

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: September 10, 2018

Meeting called to order by: Zastrow called the meeting to order at 8:32 a.m.

Members Present: Herbst, Kelly, Kannard, Roberts and Zastrow were present.

Members Absent: None

Educators/County Staff Present: Ben Wehmeier, County Administrator; LaVern Georgson, Agriculture Educator; Kim Buchholz, Administrative Specialist

Others Present: None

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Public Comment: None

Roll Call (establish a quorum): Quorum present

Approval of Agenda for Possible Rearrangement: None

Approval of August 13, 2018 Meeting Minutes:

Motion by Kannard, seconded by Herbst, to approve the August 13, 2018 meeting minutes as printed.
Motion unanimously approved.

Communications: None

Item: Discussion and Possible Decision on National 4-H Week Proclamation

Proclamation was distributed to the committee electronically. Kannard made a motion to approve the proclamation as written and forward it to the County Board, seconded by Roberts. Motion approved.

Item: Update on Communities Educator

Wehmeier reminded the committee that this is the position that Jefferson County is looking to share with Waukesha County. Details are still being worked out. The County is potentially looking to fund the position by taking a portion of the savings from this year and using it to fund the position for next year. The position is a fully funded County position from Waukesha; so, the number is higher than if utilizing the formula from the University. More details will be provided at upcoming meetings.

Item: Update on 4-H Coordinator Position

The position has been posted. Recruitment closes on September 22. Questions and discussion occurred regarding the hiring/interview process.

Item: Review of 2018 Departmental Budget

Georgson stated that department is in good shape due to the open educator position.

Item: Update of Jefferson County Farm Technology Days

Georgson provided the committee with an update on Farm Technology Days. Refer to his attached written report for more details. There are 17 committees that are working on the event; Georgson is attending most meetings and providing communication between committees. Georgson feels that there is a great network established. The host family is taking a strong sense of ownership for the show and make it a point to attend many meetings. The Foods Committee has an application out for groups interested in assisting with the foods tents. Farm Technology Committee is looking to build a crew of 1,500 volunteers for the event; 600 volunteers will be in the food tents. Innovation square is coming together really well to highlight Jefferson County. Equine has some nice ideas that will bring people back multiple days. Georgson has encouraged committees to move into the implementation stage from the idea stage. Discussion followed.

Item: Discussion of Monthly Agent Reports

Georgson reviewed his written report that was emailed to the Committee. He commented that heavy rains have delayed the corn silage harvest some; concerns are getting it off the field at the correct time. Discussion followed.

Upcoming Agenda Items and Meeting Dates: Update on Jefferson County Farm Technology Days, update on 4-H Coordinator position, Monthly Reports

Adjournment: Motion by Kelly, seconded by Kannard. Meeting adjourned the meeting at 9:28 a.m.

Note: Next scheduled meetings are Monday, October 8, 2018.

Signature of Secretary

Minutes done by Kim Buchholz, Administrative Specialist