

## UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

**Date of Meeting:** January 8, 2018

**Meeting called to order by:** Lloyd Zastrow, Chair called the meeting to order at 8:35 a.m.

**Members Present:** Kannard, Nelan, Patrick and Zastrow were present. Hartz absence.

**Members Absent:** None

**Educators/County Staff Present:** Georgson; Jones; Chrissy Wen, Area Director; Kim Buchholz, Administrative Specialist;

**Others Present:** Anita Martin, Lake Mills; Ronalee Monroe, Aztalan

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### **Public Comment:**

Anita Martin address the committee to clarify what was written in the December 11 minutes. The minutes stated that “limiting to 800 goats and sheep and the operation could not be located within 6-8 miles of another sizable farm operation.” Martin explained that the public health ordinance was presented to the Jefferson County Board of Health at their November 29, 2017 meeting. She stated that there may be a misunderstanding regarding the wording of the proposed ordinance. She wanted to make sure the members of this committee have clear and accurate information. She referred committee members to page 4, section 1.5 of the ordinance where it states: “Due to the risks of disease transmission, no new or converting farming operation with up to 800 goats and/or sheep shall be closer than 10K (6.1 miles) from an existing livestock farm in Jefferson County, or the surrounding counties of Dane, Dodge, Walworth and Waukesha, which has up to 100 goats and/or sheet and/or cattle.” She also reminded the committee that the Board of Health took no action on the ordinance.

Ronalee Monroe, a nurse by profession, cautioned committee members that when researching Q fever data which is 2010 or later should be looked at since large goat farms are a relatively new phenomenon.

Anita and Ronalee provided the committee with a copy of the draft ordinance as well as a summary memo. See attached.

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**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

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**Roll Call (establish a quorum):** Quorum present

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**Approval of Agenda for Possible Rearrangement:** Motion by Nelan, seconded by Kannard, to approve the agenda as printed. Motion approved.

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**Approval of December 11, 2017 Meeting Minutes:**

Motion made by Patrick, seconded by Kannard, to approve the December 11, 2017 minutes as printed. Motion unanimously approved.

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**Communications:** None

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**Item:** Update of nEXT Generation Model

Wen stated that the State has been collecting information on the MOU. Counties are not expected to sign the MOU now; information will be collected through Fall. The State perceives the MOU as a general document; a blanket document that will not be County specific. Wen has also been working with Wehmeier and the State on the Jefferson contract. The contract will be an agenda item at the February meeting for the committee to review. The State also sees the contract as a blanket contract for the entire state.

Wen reminded the committee about the Communities Educator Visioning Session on Thursday at noon.

Hartz joined the meeting at 8:45 a.m.

**Item:** Update of Jefferson County Farm Technology Days

Georgson stated that things are getting busier. Committees are meeting regularly. Still waiting on the collectable scale model. Right now the price would indicate no profit. Georgson attended a presentation on the Jefferson County Tourism and will continue discussions with them on how they can be involved. Georgson reported that there is a lot of interest with people in support of Farm Technology Days. Georgson will be meeting with the fundraising committee when they meet with larger corporations in the County to discuss Farm Technology and ways they can be

involved. There is a lot of foundational work that needs to be done in the next 4 to 5 months such as PowerPoints and brochures.

**Item: Review of 2017 Departmental Budget**

Georgson stated that the 2017 budget is in good shape. The capital project for room furnishings for Room 12 will be carried forward into 2018 for completion.

**Item: Discussion of Monthly Agent Reports**

Georgson stated that in horticulture programming he held a Level 1 orientation meeting last week. In crops programming he attended a markets inservice; hay availability and prices were popular questions. In Dairy and Livestock programming, questions focused on rations, etc. There is frustration on the part of dairy farmers that are seeing low milk prices. As we go forward, Georgson expects more calls regarding the dairy industry.

Georgson reminded the committee that within this month 10 people will be moving into the office. The process of going through files, offices, etc. has taken a lot of time. It is important that an MOU be put in place that designates what offices are going to be used and which offices will be available for Extension use when vacant positions are hired.

Georgson reported that the office is looking forward to the results and the Community Resource Educator Visioning session. The office is getting some requests for Strategic Planning, etc.; it is important for Jefferson County to get the open positions in the hiring pipeline.

Jones reviewed his written report with the committee. Jones will be teaching Volunteer In Preparation training in Rock County this week; he conducted training for Jefferson County last month. He is working to post the summer intern position. Jones attended a user meeting at Upham Woods to discuss what worked well and what can be improved for camp. Jones and Georgson met with local ag instructors to discuss the local Tractor Safety Program as well as the Youth Quality Assurance program and how to keep the communication going and positive. Jones has been dealing with some volunteer issues.

Jones announced to the committee that he has submitted his letter of resignation as of February 1. His last day in the office will be January 25. Georgson thanked Bruce for his service and time in Jefferson County.

Wen thanked Bruce for his work and asked the committee if she should move forward with hiring. The committee was not able to discuss the position because it was not on the agenda. Questions were asked of Wen about the hiring process. Georgson stated that the 4-H position will be added to the February agenda. Wen will bring a draft position description to the February meeting. Georgson explained that it has been customary for the committee to interview the final candidates and provided their recommendation.

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**Upcoming Agenda Items and Meeting Dates:** Update on Jefferson County Farm Technology Days, Update on nEXT Generation, CNRED Feedback and Position, 4-H Youth Educator Position, Contract, MOU, Monthly Reports

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The committee was again reminded about the Community Educator Visioning session on Thursday.

**Adjournment:** Adjourned the meeting at 9:20 a.m.

Note: Next scheduled meeting is Monday, February 12, 2018.