

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center)
864 Collins Road, Jefferson WI 53549

Wednesday, February 21, 2018 at 1:00 p.m.

MEETING MINUTES

- 1) **Call to Order** – The meeting was called to order at 1:00 p.m.
- 2) **Roll Call – Members Present:** Adam Bols, Nycol Haberman, Robert DeWolfe, Paul Hable, Donna Haugom, Jeff Larkin, Sheriff Paul Milbrath, Diane Nelson for Gail Scott, Michael Clish
Others Present: Ian Lehrer (Nestle Purina), Sam LaMuro (Fort HealthCare), Ryan Hitt (Insight FS)
- 3) **Certifications of Compliance with the Open Meetings Law** – In compliance.
- 4) **Review of the Agenda** – The agenda was reviewed; no changes made.
- 5) **Public Comments** – There were no comments from the public.
- 6) **Discussion and Possible Approval for November 15, 2017 Meeting Minutes** – Motion made by Sheriff Milbrath, Second by Robert DeWolfe – All Ayes
- 7) **Communications** – None
- 8) **Discussion on Hazardous Materials Spills/Billing – from 11/15/2017 to 02/20/2018** – Haugom stated she was notified of 4 spills:
 - DATE: Occurred 11/17/17 – Reported 11/18/17, LOCATION: Nestle Purina 150 W Riverview Dr Jefferson, RESPONSIBLE PARTY: Nestle Purina, SUBSTANCE: unknown substance 0-1 lbs, CAUSE: equipment failure, DESCRIPTION: There was a discharge that occurred on the process line that handles wheat gluten and some of it spilled onto the roof, ENVIRONMENTAL IMPACT: some of the spilled wheat gluten residue, which was mostly foam due to the rainfall, was washed down the storm drain, CLEANUP: In-progress
 - DATE: Occurred 11/18/17 – Reported 11/18/17, LOCATION: City of Lake Mills Sewage Lift Station 575 E Lake Park Place, Lake Mills, RESPONSIBLE

PARTY: Lake Mills Waste Water, SUBSTANCE: sewage unknown amount, CAUSE: System/Process Upset, DESCRIPTION: sewage lift station failed, running 75 feet west to a storm sewage catch basin, will most likely soak into the ground but has a chance to reach Rock Creek, ENVIRONMENTAL IMPACT: sewage catch basin and soil, CLEANUP: cleanup progress unknown or not started

- DATE: Occurred 11/26/17 – Reported 12/06/17, LOCATION: Village of Palmyra wooded area 317 Jefferson St Palmyra, wooded and marshy area on residential lot, RESPONSIBLE PARTY: Flying Hawks Inc. C/O Eric Rank, SUBSTANCE: Aviation Fuel (Jet Fuel) released amount 4-6 gallons, recovered amount 0 gallons, CAUSE: Vehicle or vessel collision, DESCRIPTION: Plane crashed, soil will be excavated, SCS has responded but didn't excavate yet. ENVIRONMENTAL IMPACT: Contaminated soil. Marshy area but water is not in this particular location, CLEANUP: Soil will be excavated. SCS will coordinate it.
- DATE: Occurred 01/03/18 – Reported 01/03/18, LOCATION: Insight FS at gas station 213 E Puerner St on concrete, RESPONSIBLE PARTY: unknown, SUBSTANCE: Diesel released amount 30-50 gallons recovered unknown, CAUSE: Human error, DESCRIPTION: Customer was filling and overfilled, ENVIRONMENTAL IMPACT: No Waterways, CLEANUP: Oil dry on and boomed it up. In house cleanup done.

9) Updated Off-site Plans (11/15/2017 to 02/21/2018) - Haberman gave an update on plans that are being updated for the 2018 Plan of Work – 1st half

- University of Wisconsin Whitewater (Update) – Whitewater – Sulfuric Acid, Max Daily Amount Reported 12,108 lbs. – visit complete – plan update in progress
- Wal-Mart #1776 (Update) – Watertown – Sulfuric Acid, Max Daily Amount Reported Approximately 1,600 lbs. – visit to be scheduled – waiting on response from facility
- Wisconsin Bell (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Reported 1,018 lbs. – visit complete – plan update in progress
- Americold (Update) – Jefferson – Anhydrous Ammonia, Max Daily Amount Reported 33,031 lbs. and Sulfuric Acid, Max Daily Amount Reported 8,844 lbs. – visit complete – plan update in progress

- Reiss Industries (Update) – Watertown - 2, 4 TOLUENE DIISOCYANATE, Max Daily Amount Reported 46,120 lbs. and - 2, 6 TOLUENE DIISOCYANATE, Max Daily Amount Reported 8,560 lbs. – visit complete – plan update in progress
- AT&T – PV6106 (Update) – Watertown – Sulfuric Acid, Max Daily Amount Reported 3,563 lbs. – visit complete – plan update in progress

10) Industry Reports (recording of meeting was inaudible and skipping at times)

- a) **American Red Cross** – No representative present.
- b) **Salvation Army** – No representative present.
- c) **South Central Health Care Coalition** – Transition continues to become a coalition that would be a union of emergency responders. Exercising coming up in Feb/March for a large hospital evacuation.

11) Correspondence – No correspondence

12) Next Meeting Date - May 16, 2018 at 1:00 pm – Rm 12 UW-Extension or another location to be named at a later date.

13) Meeting Adjourned – at 1:38 – motion by DeWolfe, second by Hable