

**Review monthly jail and patrol activity reports:** Jail and patrol activity reports were not available.

**Discussion and Possible action on approving jail assessment fund purchases:** General fund items for the month total \$3,735.95. Payment was made to the Jefferson County Literacy Council for Jail Inmate instruction for November and December in the amount of \$3,600 and \$135.95 to US Foods for the monthly lease payment for the new dishwasher in the kitchen.

A motion made by Greg David to approve the expenditures was seconded by Brandon White. Motion carried.

The jail assessment balance at the end of November is \$240,234.30.

**Discussion on potential items for the January 25, 2019 meeting agenda:** None.

**Next meeting date:** January 25, 2019. (Emergency Management)

**Adjourn:** A motion made by Greg David to adjourn at 9:50 a.m., was seconded by Brandon White. Motion carried.