

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: November 12, 2018

Meeting called to order by: Zastrow called the meeting to order at 8:32 a.m.

Members Present: Herbst, Kelly, Kannard and Zastrow were present. Roberts absent.

Members Absent: None

Educators/County/UWEX Staff Present: Ben Wehmeier, County Administrator; Chrissy Wen, Area Director; LaVern Georgson, Agriculture Educator; Kara Loyd, 4-H Program Coordinator. Kim Buchholz, Administrative Specialist; joined the meeting during Georgson's report.

Others Present: None

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Public Comment: None

Roll Call (establish a quorum): Quorum present

Approval of Agenda for Possible Rearrangement: Motion by Herbst, seconded by Kannard, to approve the agenda as printed.

Approval of October 11, 2018 Meeting Minutes: Motion by Kannard, seconded by Kelly, to approve the October 11, 2018 meeting minutes as printed. Unanimously approved.

Communications: None

Item: Introduction of Kara Loyd, 4-H Coordinator

Wen introduced Loyd to the members of the committee. Loyd provided a little background on herself and answered questions.

Item: Discussion and Possible Action on Shared Community Extension Educator

Wen and Wehmeier reviewed the resolution that was distributed electronically to committee members. Discussion occurred. Edits were recommended to add in second to last paragraph, after Administrator in the first line, "with concurrence of the County Committee". Motion by Kelly, seconded by Kannard, to advance the resolution with the edits to the County Board on Tuesday, November 13 for approval.

Item: Review of 2018 Departmental Budget

Wen stated that department is in good shape.

Item: Update of Jefferson County Farm Technology Days

Georgson provided an update for the Committee on the work being done for Farm Technology Days.

Item: Discussion of Monthly Agent Reports

Georgson reviewed his written report with the Committee.

Upcoming Agenda Items and Meeting Dates: Community Extension Educator, Farm Technology Days, Monthly Reports

Next Scheduled Meetings: Monday, December 10, 2018 and January 14, 2019.

Signature of Secretary

Minutes completed by Kim Buchholz, Administrative Specialist