

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, JANUARY 8, 2019, 6:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all members being present except David, Herbst, Hartz, White, and Nelan. Hartz and Nelan were excused with White excused due to military service.

District 1 .. Richard C. Jones	District 2..... Mike Kelly
District 3 ..... Greg David	District 4..... Augie Tietz
District 5 James B. Braughler	District 6..... Dan Herbst
District 7 . Dwayne C. Morris	District 8..... Michael Wineke
District 9 ..... Amy Rinard	District 10..... Lloyd Zastrow
District 11..... Vacant	District 12..... Peter A. Hartz
District 13 ..... Ed Morse	District 14..... Kirk Lund
District 15 .... Steven J. Nass	District 16..... Laura Payne
District 17 ..... Russell Kutz	District 18..... Brandon White
District 19 ..... Jim Schroeder	District 20..... Jim Mode
District 21 . John C. Kannard	District 22..... Blane Poulson
District 23 ... George Jaeckel	District 24..... Roger Lindl
District 25 . Matthew Foelker	District 26..... Gregg Patrick
District 27 ..... Conor Nelan	District 28..... Dick Schultz
District 29 .. Mary K. Roberts	District 30. Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the agenda as printed.

**Rinard, Chair of the Executive Committee, moved that the minutes of the December 11, 2018 meeting be approved as presented.** Seconded and passed.

**Public Hearing.**

**Braughler moved to commence the public hearing on the updated Jefferson County Natural Hazards Mitigation Plan.** Seconded and passed.

Public hearing commenced at 6:05 p.m. Twenty-four supervisors were present. The floor was opened for public comment with no one requesting to speak.

**Morris moved to close the public hearing.** Seconded and passed.

**Communications.**

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY, WISCONSIN  
January 1, 2019**

Available Cash on Hand  
December 1, 2018    \$    265,478.46

December Receipts	<u>5,538,014.03</u>	
Total Cash		\$ 5,803,492.49
Disbursements		
General –		
December 2018	\$ 3,645,264.78	
Payroll –		
December 2018	1,617,974.89	
Total Disbursements		<u>5,263,239.67</u>
Total Available Cash		\$ 540,252.82
Cash on Hand (in banks)		
January 1, 2019	\$ 1,245,148.09	
Less Outstanding Checks	<u>704,895.27</u>	
Total Available Cash		\$ 540,252.82
Local Government Investment Pool -		
General		\$ 6,746,045.43
DANA Investments		28,745,402.26
Local Government Investment Pool -		
Clerk of Courts		26,772.64
Local Government Investment Pool -		
Farmland Preservation		174,855.53
Local Government Investment Pool -		
Parks/Liddle		84,061.42
Local Government Investment Pool –		
Highway Bond		<u>1,924,682.41</u>
		\$ 37,701,819.69
2018 Interest – Super N.O.W. Account		\$ 1,171.33
2018 Interest – L.G.I.P. – General Funds		233,294.79
2018 Interest – DANA Investments		646,240.23
2018 Interest – L.G.I.P. – Parks/		
Carol Liddle Fund		1,400.17
2018 Interest – L.G.I.P. – Farmland Preservation		2,912.47
2018 Interest – L.G.I.P. – Clerk of Courts		445.96
2018 Interest – L.G.I.P. – Highway Bond		<u>32,058.38</u>
Total 2018 Interest		\$ 917,523.33

JOHN E. JENSEN, JEFFERSON CO. TREASURER

**Frank introduced Resolution No. 2018-66.**

WHEREAS, Donald Reese of Watertown was born on May 12, 1955, and died on December 10, 2018, and

WHEREAS, Donald Reese had served on the Jefferson County Board of Supervisors for District 11 from April 2002, until the time of his passing, and

WHEREAS, as a County Board Supervisor, Donnie served on the Building and Grounds Committee, Highway Committee, Planning and Zoning Committee, and Solid Waste and Air Quality Committee, serving as chair on several committees, and

WHEREAS, Donnie provided wisdom and brought a unique perspective based on his experience to the Planning and Zoning Committee, balancing the purpose and intent of the Jefferson County Zoning Ordinance while showing

fairness to all parties involved, and

WHEREAS, Donnie was an influential leader and member of the Solid Waste and Air Quality Committee who helped orchestrate countless Clean Sweep Events and implement the Drug Take Back program, and

WHEREAS, Donnie demonstrated outstanding support for Planning and Zoning staff members and the mission of the Planning & Zoning Department, and

WHEREAS, Donnie was known for his dedication and commitment to serving on the Highway Committee, and

WHEREAS, it is fitting for Donnie Reese to be recognized by the Jefferson County Board of Supervisors for his public service, dedication, and thoughtfulness which will be missed by many.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 8th day of January 2019, does hereby extend its sincere sympathy to the family of Donald Reese along with this recognition of his service and dedication to the citizens of Jefferson County.

**Nass moved for the adoption of Resolution No. 2018-66.** Seconded and passed.

**Human Resources Director Terri Palm recognized the following retirees:** Michael Gosh, Sheriff's Office, 28 years; Randy Podratz, Sheriff's Office, 31 years; and Dale Naatz\*, Highway, 32 years 1 month. (\*denotes retiree being present)

**Frank introduced the following communications:**

1. Letter dated December 30, 2018, from Jeauetta Westenberg, Fund Development Director for Watertown Area Cares Clinic, thanking Jefferson County for its donation and support.

2. Appointment effective December 19, 2018, by County Board Chairman Schroeder pursuant to Board Rule 3.05(1), appointing Lloyd Zastrow to the Planning and Zoning Committee to fill an unexpired term ending April 21, 2020.

3. Appointment effective December 19, 2018, by County Board Chairman Schroeder pursuant to Board Rule 3.05(1), appointing Walt Christensen to the Highway Committee to fill an unexpired term ending April 21, 2020.

4. Appointment effective December 19, 2018, by County Board Vice Chairman Nass appointing Kirk Lund to the Parks Committee to fill an unexpired term ending April 21, 2020.

5. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on January 17, 2019, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

**Public Comment (regular agenda items).** None.

**Rinard, Chair of the Executive Committee, introduced**

**Resolution No. 2018-67.**

Executive Summary

Jefferson County has a Comprehensive Plan as required by Wisconsin Statute s. 66.1001 and a Farmland Preservation Plan as required by Wisconsin Statute s. 91.10 which are currently being reviewed and updated. As part of this review, it was determined that these plans should be updated in a manner consistent with the County's recently completed Strategic Plan. A key part of this review process is to create a Steering Committee to provide oversight. It is projected that the Steering Committee will meet four times during the review process.

The Executive Committee supports the creation of a Steering Committee and is recommending to the County Board that the Steering Committee be composed of eighteen members representing various stakeholder groups in the County. These members would be appointed by the County Board Chair with a report to the County Board following these appointments. The Executive Committee also recommends that selected County staff and the County Board Chair serve as exofficio members of the Steering Committee. In addition to the functional group criteria, Steering Committee appointments will also take into consideration geographic and demographic makeup of committee membership.

The Executive Committee met on December 18, 2018, and unanimously voted to forward this resolution to the County Board to create a Steering Committee to oversee the development of the County's Comprehensive Plan and Farmland Preservation Plan.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, members will be appointed to the Steering Committee from the following functional areas:

- Planning and Zoning Committee Members (2)
- County Board Supervisor at-large
- Developer/Real Estate/Builder
- Large Agriculture Producer
- Small Agriculture Producer
- Environmental
- Tourism
- Business (Chair of Thrive)
- City
- Village
- Township (3)
- K-12 Education
- Post-Secondary Education
- Non-Profit Entity
- Health/Human Services

WHEREAS, members of the Steering Committee are authorized the standard County meeting per diem and mileage, and

WHEREAS, the County Board Chair and County Administrator will identify staff to serve in an ex-officio capacity to the Steering Committee.

NOW, THEREFORE, BE IT RESOLVED that the Steering Committee is authorized to oversee the planning process for the Jefferson County Comprehensive Plan and Farmland Preservation Plan, and

BE IT FURTHER RESOLVED that the County Board Chair is authorized to make appointments to the Steering Committee with a report to the County Board following member appointments.

*Fiscal Note: Each meeting of the Steering Committee will cost \$990 in per diems, not including mileage, which is unknown at this time. With anticipation of four meetings, the total cost will be \$3,960 plus mileage.*

**Rinard moved that Resolution No. 2018-67 be adopted.**  
Seconded and passed.

**Jones, Chair of the Finance Committee, introduced Resolution No. 2018-68.**

Executive Summary

At the direction of the County Board of Supervisors, Jefferson County has embarked on a priority based budgeting project. This process requires a full inventory of all County provided services. Costs and revenues corresponding to providing these services are assigned to each service. The services are then scored using several criteria to determine their ranking in the order of budget priorities. The scoring uses two types of attributes: 1) Basic Program Attributes which are universal to all government programs and include mandate, reliance (is the County the sole service provider), cost recovery, population served and demand (increasing or decreasing); and 2) County Governance Results which are specific to Jefferson County and its strategic plan. Administration has developed a Results Matrix that incorporates the specific values and goals of the County's strategic plan and defines the County Governance Results. The intent of the Results Matrix is to provide a framework for scoring the County's programs which will ultimately become the basis for budget decisions. The goal of this process is to align the County's budget with its strategic plan in order to realize the vision set forth in the strategic plan. On December 13, 2018, the Executive Committee and Finance Committee considered this resolution and recommended forwarding to the County Board to adopt the attached Results Matrix as part of the priority based budgeting process. [The Results Matrix is available at the County Clerk's office upon request or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).]

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County's future budget priorities will be determined by a scoring system that ranks programs based

on safety, economy, infrastructure, health and well-being, and smart growth and natural resources, (for community programs), resources, decision making, workforce, collaboration, and compliance (for governance programs), and

WHEREAS, these attributes are linked directly to the County's strategic plan, and

WHEREAS, because these attributes will drive budget decisions, County Administration seeks support of the Jefferson County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby adopts the attached Results Matrix as part of the Priority Based Budgeting Project.

*Fiscal Note: Passage of this resolution will impact the budget by aligning the County's programs with its strategic plan. No direct fiscal impact can be determined at this time.*

**Jones moved that Resolution No. 2018-68 be adopted.**  
Seconded and passed.

**Braugher, Chair of the Human Resources Committee, introduced Ordinance No. 2018-22.**

Executive Summary

On September 11, 2018, the Jefferson County Board of Supervisors approved withdrawing from the Wisconsin Public Employer's Group Health Insurance Plan (the State Plan) and designating Dean Health Plan as the Employee Health Insurance provider for the Dodge Jefferson Consortium. This change provides the opportunity for the County to offer health insurance to Limited Term Employees (LTE) and Project Employees who are otherwise qualified by working the required minimum number of hours annually as established by the Personnel Ordinance for regular employees. Furthermore, under the Affordable Care Act (ACA), LTEs and Project Employees may be *required* to be recognized as full-time employees for the purpose of employer offered health insurance. Currently, the Personnel Ordinance prohibits offering Limited Term and Project Employees health insurance. If an LTE or Project Employee is considered full-time under the ACA and the County does not offer the LTE or Project Employee health insurance, the County would risk paying an Employer Shared Responsibility Penalty of approximately \$3575 (adjusted annually) for each occurrence if the LTE or Project Employee applies for health coverage in the Marketplace and receives a subsidy. Offering health insurance as an employee benefit may also help attract qualified candidates for LTE and Project Employee positions. The County's annual cost for a family health and dental plan is \$18,029.

On December 18, 2018, the Human Resources Committee considered this resolution and recommended amending Personnel Ordinance section HR0110, Definition of Terms, to allow Jefferson County to offer health and dental insurance

to Limited Term employees and Project Employees for the purpose of attracting qualified candidates for LTE and Project Employee positions as determined by the County Administrator.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Board of Supervisors approved withdrawing from the Wisconsin Public Employer's Group Health Insurance Plan (the State Plan) and designating Dean Health Plan as the Employee Health Insurance provider for eligible county employees, effective January 1, 2019, and

WHEREAS, offering health insurance to otherwise qualified Limited Term Employees and Project Employees may assist in recruitment for qualified candidates, and

WHEREAS, not offering health insurance to otherwise qualified Limited Term Employees and Project Employees may result in the County being assessed penalties under the Affordable Care Act.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Personnel Ordinance section HR0110, Definition of Terms, to allow offering health and dental insurance to Limited Term employees and Project Employees at the discretion of the County Administrator for the purpose of attracting qualified candidates for LTE and Project Employee positions.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Sections HR0110 (L) and (Q), Definition of Terms, are amended as follows:

**HR0110 DEFINITION OF TERMS**

L. "Limited term employee" means an employee hired on a temporary or emergency basis, not to exceed one year. Limited term employees shall not be eligible for fringe benefits, but may, at the discretion of the County Administrator, be offered County health and dental insurance if otherwise qualified. Limited term employees shall be paid at the minimum step of the salary range for the appropriate position, unless otherwise authorized by the County Administrator. [am 3/13/12, ord. 2011-31]

Q. "Project employee" means employment which is supported by a grant. Project employees shall not be eligible for fringe benefits, but may, at the discretion of the County Administrator, be offered County health and dental insurance if otherwise qualified, and Wisconsin Retirement System benefits if qualified. [cr. ord. 84-16, 12/11/84; am. & re-lettered 3/13/12, ord. 2011-31]

Section 2. This ordinance shall be effective January 1, 2019, after passage and publication as provided by law.

*Fiscal Note: The fiscal impact will be based on the number of limited term employees and project employees who are offered and accept health and dental insurance under the County's health insurance plan. The potential annual cost of not offering health insurance to limited term employees and project employees is approximately \$3575 per occurrence as a penalty under the Affordable Care Act. If health and dental insurance is offered, the potential annual cost is \$18,029 per limited term employee receiving county funded health insurance.*

**Braugler moved that Ordinance No. 2018-22 be adopted.** Seconded and passed: Ayes 23 (Jones, Kelly, Tietz, Braugler, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Schultz, Roberts, Christensen); Noes 1 (Morris); Absent 5 (David, Herbst, Hartz, White, Nelson); Vacant 1.

### **Braugler introduced Resolution No. 2018-69.**

#### Executive Summary

Jefferson County Human Services was recently awarded a one-year grant from the Section 5310 Enhanced Mobility for Senior and Individuals with Disability Grant Program. The program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. This program supports transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities in all areas. The County will receive \$80,000 State funding and \$17,000 from Easter Seals of Wisconsin, with \$5914 in-kind match from Jefferson County.

The new funding will be utilized to create one full-time Project Employee position of a Mobility Manager through December 31, 2019. The Mobility Manager will require a Bachelor's degree or equivalent and will be responsible for Mobility Management, which consists of short-range planning, management activities and projects for improving coordination among public transportation and other transportation service providers with the intent of expanding the availability of services. This program and position will also support the County's Strategic Action Plan and goal to "institute a transportation plan of conventional and non-conventional means to connect resources and residents."

On December 18, 2018, the Human Resources Committee reviewed the request from the Human Services Director and recommended forwarding this resolution to the County Board to accept the grant funding of \$97,000 and create one full-time Mobility Manager Project Employee position at the Human Services Department.



WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the issue of transportation continues to be a concern throughout the County, specifically the need to connect residents with the services provided in the County, and

WHEREAS, grant funding is available from the Section 5310 Enhanced Mobility for Senior and Individuals with Disability Grant Program, and

WHEREAS, to meet this need for Jefferson County citizens, the Human Services Director requests, and the Human Resources Committee recommends, creation of one full-time Mobility Manager Project Employee position at the Human Services Department.

NOW, THEREFORE, BE IT RESOLVED that the 2019 County Budget be amended to accept the grant funding from the Section 5310 Enhanced Mobility for Senior and Individuals with Disability Grant Program in the amount of \$97,000.

BE IT FURTHER RESOLVED that the 2019 County Budget setting forth position allocations and funding at the Human Services Department be and is hereby amended to include one full-time Mobility Manager Project Employee position at the Human Services Department, to become effective upon passage.

*Fiscal Note: The Mobility Manager position is budgeted for \$75,422 annually for salary and fringe benefits and is fully funded through the Section 5310 Enhanced Mobility for Senior and Individuals with Disability Grant Program; therefore, no tax-levy is required for this position. The remaining \$21,578 of the grant and County in-kind match is budgeted for overhead and other program related expenses. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Braugler moved that Resolution No. 2018-69 be adopted.** Seconded and passed: Ayes 24 (Jones, Kelly, Tietz, Braugler, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Schultz, Roberts, Christensen); Noes 0; Absent 5 (David, Herbst, Hartz, White, Nelson); Vacant 1.

**Braugler introduced Resolution No. 2018-70.**

Executive Summary

The Jefferson County jail has consistently experienced nursing staffing issues over the last few years due to the difficulty in recruiting and retaining part-time positions to work weekend and evening hours. With the recent vacancies of both the part-time Jail Public Health Nurse Supervisor and full-time evening Jail Licensed Practical Nurse positions, organizational changes to the staffing structure are being pro-

posed. The Health Director and the Chief Deputy are proposing to create one full-time Jail Public Health Nurse position that will include weekend coverage, and eliminating one part-time Jail Public Health Nurse Supervisor position. In addition, the Health Director and the Chief Deputy are proposing to create one unfunded full-time Jail Public Health Nurse Supervisor position which may be filled at a future date. The jail nursing staff will continue to be supervised by the Jefferson County Health Department and funded through the Jefferson County Sheriff's Office.

On December 18, 2018, the Human Resources Committee reviewed the request from the Health Department and Sheriff's Office and recommended forwarding this resolution to the County Board to create one full-time Jail Public Health Nurse position, eliminate one part-time Public Health Nurse Supervisor position and create one unfunded full-time Jail Public Health Nurse Supervisor position which may be filled at a future date.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, recruitment and retention for part-time evening and weekend nursing coverage in the jail has proven difficult, and

WHEREAS, there is an opportunity to restructure the organizational staffing of jail nursing with the current vacancies of one part-time jail Public Health Nurse Supervisor position and one Jail Licensed Practical Nurse position, and

WHEREAS, the new jail nursing organizational structure will provide additional staffing to cover evening and weekend hours.

NOW, THEREFORE, BE IT RESOLVED that the 2019 County Budget setting forth position allocations in the Health Department and funding through the Sheriff's Office budget be and is hereby amended to include the creation of one full-time Jail Public Health Nurse position, the elimination of one part-time Jail Public Health Nurse Supervisor position and the creation of one unfunded full-time Jail Public Health Nurse Supervisor position, to become effective upon passage.

*Fiscal Note: The total 2019 Jail Nursing Staff budget is currently \$264,892. This proposed amendment to the Jail Nursing Staff budget will cost \$264,759 resulting in a budget decrease of \$133.00. Therefore, no additional tax-levy is required upon passage of this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Braugher moved that Resolution No. 2018-70 be adopted.** Seconded and passed: Ayes 24 (Jones, Kelly, Tietz, Braugher, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Schultz, Roberts, Chris-

tensen); Noes 0; Absent 5 (David, Herbst, Hartz, White, Ne-  
lan); Vacant 1.

**Braugler introduced Resolution No. 2018-71.**

Executive Summary

The Clerk of Courts-Elect is proposing to reorganize the staffing structure within the Clerk of Courts office including the Register in Probate. The proposed reorganization includes one Clerk of Circuit Court, one Operations Chief Deputy position, one Financial Chief Deputy position, one Court Coordinator position, two Deputy Court Clerk III positions, one Deputy Court Clerk II/III position, ten Deputy Court Clerk I/II positions (nine full-time and one part-time), one Deputy Court Clerk II/Deputy Register in Probate (includes half-time Register in Probate duties), one Cooperative Education Intern position, one Register in Probate/Circuit Court Commissioner position and one Deputy Register in Probate/Juvenile Clerk II/III position, and

The proposed staffing reorganization is structured as follows:

Clerk of Court current structure:

- 1 Clerk of Circuit Court,
- 1 Chief Deputy Court Clerk
- 1 Lead Deputy Court Clerk
- 3 Deputy Court Clerk III
- 11 Deputy Court Clerk I/II
- 1 Cooperative Education Intern
- 1 Register in Probate/Circuit Court Commissioner
- 2 Deputy Register in Probate/Juvenile Clerk I/II  
(1FT, 1PT)

The Clerk of Court proposed structure:

- 1 Clerk of Circuit Court
- 1 Operations Chief Deputy
- 1 Finance Chief Deputy
- 1 Court Coordinator
- 2 Deputy Court Clerk III
- 1 Deputy Court Clerk II/III
- 10 Deputy Court Clerk I/II (9 FT, 1 PT)
- 1 Deputy Court Clerk II/Deputy Register in Probate  
(includes half-time Register in Probate duties)
- 1 Cooperative Education Intern
- 1 Register in Probate/Circuit Court Commissioner
- 1 Deputy Register in Probate/Juvenile Clerk II/III

On December 18, 2018, the Human Resources Com-  
mittee reviewed the request from the Clerk of Courts-Elect  
and recommended forwarding this resolution to the County  
Board to approve the Clerk of Courts Office reorganization  
as proposed.

WHEREAS, the above Executive Summary is incorpo-  
rated into this resolution, and

WHEREAS, the Clerk of Courts-Elect has proposed to

reorganize the staffing structure of the Clerk of Courts office, including the Register in Probate as described above, and

WHEREAS, restructuring as proposed will improve operational efficiency in both offices.

NOW, THEREFORE, BE IT RESOLVED that the 2019 County Budget setting forth position allocations in the Clerk of Courts Office is hereby amended as set forth above.

*Fiscal Note: The Operations Chief Deputy position, Financial Chief Deputy position, the Court Coordinator position and the Deputy Court of Clerk III positions shall be evaluated for placement within the County's grade and step system. Based on projections, there will be a savings of \$11,453 in the Clerk of Courts Office; therefore, no tax levy is required for these positions. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Braughler moved for the adoption of Resolution No. 2018-71.** Seconded and passed: Ayes 24 (Jones, Kelly, Tietz, Braughler, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaekel, Lindl, Foelker, Patrick, Schultz, Roberts, Christensen); Noes 0; Absent 5 (David, Herbst, Hartz, White, Nelan); Vacant 1.

**Herbst present.**

**Tietz, Chair of the Parks Committee, introduced Resolution No. 2018-72.**

Executive Summary

The Jefferson County Department of Emergency Management is in the process of applying for DNR Stewardship Grants to receive funding for continuing the Acquisition and Demolition Program for the purchase of structures within the floodplain. One eligibility requirement for Jefferson County to receive this grant funding is that the locations of these properties must be designated as a priority acquisition in the County's Parks, Recreation and Open Space Plan. This resolution amends the Jefferson County Parks, Recreation and Open Space Plan to include additional parcels of property located in the floodplain for the purpose of acquisition and demolition. The Parks Committee met on November 5, 2018, and recommended forwarding this resolution to the County Board to amend the Jefferson County Parks, Recreation and Open Space Plan for the purpose of acquiring DNR Stewardship grant funding.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, eligibility to receive funding from the DNR Stewardship grant program requires Jefferson County to specifically designate recreation, management and purpose/goals for flood mitigation property acquisition in its Parks,

Recreation and Open Space Plan; and

WHEREAS, additional parcels of property in Jefferson County where flood mitigation property acquisition is desired are:

1. State Highway 106 block of parcels/Fort's Rock River Park (Parcel ID: 016-0514-0541-000)
2. Rock River Road/Bark River (Parcel ID: 016-0514-0313-011)
3. Rock River Road (Parcel ID: 016-0514-0314-000),  
and

WHEREAS, amending the Jefferson County Parks, Recreation and Open Space Plan to include the above parcels will make the County eligible for grant funding to allow continuation of the Acquisition and Demolition Program to purchase flood mitigation properties.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby authorize amending the Jefferson County Parks, Recreation and Open Space Plan as described above for the purpose of applying for DNR Stewardship Grants to continue the Acquisition and Demolition Program for the purchase of flood mitigation properties.

*Fiscal Note: The fiscal impact will be determined by the amount of grant funding, if any, received by Jefferson County through DNR Stewardship Grants.*

**Tietz moved for the adoption of Resolution No. 2018-72.**  
Seconded and passed.

**David present.**

**Morris, Chair of the Law Enforcement and Emergency Management Committee, introduced Resolution No. 2018-73.**

Executive Summary

The Jefferson County Hazard Mitigation Plan 2019-2023 consists of six chapters and a map series which has not been reproduced and included in this resolution because the plan totals in 146 pages, but is available for review by the public on the County's website. The Plan presents background information about Jefferson County including its setting, demographic and economic characteristics, climate, natural resources, land use, development trends and access and functional needs populations and groups in Jefferson County. The Plan also contains a complete inventory of critical facilities in the County and includes an estimate of the losses to buildings, infrastructure, and critical facilities that could be caused by natural hazards. The Plan concludes by identifying goals, objectives, and policies that will help to craft appropriate solutions to the identified problems. This includes presenting a variety of activities to help foster hazard mitigation efforts and designating funding sources to be applied toward identified projects.

Jefferson County adopted a multi-jurisdictional plan in 2008, which was approved by the Federal Emergency Management Agency (FEMA) on July 25, 2008, and covers all of the municipalities in Jefferson County. This proposed Hazard Mitigation Plan was substantially updated and revised to meet new state and federal guidelines as part of the five-year update started in 2012. The Plan as revised was approved by FEMA on October 18, 2013, and by Wisconsin Emergency Management on October 28, 2013. This most recent version is intended to guide mitigation planning efforts in Jefferson County during the five-year period from 2019 through 2023. On December 28, 2018, the Law Enforcement/Emergency Management Committee reviewed this resolution and recommended forwarding to the County Board to adopt the Jefferson County Natural Hazards Mitigation Plan: 2019-2023 as proposed.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the United States Congress passed the Disaster Mitigation Act of 2000 (DMA2K), which requires that a local unit of government have an approved All Hazard Mitigation Plan before it can receive Federal grant monies from the Federal Emergency Management Agency for pre-disaster mitigation projects, and

WHEREAS, Jefferson County Emergency Management has updated the countywide mitigation plan, initially adopted in 2008, and

WHEREAS, the Jefferson County Board of Supervisors conducted a public hearing on January 8, 2019, to accept public input concerning the updated plan, and

WHEREAS, the Jefferson County Board of Supervisors makes the following findings:

1. Natural disasters pose a tangible threat to Jefferson County residents and property.
2. Undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to residents and property and save taxpayer dollars.
3. Preparation of this plan is in the public interest.
4. This plan is intended to serve as a general strategy and may be amended from time to time.
5. Nothing in this plan obligates the County of Jefferson to undertake any of the recommended activities and/or projects.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County hereby adopts the Jefferson County Natural Hazards Mitigation Plan: 2019-2023.

BE IT FURTHER RESOLVED that the Jefferson County Clerk shall provide a certified copy of this resolution to Donna Haugom, Emergency Management Director, for distribution to the Wisconsin Department of Emergency Management and the Federal Emergency Management Agency.

*Fiscal Note: No direct fiscal impact.*

**Morris moved that Resolution No. 2018-73 be adopted.**  
Seconded and passed.

**Nass, Chair of the Planning & Zoning Committee,**  
introduced the following report:

**REPORT TO THE HONORABLE MEMBERS OF THE  
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on December 20, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of petitions R4104A-18, R4123A-18, R4124A-18 and R4125A-18.

Dated this 31st day of December 2018. Blane Poulson,  
Secretary.

The prior month's amendments R4110A-18, R4095A-18, R4096A-18, R4097A-18, R4106A-18, R4112A-18, R4113A-18, R4114A-18, R4115A-18, R4116A-18, R4117A-18, R4118A-18, R4119A-18, R4120A-18 and R4121A-18 are effective upon passage by County Board, subject to Wis. Stats. 59.69(5).

**Nass introduced Ordinance No. 2018-23.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4104A-18, R4123A-18, R4124A-18 and R4125A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on December 20, 2018, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,  
AGRICULTURAL/RURAL RESIDENTIAL**

Rezone PIN 012-0816-2523-001 (3.245 acres) owned by David Hahm to sanction the addition of 0.25 acres from 012-0816-2523-000 owned by the Ronald & Anne Hahm Trust. The properties are in the Town of Ixonia, at W443 Madison Avenue. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the expanded lot, including extraterritorial plat review if necessary. R4104A-18 – Ronald E Hahm/David Hahm properties

Rezone part of PIN 026-0616-1011-000 (34.868 acres) to create a 1-acre building site along County Road E in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. It utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4123A-18 – Daryl & Tammy Payne

**FROM A-1, EXCLUSIVE AGRICULTURAL  
TO N, NATURAL RESOURCE**

Rezone 15.6 acres of PIN 026-0616-1011-000 (34.868 acres) to create a Natural Resource zone between Village Line Road and County Road E in the Town of Sullivan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. It is conditioned upon road access approval and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4124A-18 – Daryl & Tammy Payne

**FROM N, NATURAL RESOURCE TO A-3,  
AGRICULTURAL/RURAL RESIDENTIAL**

Rezone 0.56 acre of PIN 012-0816-0834-000 (14.626 acres) near W1967 Mystic Court in the Town of Ixonia for it to be added to the adjoining A-3 zoned property. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. It is conditioned upon approval and recording of a final certified survey map if ever to be sold separately. R4125A018 – Thomas & Colleen Schlieve

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

**Nass moved that Ordinance No. 2018-23 be adopted.** Seconded and passed with Kannard abstaining for possible conflict of interest.

**Nass introduced Resolution No. 2018-74.**

Executive Summary

Digital terrain modeling, also known as digital elevation modeling, is the practice of creating a digital representation of the topography of the land and is utilized by numerous Jefferson County departments along with local, state and federal agencies for a variety of land related projects and programs. These projects and programs include flood mitigation, land development, conservation planning, park development, transportation planning, ordinance enforcement, and storm water management. Advances in Light Detection and Ranging (LiDAR) technology have resulted in the ability to significantly improve the accuracy of the current digital terrain mod-



el that was last updated in 2012 and further expand its uses in Jefferson County. Five Wisconsin counties received grant funding after submitting a joint grant application. Upon approval of this grant, Ayres and Associates offered to provide the necessary updates to Jefferson County's digital terrain model as part of a cooperative group purchase by the five Wisconsin counties receiving grant funding. Jefferson County staff has determined that Ayres and Associates is the best qualified vendor to provide this service to the County. The Planning and Zoning Committee met on December 31, 2018, and recommended forwarding this resolution to the County Board authorizing the County Administrator to enter into a contract with Ayres and Associates, Inc. to conduct LiDAR Terrain Mapping in Jefferson County at a cost of \$132,486.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County Board approved the 2019 Land Information Program Budget and Land Information Plan 2019-2021 that includes the LiDAR terrain mapping project, and

WHEREAS, approving the contract with Ayres and Associates, Inc. for LiDAR Terrain Mapping will allow Jefferson County to update its digital terrain model to increase accuracy and expand its uses in a variety of land related projects and programs.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is hereby authorized to enter into a contract with Ayres and Associates, Inc. for the base LiDAR Terrain Mapping Project at a cost of \$132,486.

*Fiscal Note: The project will be funded by a USGS 3DEP grant of \$66,243, a Wisconsin Strategic Initiative Grant of \$50,000 and County Land Information Program retained fees of \$16,243. No additional tax levy dollars will be used.*

**Nass moved that Resolution No. 2018-74 be adopted. Seconded.**

**Technical problem with roll call equipment. Roll call re-taken with 26 present, 3 absent (Hartz, White, Nelan) and 1 vacant. Resolution No. 2018-74 adopted: Ayes 26 (Jones, Kelly, David, Tietz, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Schultz, Roberts, Christensen); Noes 0; Absent 3 (Hartz, White, Nelan); Vacant 1.**

**Wehmeier introduced the following appointment:**  
TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:  
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18(2)(b) and 59.69(10)(b)2 of the Wisconsin Statutes and 11.11(a)4 of the Jefferson County Zoning Ordinance,

I respectfully request confirmation of this appointment: Matthew Zangl to serve as Head of Jefferson County Zoning Agency and Planning and Zoning Director for an indeterminate term.

**Morris moved to confirm appointment.** Seconded and passed.

**County Board Chair asked if anyone objected to the County Clerk chairing the remainder of the meeting so the County Board Chair could participate in discussion of the subjects on the special order of business. No objection was recorded.**

**Recess at 7:06 p.m.; resume 7:16 p.m.**

**Public Comment (Special Order of Business).** Anita Martin, Lake Mills, spoke on County Board size and committee size.

**Special Order of Business.**

Jon Hochkammer, Outreach Manager for Wisconsin Counties Association, presented County Board Size Trends and Committee/Board Structure.

Schroeder presented his views on the County Board size followed by discussion.

**In the absence of the County Clerk, the Board did not object to County Administrator Wehmeier chairing the Special Order of Business agenda.**

Schroeder presented his views on committee/Board structure followed by discussion.

**Morris moved for the appointment of an exploratory committee to examine size of County Board as well as committee structure.** Seconded.

**Christensen requested that motion be tabled so discussion could continue. Motion withdrawn by Morris and Poulson (second).** Discussion continued.

**Morris introduced and requested adoption, with second, of Resolution No. 2018-75:**

RESOLVED, that the Jefferson County Board of Supervisors directs Executive Committee to establish an exploratory committee to examine the size of the County Board (# of supervisors) as well as the committee structure and regularly report their findings to the County Board.

**Roll call vote requested. With no objection by Board, Wehmeier entered Kelly, no longer present, as abstain so vote could be continued. Resolution No. 2018-75 adopted:** Ayes 24 (Jones, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Poulson, Jaeckel, Lindl, Foelker, Patrick, Schultz, Roberts, Christensen); Noes 1 (Kannard), Abstain/Absent 1 (Kelly); Absent 3 (Hartz, White, Nelan), Vacant 1.

**Public Comment (General).** None.

Supplemental information presented at the January 8, 2019, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Morris moved that the Board adjourn.** Seconded and passed at 9:45 p.m.