

Parks Committee Minutes
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 203
Jefferson, WI 53549

Date: Monday, April 9, 2018

Time: 9:30 a.m.

1. **Call to order**

Tietz called the meeting to order at 9:32am

2. **Roll call (establish a quorum)**

Present: Tietz, Foelker, Kelly, Nass (9:35am), Payne (9:35am)

Absent: Nass, Payne

Others Present: Nehmer, Nimm, Hutter, Wiesmann

3. **Certification of compliance with the Open Meetings Law**

Meeting was posted and noticed according to law.

4. Approval of the agenda

Approved as written.

5. **Approval of Park Committee Minutes for March 5, 2018**

Foelker/Kelly 3/0

6. **Communications**

None at this time.

7. **Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

None at this time.

8. **Discussion and Possible Action on Wisconsin Department of Transportation TAP Grant – Interurban Trail**

Nehmer – seeking funding for the Interurban Trail. Grant pays for up to 80% of the costs. County pays expenses up front and submits for reimbursement.

Nass/Foelker motion to approve grant submittal. 5/0

Payne – is there a need to change the request dates?

Kelly – how much \$\$\$ does the county have to cover? If awarded, where would the funds come from?

Wehmeier – it would become a budget question.

9. **Discussion and Possible Action on Wisconsin Department of Natural Resources Stewardship Grant Application – Interurban Trail**

Nehmer – one application to WIDNR for items 9, 10 & 11.

Nass/Kelly motion to approve. 5/0

10. **Discussion and Possible Action on Wisconsin Department of Natural Resources Recreational Trails Program (RTP) Application – Interurban Trail**

item covered under #9 – no further discussion

11. **Discussion and Possible Action on Wisconsin Department of Natural Resources Land and Water Conservation Fund (LAWCON) Application – Interurban Trail**

item covered under #9 – no further discussion

12. **Discussion and Possible Action on Greater Watertown Health Foundation Change Maker Grant Application – Interurban Trail**

Nehmer – spoke with the Foundation. The Foundation has encouraged Jefferson County to apply for the next grant, due June 15, 2018.

Nass/Foelker motion to apply for grant. 5/0

13. **Discussion and Possible Action on Wisconsin Department of Natural Resources Stewardship Grant Application – City/County Park**
 Nehmer – site of old Highway department.
 Wehmeier – working with the City. 5.7 acres. Intergovernmental Agreement. Flood plain. Limits development opportunities. Good for park development. County will have clean-up costs on site. City is looking at TIF for the road development. Working on grant funding to help off-set the costs. The City of Jefferson will be lead applicant in the grant process. No open Stewardship grants, partnership is positive. Meeting this week to figure out how the grant dollars will be best fit. Initial resolution at \$1.4m to include road and underground systems.
 Nehmer – May see agenda items asking for approval of a resolution Rec Boating and Sport Fishing grant in the Future.
 Wehmeier – grant potential is greater in RB and SF grants and will try to maximize requests to maximize dollars.
 Kelly – MOU to solidify arrangement with the City?
 Wehmeier – draft of IGA at Co Board meeting will come forth for consideration and discussion.
 Nass/Payne – motion to submit multiple grants as needed and modified by staff as needed. 5/0
 Ward – Admin & Rules support IGA, does parks need to sponsor the IGA? Discussed funding for the park, general consensus to support?
14. **Discussion and Possible Action on Wisconsin Department of Natural Resources Recreational Trails Program (RTP) Application – City/County Park**
 item covered under #13 – no further discussion
15. **Discussion and Possible Action on Wisconsin Department of Natural Resources Land and Water Conservation Fund (LAWCON) Application – City/County Park**
 item covered under #13 – no further discussion
16. **Discussion and Possible Action on Wisconsin Department of Natural Resources Recreational Trails Program (RTP) Application – Glacial River Mountain Bike Park**
 Nehmer – trail work and enhancements are potentially eligible for RTP. Seeking support to submit a grant in the amount of \$10,000.
 Nass/Foelker motion to submit the RTP grant application. 5/0
17. **Discussion on Wisconsin Department of Natural Resources 2018-2019 Snowmobile Trail Maintenance Grant Application**
 Nehmer – anticipate 190.7 @ \$300 per mile. Trails have been GPS'd, per DNR requirements, actual on the ground miles @ 185 (?). Funding will not change with mileage changes. Grant will be submitted 4/13/18.
18. **Discussion on Wisconsin Department of Natural Resources 2018-2019 Snowmobile New Trail Miles Grant Application**
 Grant will be submitted 4/13/18.
19. **Discussion on Customer Use Data Collection at the Jefferson County Dog Park**
 Nehmer – DP attendant has been counting cars for use data. The first weekend car counter 3/24 – 174 cars, 3/25 – 266. 10 days 1982. Average 266/day on weekends.
 Payne – user concerns with social media and groups that meet monthly.
20. **Discussion on Glacial River Trail Repair South of Fort Atkinson**
 Nehmer – not successful in getting WISDOT to assist in repair of the failure. Wiesmann was with GeoTech contractors.
 Wiesmann – 5 feet of buried wood covered by sand, just to the side of the sink hole. They will drill three holes, one in center and two off to the side.
 Nehmer – Ward to make contact with DOT in an effort for assistance.
 Christianson – WEPCO may have been previous owners, are there opportunities to seek assistance?
21. **Discussion on Korth Lane Reconstruction**
 Nehmer – moving forward.
 Udovich – weather isn't cooperating. County surveyor has set ROW stakes. Construction challenges – goal was to expand to the north, with the ROW findings the project will possible move south and there are greater challenges to the south for expansion. Current pavement does not meet town road standards, should be able to widen the pavement to the required 20' width, after going 700 feet east, parking improvements could be added.
 Wehmeier – project will move forward, may need to do the project in phases.
 Udovich – pulverizing is scheduled for week after next, weather permitting.

22. Discussion on Jefferson County Flood Mitigation Management Plan

Nehmer – moving slowly. Contacted the representative that had been working with us. Response has been limited.

23. Discussion on Interurban Recreation Trail

Discussed above.

Tietz – grant to finish the trailhead parking, restroom and small shelter.

Nehmer/Wehmeier – bridge going to bid soon. WeEnergies rep has been out ill. Hopefully in the next 4-6 weeks will know bridge costs and placement costs.

24. Discussion on Timber Harvest at Pohlmann Park

Nehmer/Wehmeier – trees were harvested, department earned approximately \$693.

25. Discussion on Historic Sites Preservation Council

Nass – meet on Wednesday morning @ 8:30am. Presenting results of planning workshop.

26. Discussion on Glacial Heritage Area (GHA) –Friends of GHA

Fuller - Solar resolution coming forth. More participants will lower the cost. Asking for votes on April 17.

Kelly – how did the group choose the company Full Spectrum?

Fuller – four proposals submitted.

27. Discussion on 2018 Parks Department Budget

Nehmer – all is moving forward.

28. Adjourn

Foelker/Kelly motion to adjourn at 10:44am. 5/0

Next scheduled meetings: May 7, 2018
 June 4, 2018
 July 2, 2018

Respectfully Submitted,

Mary S. Nimm, Program Assistant