



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, February 5, 2019

Call to Order

The meeting was called to order by Kutz at 1:07 p.m.

Roll Call

Present: Russell Kutz, Chair; Jeanne Tyler, vice- chair; Carolyn Niebler, Secretary; and Ellen Sawyers.

Also Present: Sharon Olson, Leigh Fritter and Dominic Wondolkowski, Mark Nevins and Shelly Theder, ADRC Staff.

Certification of Compliance with Open Meetings Law

It was determined that the committee was in compliance with the Open Meetings Law.

Approval of Agenda

Carolyn Niebler made a motion to approve the agenda. Motion seconded by Ellen Sawyers. Approved unanimously.

Approval of October 2, 2018 Minutes

Carolyn Niebler made a motion to approve November 6, 2018 meeting minutes as written, Jeanne Tyler seconded. Motion carried.

Communications

Russ read the 2019-2021 Aging Plan Approval Letter dated December 12, 2018 from Jayne Mullins, GWAAR. Russ also read Mary Vohs resignation from the board due to heeded to help her mother.

Public Comment

None.

Advocacy Updates from GWAAR – Greater Wisconsin Agenda on Aging Resources and /or ORCD – Office of Resource Center Development:

Olson shared updates:

- Rep. Larson reintroduced the Social Security 2100 Act, which is an important step towards ensuring that older adults are able to meet their basic needs as they age. The bill would not only increase benefits for seniors, but would also boost the retirement security of low-wage workers by providing a minimum benefit that is 125% of the poverty level for those who worked a lifetime in low-wage jobs. It would also protect retirees from inflation by using a more accurate cost-of-living measurement, and reduce taxes for millions of Social Security beneficiaries. To pay for these improvements, the bill includes a 1.5% increase in FICA taxes over the next 23 years—about 50 cents per week for the average worker—and requires people making over \$400,000 to pay Social Security taxes on that income. Currently a person stops paying Social Security tax on earnings over \$132,900.
- A second temporary extension of the [SeniorCare](#) Prescription Drug Assistance program has been approved until March 31, 2019 as CMS continues their review of Wisconsin's application requesting a 10-year extension of the program.
- The Division of Quality Assurance will hold six consumer town hall meetings in Wisconsin. The first was last week in Milwaukee, On March 12, at MATC in Madison will be the next on and the other tbd.
- Free Tax Preparation help through VITA.
- Update on the Cost Share Cap for Family Care/Partnership/IRIS program, which is \$2,777.33 a month.
- Wondolkowski discussed medication and drug disposal sites sponsored by the Jefferson Drug Free Coalition to include Feb. 26th at River Manor in Fort Atkinson and Feb. 28th at Fairhaven Senior Services in Whitewater. Accepted items include pills, creams, liquids, prescriptions, over the counter-medications, vitamins, mercury thermometers, and inhalers.

Discussion and possible action on Requests for Waiver of Transportation Co-payment

Olson reviewed a request for a waiver of transportation of copayments situation for two consumers. Ellen Sawyers made a motion to approve the waiver of copay. Carolyn Neibler seconded. Approved unanimously.

Discussion: ADRC Report, Wondolkowski

The 2018 Key Outcome Indicator was not met. The goal was 35 referrals to NFCSP/AFCSF; we ended the year with 26 referrals. This is an increase of one referral from 2017.

The 2019 Key Outcome Indicator is 100% of initial home visit requests shall be conducted within ten business days following the customer's request unless another time (date greater than 10 days) is preferred by the customer. In January, I & A staff provided 28 of 28 (100%) of the initial home visits within the above specified time frame. A total of 40 home visits were provided in January.

Most publicly funded programs were not affected by the government shutdown. Food Share funding was slated to expire 1-31-19. Fortunately, the 35-day shutdown expired on 1-25-19 and Food Share was restored.

On 2-1-19, DHS published updated versions of the LTCFS Instruction Manual and the Diagnoses Cue sheet. There are updates in almost every module of the instructions. The updates are challenging for staff to immediately implement in their day-to-day screening practice. Russell Kutz asked how LTCFS instruction changes have affected customers in the past. Olson and Wondolkowski provided examples and further discussion.

Wondolkowski and Karen Tyne started a "Living Well with Chronic Conditions" workshop at Blackhawk Sr. Apartments on 1-24-19 through 3-7-19. Wendy Pettitt and Erika Holmes will attend training in February to become instructors of Healthy Living with Chronic Pain, another high-level evidence-based program. Paul Gephart will attend training in late Feb. to become an instructor of "Living Well with Chronic Conditions.

Staff were recently involved in the following marketing activities: 12-12-18 Wondolkowski provided a tour of the ADRC to 12 students from the St Coletta's Genesis Program; 1-10-19 Wondolkowski and Alyssa Kulpa appeared on WFAW 940 AM Radio--Morning Magazine with Michael Clish; 1-19-19 DCS-Heather Janes was a vendor at the Faith Community Church- Dementia Seminar in Fort ; and 2-2-19, Olson was a vendor at AAUW Committee at Fort Library. In the fall, student intern-Ready distributed 84 ADRC posters to various locations.

Discuss Senior Dining Program Updates

Nutrition Program supervisor Fritter, discussed the health promotion workshop Stepping-On, that she and a volunteer are currently facilitating at the Jefferson Senior Center. Fritter reviewed January Nutrition Program closings due to inclement weather, and the current Aging goal to provide 2 shelf-stable meals to program participants by the end on 2019. Fritter presented a review of the 2017 and 2018 nutrition donations, and cost increase of the meal from the caterer from \$4.31 per meal in 2018 up to \$4.73 per meal for 2019 partially due to increase in required meal components by the State Nutrition program requirements.

Discussion on possible of action on Meal Cost donation for 2019

Fritter explained that the previous suggested donation increase occurred in 2018 from \$3.75 per meal to \$4.00 per meal, and the meal cost from the caterer increased by forty-two cents per meal for 2019. A motion by to recommend taking an increase of the suggested donation to \$4.25 per meal to the Nutrition Project Council for approval for 2019 was made by Caroline Neibler, Jeanne Tyler seconded. Motion passed 4-0.

Discussion and possible actions on ADRC Policies.

Olson suggested due to time, and that Mark Nevins and Shelly Theder were in attendance to discuss the Adult Protective Services Policies, that the ADRC Policies would be reviewed in March.

Discussion and possible action on Adult Protective Services Policies.

Olson shared copies of the Compliance Policy and Emergency Protective Placement Procedures. Mark and Shelly reviewed the policies with the committee. Russ noted to change the CY date to 2019, on the Compliance Policy. Also noted to include Involuntary Psych meds under the Protective Placement procedure as well as to have staff titles vs names listed. Mark and Shelly shared that they will be hosting another event for guardians to come and review the guardianship role as well as ask questions.

Discussion on Draft Transportation Policies

Olson shared that during our next couple of committee meetings her plan would be to start looking at the difference policies of the programs. Our first area will be the Transportation area.

Discuss Future Agenda Items

Next meeting will need to review the 2016 -2018 Aging Plan Goals that will be due mid-March. There is a ADRC Director meeting scheduled on our regularly scheduled date and time. The committee agreed to meet on Monday, March 4th at 1:00 pm.

Adjourn:

Caroline Niebler made a motion to adjourn at 3:25 pm, Jeanne Tyler seconded. Motion approved unanimously.

Respectfully submitted,

Sharon Olson, Manager
Aging & Disability Resources Division