



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, June 4, 2019

Call to Order

The meeting was called to order by Kutz at 1:00 p.m.

Roll Call

Present: Russell Kutz, Chair, Marcia Bare, Connie Stengel, and Ellen Sawyers.

Also Present: Ruth Fiege, citizens. Sharon Olson, Leigh Fritter and Dominic Wondolkowski, Mike Hansen and Heather Janes, ADRC Staff; Mark Nevins and Shelly Theder, Adult Protective Services Staff.

Certification of Compliance with Open Meetings Law

It was determined that the committee was in compliance with the Open Meetings Law.

Approval of Agenda

Ellen Sayers made a motion to approve the agenda. Motion seconded by Marcia Bare. Approved unanimously.

Approval of May 7, 2019 Minutes

Connie Stengel made a motion to approve meeting minutes from May 7, 2019 as written, Marcia Bare seconded. Motion carried.

Communications

None.

Public Comment

None.

Discuss and possible action on reappointments and nominees for ADRC Advisory Committee Members

The following members will be reappointed and at the June 11 County Board meeting:

- a. Marcia Bare, Jefferson, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a term ending July 1, 2021.
- b. Russell Kutz, Jefferson, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2021.
- c. Ellen Sawyers, Helenville, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2022.
- d. Carol Ellingson, Jefferson, WI, to the Nutrition Project Council for a three-year term ending June 9, 2022.

If nominations for new committee members: Ruth Fiegi, and Janet Sayre-Hoeft. Marcia Bare made a motion to nominate Ruth Fiegi and Janet Sayre-Hoeft to the Human Services Board for membership of the ADRC Advisory Committee. Motion seconded by Ellen Sawyers. Approved unanimously.

Advocacy Updates from GWAAR – Greater Wisconsin Agenda on Aging Resources and /or ORCD – Office of Resource Center Development:

Olson shared updates:

- On June 6th, the Senate Health and Human Services Committee scheduled a Public Hearing, as the proposal is to reduce the required hours of instructional training for certified nursing assistants/ nurses' aides from 120 hour to 75.
- On June 6th at 1:00 pm the Joint Finance Committee scheduled an Executive Session to vote on the Department of Transportation budget.

Discussion and possible action on Requests for Waiver of Transportation Co-payment

No new requests at this time.

Discussion: ADRC Report, Wondolkowski

The Key Outcome Indicator for May is met. All 28 initial home visits were provided within 10-business days of the customer's request or at later date preferred by the customer.

The ADRC hosted an Open House on May 31st. 37 individuals attended. For marketing, 50 geraniums were purchased with an ADRC card attached. 25 guests accepted the free flower. Remaining geraniums were given to the Fort and Watertown Senior Centers for distribution.

The ADRC Falls App. is now operational and allows EMS to make an electronic referral to the ADRC, APS or Health Dept. Next steps are to make the application available to law enforcement.

On May 29th, Wondolkowski appeared on WFAW Radio "Morning Magazine". Topics discussed included the Open House, Falls App., FM Voucher Program, Mobility Manager and ADRC.

On May 17th, Wondolkowski presented "our Jefferson County Care Transition Coalition story" at the Community Outcomes Conference in Madison. The event highlighted all the great work of six coalitions. Projects included Safe Swallowing -Jefferson Co.; Emergency Preparedness-Sheboygan Co.; Advanced Care Planning and Fall Prevention-Brown Co.; and Blue Medication Bag Project to prevent adverse drug event by Dane County.

The Healthy Living with Chronic Pain six-week workshop scheduled at the Watertown Library beginning June 4th is cancelled due to a lack of registrants. Another class is scheduled at the Jefferson Senior Center beginning Sept 19th @ 1-3:30pm.

Farmer's Market vouchers are now available at the ADRC front office and at several outreach sites throughout Jefferson County during the month of June

Discuss Senior Dining Program Updates

Nutrition Program Supervisor, Fritter discussed that there was attendance of 173 people at the volunteer recognition dinner which was held on May 8th. She also reviewed information that was shared at the Wisconsin Association of Nutrition directors Spring Conference which was that waivers for residents under age 60 to receive meals on a donation basis would be prohibited throughout state senior meal programs. She also shared that, previously the state required that County nutrition programs be assessed every three by Older American's Act consultants which will now occur annually. Fritter also discussed, that she and Sharon Olson were looking into possibilities for cost saving for the nutrition program.

Discuss Mobility Manager Report, Mike Hansen

Mike shared his report of activities that he has conducted during May. Mike shared some of the changes he has made on the County website for transportation, such as new content, links to brochures, and improving accessibility - 2 clicks. Mike also shared that in the month of May a record of transports was completed, over 700 trips.

Discuss Dementia Care Specialist Report

Heather James discussed upcoming events and past events that she has participated in as the Dementia Care Specialist. Heather shared the comfort kits and how they are used, explained the fidget muffs and where comfort kits have been distributed. Discussed memory screen statistics (currently 4 events, with 6 upcoming scheduled. Approximately 37 screens completed since December 2018. Heather stated that the majority of screening participants have been willing to send results to their PCPs. Dementia Friends Champion training 6 people trained, with a July 16 session for Dementia Friends.

Discussion Elder Abuse Awareness Day – Mark Nevins and Shelly Theder

Mark and Shelly shared that they have been busy with promoting Elder Abuse Awareness Day which is June 15th. Mark put up the banner which is located intersection of Annex Road and Wisconsin Drive as well as each pinwheel represented an Elder Abuse referral received in 2018. Shelly has created posters and has displayed them at the agency, the courthouse, hospital and various banks throughout the county. Purple flowers and balloons were used to help draw people's attention to the posters and brochures.

Discuss ADRC Carryover and One Time Funding

On May 22nd, the ADRC received a letter of approval from the WI. Dept. of Health Services, Bureau of Aging and Disability Resources (BADR) regarding our application for \$18,393 in carryover funding for marketing costs, translation expenses, outreach materials, and staff time.

All carryover funding must be spent in 2019.

Discussion on 2020 Proposed ADRC Contract Changes

Wondolkowski provided all present a document outlining proposed changes to 14 sections of the Contract. Proposed changes included but are not limited to new language for timelines to provide Information and Assistance; reference Governing Boards, Committee or Commissions, re-phrasing language to align with statute; and that each ADRC is required to have lead staff.

Discuss Future Agenda Items

Olson shared that there may be other funding opportunities for transportation that will be reviewed and shared at the next meeting. The next meeting would be on July 2nd but there is not any business that would need to be reviewed at that meeting, the members decided to skip the July meeting and resume in August.

Connie shared that she enjoyed her membership of this committee and would be interested to serve another term when she would be eligible.

Adjourn:

Marcia Bare made a motion to adjourn, Connie Stengel seconded. Motion approved unanimously.

Respectfully submitted

Sharon Olson, Manager
Aging & Disability Resources Division