



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, November 5, 2019

Call to Order

The meeting was called to order by Kutz at 1:00 p.m.

Roll Call

Present: Russell Kutz, Chair; Jeanne Tyler, Vice Chair; Janet Sayre Hoeft, Secretary; Ellen Sawyers; Ruth Fiege
Also present from ADRC: Sharon Olson, Dominic Wondolkowski, and Leigh Fritter. Frankie Fuller, community member.

Certification of Compliance with Open Meetings Law

It was determined that the committee was in compliance with the Open Meetings Law.

Approval of Agenda

Janet Sayre Hoeft made a motion to approve the agenda, Ruth Fiege seconded. Motion carried.

Approval of October 1, 2019 Minutes

Ellen Sawyers made a motion to approve meeting minutes from October 1, 2019 as written, Janet Sayres Hoeft seconded. Motion carried.

Communications

None.

Public Comment

None.

Advocacy Updates from GWAAR – Greater Wisconsin Agenda on Aging Resources and /or ORCD – Office of Resource Center Development:

Olson shared updates:

- Supplemental Security Income Restoration Act of 2019
- Medicare Dental Act of 2019
- Get Covered WI Awareness campaign for health care options/insurance

Discussion and possible action on Requests for Waiver of Transportation Co-payment

Three requests received for waiver of transportation of co-payments. Janet Sayre Hoeft made a motion to approve all three requests, Ellen Sawyers seconded. Motion carried. Olson will write approval letter for 2019 and if still needing a waiver for 2020 will need to request.

Discussion: ADRC Report, Wondolkowski

For October, the Key Outcome Indicator is met

- All of the 25 initial home visits were provided within 10-business days of the customer's request or at later date preferred by the customer.
- Approximately 25 new callers contact the ADRC per day to schedule an appointment for Medicare Part D Open Enrollment. All designated office visits are booked and only a handful of appointments remain open at the 22 outreach sites and so, callers are referred to the Medicap hotline for assistance. Staff also serve many customers by completing a plan finder review with the results mailed back to them without an appointment. In 2019, there has been a shortage of volunteers. There is an ABC's of Medicare workshop scheduled at the Waterloo Library on December 3rd.
- ADRC Change Project team continues to meet to improve the ADRC website with the goal to increase new ADRC customers by 5%. Website changes include better tabs organization and the addition of pictures to the homepage.
- Healthy Living with Chronic Pain & Powerful Tools for Caregivers classes both concluded in October.
- Registrations are still being accepted for the Southern Wisconsin Vet Con 2019, November 19th at the Alliant Energy Center in Madison.

Discussion: Senior Dining Program Updates – Leigh Fritter

Nutrition Program Supervisor, Leigh Fritter discussed the Nutrition project council reviewed MyStrength the Wellness website, and were informed about Dementia related to nutrition with the Dementia Care Specialist. She reviewed 2019 federal fiscal year meal numbers; congregate meal numbers declined by 5%, and home delivered meal numbers by 7%. She noted that this has been a trend throughout the state, and that likely the decrease in home delivered meal numbers was also due to the prior year serving Watertown, Dodge County residents. Fritter also informed the committee, that she and volunteer Barbara would be starting the program Stepping-On at Club 55 in Lake Mills starting on November 6th, and encouraged committee members to notify those interested.

Discuss Mobility Manager Report

Olson shared Mike's ridership reports and updates. A new vehicle is on order, we obtained WIS DOT approval to purchase electronic tablets for drivers and automated computer calling ride reminder software with leftover 5310 grant funds. Three of the transportation brochures were translated into Spanish and have been placed at all area Mexican grocery stores so far. They also have been added to our transportation webpage. A suggestion from the committee was to distribute in the Mexican restaurants as well. The annual ridership survey is underway and results will be shared at our next meeting.

Discussion Jefferson County's Specialized Transportation Assistance Program (Wis. Stat. 85.21) draft Application

Olson shared the Draft 85.21 Specialized Transportation Assistance Program Application that is for \$221,224 in funding for 2020 which requires a county match of \$44,245. There will be 3 programs: the Driver Escort Program with OPT drivers and volunteers, the senior dining program taxi subsidy the Wheelchair Accessible Transportation Project A Public hearing was held on Monday November 4th from 4:00 pm to 6:00 pm with no attendance by the public. The committee reviewed the application and suggested to forward to the Human Services Board for approval.

Discussion Jefferson County's ADRC Transportation Fleet Maintenance Plan

Still working on the Fleet Maintenance Plan with the Maintenance Department and working on a few areas that are unknown, such as qualification for signing off on vehicles certifications. We are trying out a schedule that the maintenance are conducting weekly maintenance check of vehicles and staff will look over basic vehicle needs.

Discuss Aging Plan Goals

Olson discussed the Aging Plan Goals that are written for each of the programs under the Older Americans Act. The committee will review updates each month. Olson shared November Caregiver Month Activity Book. Plan for a month of activities vs conference was tried to see if we could promote more caregiver services. 6 caregivers attended the open house and received \$20 Chamber Bucks. Heather had 30 certificates to hand out, so she will try to hand out at various events through-out the month.

Discussion on Open Meeting for 2020 to be scheduled with in the community

Jeanne Tyler suggested waiting until March meeting to review scheduling community meeting due to weather and travel concerns if longer distance.

Discuss Future Agenda Items

Ruth will be on vacation next month and Janet Sayre Hoeft stated she will not be attending the next meeting. Next meeting will be scheduled if needed. Frankie would like to become an Advisory Member, I will add to next agenda.

Adjourn:

Meeting adjourned at 3:20 pm.

Respectfully submitted,

Sharon Olson, Aging & Disability Resources Division Manager