

Building and Grounds Committee

MINUTES

Wednesday, May 1, 2019

1. **Call to Order**
Meeting was called to order by Payne at 8:30 a.m.
2. **Roll Call**
Roger Lindl, Laura Payne, Mary Roberts and Jim Schroeder. Greg David present at 8:42 a.m.

Others Present: Ben Wehmeier, County Administrator
3. **Certification of compliance with the Open Meetings Law**
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made
5. **Public Comment**
None
6. **Communications**
None
7. **Approval of March 6, 2019 Building and Grounds Committee minutes**
Minutes were provided for review.

Motion by Schroeder/Lindl to approve the March 6, 2019 Building and Grounds Committee minutes as printed. Motion passed 4-0.
8. **Discussion of Facility Capital needs**
Wehmeier said that the Finance Committee discussed the 2020 budget and Capital needs. Wehmeier gave some background on the budget process and capital projects. Wehmeier discussed the general preventive maintenance that is needed to keep our buildings up to date. An informational workshop may be planned for the future. No action taken.
9. **Discussion and possible action on elevator modernization at the courthouse**
Wehmeier explained that we will be issuing an RFP for this project. The goal is to get this project completed in 2019. No action taken.
10. **Financial Reports (January-March)**
 - a. Central Services
 - b. Management Information Systems (MIS)Financial Reports were provided for review. No action taken.
11. **Discuss future meeting schedule. Set next meeting date:** June 5, 2019
The July 3rd meeting may be canceled.

12. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of Minutes from May 1, 2019
13. **Tour of the Sheriff's Training Facility**

The committee toured the training facility.
14. **Tour of Highway Satellite Shop in Lake Mills**

The committee toured the Highway Satellite Shop
15. **Adjourn**

Motion by Schroeder/Lindl to adjourn at 10:15 a.m.