

# MARSH COUNTRY HEALTH ALLIANCE

## MINUTES OF THE MEETING OF THE MEMBERS AND COMMISSION BOARD

June 25, 2018 ~ 10:00 a.m.

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance President Russell Kottke at 10:00 a.m.
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

**Members Present (in person):**

- Russell Kottke, Dodge County Board Chairman
- Mark Stead, Grant County Board Supervisor
- Herbert Hanson, Green County Board Supervisor
- James Griffiths, Iowa County Board Supervisor
- James Mode, Jefferson County Board Supervisor
- Thomas Michalski (for Duane Paulson), Waukesha County Board Supervisor

**Members Present (via teleconference):**

- Jack Allen, Adams County Board Supervisor
- Valerie McAuliffe, Sauk County Board Supervisor
- Kristine Deiss, Washington County Board Supervisor

**Members Absent:**

- James Foley, Columbia County Board Supervisor
- Ozaukee County Board Supervisor (not yet named by Ozaukee County)
- Terry Thomas, Rock County Board Supervisor
- Michael Norton, Winnebago County Board Supervisor

**Human Services Staff Present (in person):**

- Brian Bellford, Jefferson County Human Services Administrative Division Manager
- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services

**Human Services Via Teleconference:**

- Diane Osborn, Adams County Long Term Support Manager
- Dan Brattset, Sauk County Human Services Director
- Renee Soroko, Winnebago County Behavioral Health Services Division Manager

**Also Present:**

- Attorney Andrew Phillips
- Jane E. Hooper, Clearview Administrator / Executive Director
- Bill Wiley, Marsh Country Health Alliance Deputy Treasurer/Clearview Director of Finance
- Alyssa Gahlman, Clearview Director of Support Services
- Jill Soldner, Marsh Country Health Alliance Deputy Secretary/Clearview Administrative Secretary

3. **PUBLIC COMMENT:** None.

4. **APPROVAL OF MINUTES FROM AUGUST 28, 2017 (ANNUAL MEETING), NOVEMBER 27, 2017 (QUARTERLY BOARD MEETING), FEBRUARY 1, 2018 (SPECIAL MEETING), AND FEBRUARY 26, 2018 (QUARTERLY BOARD MEETING):**

Motion by Dodge County; seconded by Waukesha County, to approve the November 27, 2017 Quarterly Financial Meeting Minutes and the February 26, 2018 Quarterly Financial Meeting Minutes. Motion carried.

Motion by Grant County; seconded by Green County, to approve the August 28, 2017 Annual Meeting Minutes and the February 1, 2018 Special Meeting Minutes. Motion carried.

5. **CENSUS UPDATE (as of 6/25/18):**

Clearview:	104 of 120
ICF-IID (formerly FDD):	44 of 46, with 1 in the hospital

**Not Part of MCHA:**

Clearview Brain Injury Center:	20 of 30, with admissions being worked on
Clearview Behavioral Health ½/3/4:	36 of 20
Trailview	4 of 4
Clearview Community Group Home:	2 of 4
Northview Heights (CBRF):	19 of 20

**ASSESSMENT RATE SETTING FOR 2019:** Wiley reviewed the four pages of financial documents with the members. He stated that according to the 2017 MCHA Cost Report, MCHA showed a loss of \$3,601,959. Once the other areas of Clearview were removed from the calculation, MCHA showed a loss of \$1,462,173 from which the assessment would be determined. Wiley then provided the counties an estimate of their 2019 assessment which would be \$367,629 of all counties other than Dodge. Motion by Green County; seconded by Grant County, to approve the assessment rate for 2019 in the amount of \$367,629. Motion carried.

Wiley then reviewed with the member the Allocation of Overhead for all areas of Clearview. Additional reports were provided showing the billed days by payer and occupancy rates of the two facilities of MCHA. The final report provided showed the utilization rate for all counties along with their estimated 2019 assessment.

Several members had questions concerning the allocation of overhead expenses. Members asked Wiley for an explanation of the Cost Report calculations and the Program Income Statement.

6. **FUTURE AGENDA ITEMS.** Future agenda items, in preparation for the August 27, 2018 Annual Meeting, are as follows:
  - Election of Officers: Vice Chair and Secretary
  - Update: Preferred Provider ~ Optum/United Healthcare
7. **DETERMINE NEXT MEETING DATE AND TIME:** **Annual Meeting on August 27, 2018, at 10:00 a.m.,** in Rooms 1H and 1I, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin. **The call-in number is (920) 386-4172.**
8. **ADJOURN:** Motion by Grant County; seconded by Jefferson County, to adjourn at 10:32 a.m. Motion carried.

Respectfully submitted this 27<sup>th</sup> day of August, 2018.

**MARSH COUNTRY HEALTH ALLIANCE**

By:   
\_\_\_\_\_, Secretary