

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, FEBRUARY 19, 2019, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all supervisors present except Jones, Kutz, and Tietz who gave prior notice of their inability to attend.

District 1 .. Richard C. Jones	District 2..... Mike Kelly
District 3 ..... Greg David	District 4..... Augie Tietz
District 5 James B. Braughler	District 6..... Dan Herbst
District 7 . Dwayne C. Morris	District 8..... Michael Wineke
District 9 ..... Amy Rinard	District 10..... Lloyd Zastrow
District 11..... Jeff Jones	District 12..... Peter A. Hartz
District 13 ..... Ed Morse	District 14..... Kirk Lund
District 15 .... Steven J. Nass	District 16..... Laura Payne
District 17 ..... Russell Kutz	District 18..... Brandon White
District 19 ..... Jim Schroeder	District 20..... Jim Mode
District 21 . John C. Kannard	District 22..... Blane Poulson
District 23 ... George Jaeckel	District 24..... Roger Lindl
District 25 . Matthew Foelker	District 26..... Joan Fitzgerald
District 27 ..... Conor Nelan	District 28..... Dick Schultz
District 29 .. Mary K. Roberts	District 30. Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

**Approval of the Agenda.** Schroeder requested moving the resignation of Gregg Patrick, District 26 before the Appointments by the County Board Chair for the vacant positions. There being no objection, the agenda will otherwise proceed as printed.

**Special Order of Business.**

Resignation of Gregg Patrick, District 26.

**Schroeder requested confirmation of the appointment of Jeff Johns, 5430 Switzke Rd, Jefferson, WI 53549 to fill a vacancy in Supervisory District 11. Morris moved to confirm the appointment of Jeff Johns to fill the vacancy in Supervisory District 11, confirmed to be ending April 21, 2020.** Seconded and carried. Frank administered the oath of office to Jeff Jones.

**Schroeder requested confirmation of the appointment of Joan Fitzgerald, 545 Stratford Ct, Fort Atkinson, WI to fill a vacancy in Supervisory District 26. Nass moved to confirm the appointment of Joan Fitzgerald to fill the vacancy in Supervisory District 26 ending April 21, 2020.** Seconded and carried. Frank administered the oath of office to Joan Fitzgerald.

Yvonne Duesterhoeft, Veterans Services, introduced Joe and Morgan Naylor who **presented the Naylor Classic donation of \$4,000.00 to the Veterans Service Commission.**

Paul Chellevoid, **presented the Comprehensive Plan 101 Kick off, SRF Consulting Group.**

**Rinard, Chair of the Executive Committee, moved that the minutes of the January 8, 2019, meeting be approved as presented.** Seconded and carried.

**Communications.**

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY, WISCONSIN  
February 01, 2019**

Available Cash on Hand		
January 1, 2019	\$	540,252.82
January Receipts	<u>16,862,383.58</u>	
Total Cash		\$17,402,636.40
Disbursements		
General –		
January 2019	\$14,924,945.40	
Payroll -		
January 2019	2,206,138.20	
Total Disbursements		<u>\$ 17,131,083.60</u>
Total Available Cash		\$ 271,552.80
Cash on Hand (in banks)		
February 1, 2018	\$	1,635,832.07
Less Outstanding Checks	<u>1,364,279.27</u>	
Total Available Cash		\$ 271,552.80
Local Government Investment Pool -		
General	\$	14,406,001.36
DANA Investments		29,039,047.86
Local Government Investment Pool -		
Clerk of Courts		26,882.84
Local Government Investment Pool -		
Farmland Preservation		175,575.30
Local Government Investment Pool -		
Parks/Liddle		84,407.45
Local Government Investment Pool -		
Highway Bond		<u>1,932,605.09</u>
		\$45,664,519.90
2019 Interest - Super N.O.W. Acct.	\$	178.91
2019 Interest - L.G.I.P. - General Funds		17,137.44
2019 Interest – DANA Investments		61,559.65
2019 Interest - L.G.I.P. - Parks/		
Carol Liddle Fund		176.75
2019 Interest - L.G.I.P. - Farmland Preservation		367.66
2019 Interest - L.G.I.P. - Clerk of Courts		56.29
2019 Interest - L.G.I.P. - Highway Bond		<u>4,046.92</u>
Total 2019 Interest	\$	83,523.62
JOHN E. JENSEN, JEFFERSON COUNTY TREASURER		

**Frank presented the following communications:**

- (1) Schroeder, appointed Jeff Johns to the Solid Waste/Air Quality Committee and Parks Committee.
- (2) Schroeder, appointed himself to the Building and Grounds Committee and Human Resources Committee.
- (3) Frank acknowledged the following retirements: Leigh Froelich from the Jefferson County Library Board; Barbara A Frank, County Clerk; Gregg Patrick District 26;
- (4) Schultz, District 28, recognized the Outgoing Supervisor, Gregg Patrick, District 26

**Frank introduced Resolution No. 2018-76.**

WHEREAS, Gregg Patrick served as the County Board Supervisor for District 26 from September of 2015 to January 22 of 2019, and

WHEREAS, Supervisor Patrick served on the Solid Waste/Air Quality Committee, Land and Water Conservation Committee, UW Extension Education Committee, Buildings and Grounds Committee, and Parks Committee, and

WHEREAS, Supervisor Patrick was known for his passion in representing the people of Jefferson County and his never ending desire to learn, and

WHEREAS, the Jefferson County Board of Supervisors recognizes Supervisor Patrick's public service, foresight, leadership, and thoughtfulness which will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, meeting this 12th day of February 2019, does hereby honor Supervisor Gregg Patrick and wishes him happiness and good health in the years ahead.

**Schultz, moved for the adoption of Resolution No. 2018-76.** Seconded and carried.

**Frank introduced Resolution No. 2018-77.**

WHEREAS, Carla J. Robinson served in the District Attorney's office commencing February 10, 1992, until her election as the Jefferson County Clerk of Circuit Court, and

WHEREAS, Carla J. Robinson, served as the Jefferson County Clerk of Circuit Court for Jefferson County commencing January 1, 2007, until January 6, 2019, where she served 12 years, for a combined total of 27 years of dedicated public service to Jefferson County, and

WHEREAS, Carla J. Robinson has unselfishly devoted herself to making Jefferson County a better place in which to live and work, and

WHEREAS, Carla J. Robinson has demonstrated integrity and professionalism in the administration of her duties that serves as a guide for all those she came in contact with, and

WHEREAS, it is fitting for her to be recognized by the

Jefferson County Board of Supervisors for her public service and devotion to her chosen profession.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby honor Clerk of Circuit Court Carla J. Robinson for her many years of service to Jefferson County and wish her well on her retirement.

**Braugler, moved for the adoption of Resolution No. 2018-77.** Seconded and carried.

**Frank continued to present the following communication:**

- (5) Letter from the Board of Health dated January 16, 2019 regarding Health Communities Gold Designation award for Jefferson County.
- (6) Memo from Mike Burow regarding downsizing the County Board
- (7) Notice of Zoning Committee's Notice of Public Hearing, February 21, 2019.
- (8) Letter from Anita Martin regarding changing the size of the Jefferson County Board of Supervisors.

The communications were received and placed on file.

**Public Comment.** Anita Martin spoke about her concerns in downsizing the Jefferson County Board of Supervisors and asked that it remain at 30. Frankie Fuller spoke about her concerns in downsizing the Jefferson County Board of Supervisors and asked that it remain at 30.

**Annual Reports.** Community Dental Clinic Director Barb Morrison Gudgeon, Rock River Free Clinic Executive Director Kristen Wallace, Jefferson County Literacy Council Executive Director Lynn Forseth and University of Wisconsin-Extension Area Extension Director Christine Wen, along with LaVern Georgson, presented annual reports. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

County Board Meeting Fees

**Rinard, Chair of the Executive Committee, introduced Resolution No. 2018-78.**

Executive Summary

On January 24, 2019, the Jefferson County Clerk submitted her resignation to the Sheriff, thereby ending her service as an elected County official effective April 3, 2019. Wisconsin Statute section 17.21(3) provides that vacancies in the elective county office of County Clerk shall be filled by appointment by the County Board for the residue of the unexpired term unless a special election is ordered by the County Board, in which case the person appointed shall serve until his or her successor is elected and qualified. The Executive Committee met on February 01, 2019, and

recommended that the Jefferson County Board of Supervisors appoint Chief Deputy County Clerk Audrey McGraw to serve the unexpired term of the County Clerk, effective April 3, 2019.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Barbara A. Frank is the Jefferson County Clerk serving the term beginning January 2, 2017, and ending January 4, 2021, and

WHEREAS, Barbara A. Frank submitted her resignation on January 24, 2019, with an effective date of April 3, 2019, and

WHEREAS, Audrey McGraw is the Chief Deputy County Clerk and has diligently served in that capacity since September, 2000, and

WHEREAS, Audrey McGraw is qualified to serve the unexpired term of the County Clerk ending January 4, 2021, and

WHEREAS, Wisconsin Statute section 17.21(3) vests the County Board with authority to fill a vacancy in the elective office of County Clerk.

NOW, THEREFORE, BE IT RESOLVED that Chief Deputy County Clerk Audrey McGraw, being duly qualified, is hereby appointed to serve the unexpired term of the Jefferson County Clerk effective at 12:00 a.m. on April 3, 2019, and ending on January 4, 2021.

*Fiscal Note: No fiscal impact.*

**Rinard moved for the adoption of Resolution No. 2018-78.** Seconded and carried.

Nass stepped in as Chair for the following resolutions; 2018-79; 2018-80; 2018-81; 2018-82

**Rinard introduced Resolution No. 2018-79.**

Executive Summary

Jefferson County is divided into 30 supervisory districts with each district being represented by one supervisor elected from within his or her district. The number of supervisory districts was established in 1981 when the Jefferson County Board of Supervisors reduced the number of supervisory districts from 38 to 30. Wisconsin Statute section 59.10 (3) authorizes counties with a population of less than 100,000 but at least 50,000 to have no more than 39 supervisors, but does not require a minimum number of supervisors. Wisconsin Statute section 59.10 (3)(b) requires the County to review the number of supervisory districts after the 2020 federal decennial census and also authorizes the County to change the county board size. Review of the county board size is further addressed in the Jefferson County Strategic Plan, adopted by the County Board in 2017, which recommends reviewing the county board size and structure for potential consolidation and streamlining as a strategy to ac-

comply with Goal 1 of the Strategic Plan of promoting a culture of growth and services by continuing Jefferson County's positive fiscal history (Goal 1, Strategy 1.7). This resolution authorizes the creation of a redistricting plan pursuant to s. 59.10(3)(b), Wis. Stats., which reduces the number of supervisory districts in Jefferson County from 30 to 15 and reapportions the number of supervisory districts to equal the number of supervisors, effective following the 2022 spring election. The Executive Committee considered this resolution on February 01, 2019, and recommended forwarding to the County Board for discussion and action. There was no formal recommendation made by the Executive Committee on whether or not the number of Jefferson County supervisory districts should be reduced from 30 to 15.

WHEREAS, the executive summary is incorporated into this resolution, and WHEREAS, Jefferson County is divided into 30 supervisory districts for purposes of electing the County Board, and

WHEREAS, reviewing the county board size is recommended in the Jefferson County Strategic Plan to promote a culture of growth and services by continuing Jefferson County's positive fiscal history, and

WHEREAS, section 59.10(3)(b), Wis. Stats., requires that, "no later than July 1 following the year of each decennial census, each board shall propose a tentative county supervisory district plan setting forth the number of supervisory districts proposed by the board and tentative boundaries or a description of boundary requirements and further authorizes the County to change the size of the County Board."

NOW, THEREFORE, BE IT RESOLVED that a redistricting plan be created pursuant to s. 59.10(3)(b), Wis. Stats., which reduces the number of supervisory districts in Jefferson County from 30 to 15 and reapportions the number of supervisory districts to equal the number of supervisors, effective following the 2022 spring election.

*Fiscal Note: The fiscal impact of reducing County Board size will not be known until a determination is made on restructuring County Board operations including a review of the number, size and responsibilities of County Board Committees, Boards, Commissions and Other Bodies*

**Rinard moved that Resolution No. 2018-79 be adopted.**

Seconded and lost by the following roll call: Ayes 4 (White, Schroeder, Poulson, Jaeckel), Noes 23 (Kelly, David, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Mode, Kannard, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Absent 3 (Jones, Tietz, Kutz).

**Rinard introduced Resolution No. 2018-80.**

Executive Summary

Jefferson County is divided into 30 supervisory districts with each district being represented by one supervisor elected from within his or her district. The number of supervisory districts was established in 1981 when the Jefferson County Board of Supervisors reduced the number of supervisory districts from 38 to 30. Wisconsin Statute section 59.10 (3) authorizes counties with a population of less than 100,000 but at least 50,000 to have no more than 39 supervisors, but does not require a minimum number of supervisors. Wisconsin Statute section 59.10 (3)(b) requires the County to review the number of supervisory districts after the 2020 federal decennial census and also authorizes the County to change the county board size. Review of the county board size is further addressed in the Jefferson County Strategic Plan, adopted by the County Board in 2017, which recommends reviewing the county board size and structure for potential consolidation and streamlining as a strategy to accomplish Goal 1 of the Strategic Plan of promoting a culture of growth and services by continuing Jefferson County's positive fiscal history (Goal 1, Strategy 1.7). This resolution authorizes the creation of a redistricting plan pursuant to s. 59.10(3)(b), Wis. Stats., which reduces the number of supervisory districts in Jefferson County from 30 to 25 and reapportions the number of supervisory districts to equal the number of supervisors, effective following the 2022 spring election. The Executive Committee considered this resolution on February 01, 2019, and recommended forwarding to the County Board for discussion and action. There was no formal recommendation made by the Executive Committee on whether or not the number of Jefferson County supervisory districts should be reduced from 30 to 25.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Jefferson County is divided into 30 supervisory districts for purposes of electing the County Board, and

WHEREAS, reviewing the county board size is recommended in the Jefferson County Strategic Plan to promote a culture of growth and services by continuing Jefferson County's positive fiscal history, and

WHEREAS, section 59.10(3)(b), Wis. Stats., requires that, "no later than July 1 following the year of each decennial census, each board shall propose a tentative county supervisory district plan setting forth the number of supervisory districts proposed by the board and tentative boundaries or a description of boundary requirements and further authorizes the County to change the size of the County Board."

NOW, THEREFORE, BE IT RESOLVED that a redistricting plan be created pursuant to s. 59.10(3)(b), Wis. Stats., which reduces the number of supervisory districts in

Jefferson County from 30 to 25 and reapportions the number of supervisory districts to equal the number of supervisors, effective following the 2022 spring election.

*Fiscal Note: The fiscal impact of reducing County Board size will not be known until a determination is made on restructuring County Board operations including a review of the number, size and responsibilities of County Board Committees, Boards, Commissions and Other Bodies.*

**Rinard moved that Resolution No. 2018-80 be adopted.**

Seconded and lost by the following roll call: Ayes 7 (White, Schroeder, Poulson, Jaeckel, Lindl, Foelker, Wineke), Noes 20 (Kelly, David, Braughler, Herbst, Morris, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Mode, Kannard, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Absent 3 (Jones, Tietz, Kutz).

**Rinard introduced Resolution No. 2018-81.**

Executive Summary

Jefferson County is divided into 30 supervisory districts with each district being represented by one supervisor elected from within his or her district. The number of supervisory districts was established in 1981 when the Jefferson County Board of Supervisors reduced the number of supervisory districts from 38 to 30. Wisconsin Statute section 59.10 (3) authorizes counties with a population of less than 100,000 but at least 50,000 to have no more than 39 supervisors, but does not require a minimum number of supervisors. Wisconsin Statute section 59.10 (3)(b) requires the County to review the number of supervisory districts after the 2020 federal decennial census and also authorizes the County to change the county board size. Review of the county board size is further addressed in the Jefferson County Strategic Plan, adopted by the County Board in 2017, which recommends reviewing the county board size and structure for potential consolidation and streamlining as a strategy to accomplish Goal 1 of the Strategic Plan of promoting a culture of growth and services by continuing Jefferson County's positive fiscal history (Goal 1, Strategy 1.7). This resolution authorizes the creation of a redistricting plan pursuant to s. 59.10(3)(b), Wis. Stats., which continues the current number of supervisory districts in Jefferson County at 30 which is equal to the number of supervisors. The Executive Committee considered this resolution on February 01, 2019, and recommended forwarding to the County Board for discussion and action. There was no formal recommendation made by the Executive Committee on whether or not the current number of supervisory districts in Jefferson County should remain at 30.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Jefferson County is divided into 30 supervisory districts for purposes of electing the County Board,  
Tuesday, February 19, 2019



and

WHEREAS, reviewing the county board size is recommended in the Jefferson County Strategic Plan to promote a culture of growth and services by continuing Jefferson County's positive fiscal history, and

WHEREAS, section 59.10(3)(b), Wis. Stats., requires that, "no later than July 1 following the year of each decennial census, each board shall propose a tentative county supervisory district plan setting forth the number of supervisory districts proposed by the board and tentative boundaries or a description of boundary requirements and further authorizes the County to change the size of the County Board."

NOW, THEREFORE, BE IT RESOLVED that a redistricting plan be created pursuant to s. 59.10(3)(b), Wis. Stats., which continues the current number of supervisory districts in Jefferson County at 30 which is equal to the number of supervisors.

*Fiscal Note: No fiscal impact.*

**Rinard moved that Resolution No. 2018-81 be adopted.** Seconded and carried: Ayes 19 (Kelly, David, Herbst, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, White, Mode, Kannard, Fitzgerald, Nelan, Roberts, Christensen), Noes 8 (Braugher, Morris, Schroeder, Poulson, Jaeckel, Lindl, Foelker, Schultz), Absent 3 (Jones, Tietz, Kutz).

**Rinard introduced Resolution No. 2018-82.**

Executive Summary

On January 8, 2019, the Jefferson County Board of Supervisors considered whether or not to decrease the number of supervisory districts in Jefferson County which would reduce the number of Jefferson County Board Supervisors. At that meeting, a motion was adopted directing the Executive Committee to create an ad hoc committee to study the costs and benefits of decreasing the County Board size. The Executive Committee considered this matter at its meeting on February 01, 2019, and determined by unanimous consent that the creation of an ad hoc committee to study the costs and benefits of decreasing the County Board size would not be a productive use of county resources. The reasoning behind this determination by the Executive Committee was based on the following: 1) there has been little to no support expressed among County Board Supervisors to reduce the size of the County Board; and 2) the resolutions which will be presented to the County Board at its February 12, 2019, meeting are sufficient for the County Board to voice its opinion on County Board size. The Executive Committee considered this resolution on February 01, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is hereby

incorporated into this resolution, and

WHEREAS, Wisconsin counties have the ability to review and reorganize the structure of their Boards of Supervisors pursuant to s. 59.10 Wis. Stats., and

WHEREAS, on January 8, 2019, the Jefferson County Board of Supervisors considered whether or not to decrease the number of supervisory districts in Jefferson County which would reduce the number of Jefferson County Board Supervisors, and

WHEREAS, the Jefferson County Board of Supervisors adopted a motion directing the Executive Committee to create an ad hoc committee to study the costs and benefits of decreasing the County Board size, and

WHEREAS, after considering the costs and benefits of creating an ad hoc committee, the Executive Committee decided that doing so would not be a productive use of county resources.

NOW, THEREFORE, BE IT RESOLVED that a committee to review the size of the Jefferson County Board of Supervisors would not be a productive use of county resources is therefore not to be created.

*Fiscal Note: This resolution has no fiscal impact.*

**Rinard moved that Resolution No. 2018-82 be adopted.** Seconded and carried: Ayes 27 (Kelly, David, Herbst, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, White, Mode, Kannard, Fitzgerald, Nelan, Roberts, Christensen, Braughler, Morris, Schroeder, Poulson, Jaekel, Lindl, Foelker, Schultz), Noes 0, Absent 3 (Jones, Tietz, Kutz).

Schroeder resumed presiding as Chair.

**Rinard introduced Resolution No. 2018-83.**

Executive Summary

The Jefferson County Board Chair determined that there existed a State of Emergency in Jefferson County due to the extreme cold weather conditions present on January 28, 2019, January 30, 2019 and January 31, 2019, and using the authority under the County Emergency Management Ordinance declared a State of Emergency after determining it necessary and expedient for the health, safety, welfare and good order of the County. Under this authority, the County Board Chair declared that all Jefferson County employees have the additional option to use sick leave as authorized time off from work on January 28, 2019, January 30, 2019 and January 31, 2019, if such employee determines it dangerous to report to work due to the extreme cold weather conditions. Because the County Board was unable to meet for the purpose of making such a declaration, the County Emergency Management Ordinance requires this declaration to be confirmed by resolution of the County Board at its next regularly scheduled or special meeting. The Executive

Committee met on February 1, 2019, and recommended forwarding this resolution to the County Board to confirm the Emergency Declaration by the County Board Chair.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County's Emergency Management Ordinance authorizes the County Board Chair to declare a State of Emergency if the County Board is unable to meet for the purpose of making such a declaration, and

WHEREAS, the Jefferson County Emergency Management Ordinance and section 323(4)(b), Wis. Stats., indicates that if an emergency declaration is made by the County Board Chair, the Board shall confirm or repeal such declaration as soon as the body can meet, and

WHEREAS, the Governor of the State of Wisconsin declared a State of Emergency for the State of Wisconsin on January 29, 2019, due to extreme cold weather conditions present on that date throughout the State of Wisconsin, and

WHEREAS, County Board Chair Jim Schroeder declared a State of Emergency in Jefferson County on January 28, 2019, January 30, 2019 and January 31, 2019, due to the extreme cold weather conditions present on those dates, and

WHEREAS, such emergency declaration by the Jefferson County Board Chair confers upon him emergency powers including the general authority to order, by ordinance, resolution, or proclamation, whatever is necessary and expedient for the health, safety, welfare and good order of the County during such emergency, subject to confirmation by the County Board, and

WHEREAS, the Emergency Declaration by the Jefferson County Board Chair declared it necessary and expedient for the health, safety and welfare of Jefferson County employees that no employee is required to report to work on the above dates if the extreme cold weather conditions make it dangerous for an employee to come to work, and

WHEREAS, employees who determine it dangerous to report to work due to the extreme cold weather conditions are authorized by County Ordinance time off to be charged to vacation, random hours or accrued compensatory time, time off without pay, or the time to be made up within the same work week at a time mutually agreeable to the employee and the supervisor/department head, and

WHEREAS, the Jefferson County Board Chair using his emergency powers has granted employees the additional option to use sick leave as authorized time off from work on January 28, 2019, January 30, 2019 and January 31, 2019, if such employee determines it dangerous to report to work due to the extreme cold weather conditions.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby confirms the Emergency Declaration issued by County Board Chair

Jim Schroeder on January 28, 2019, January 30, 2019 and January 31, 2019, granting employees the additional option to use sick leave as authorized time off from work on said dates if such employee determines it dangerous to report to work due to the extreme cold weather conditions.

*Fiscal Note: Use of sick leave benefit may reduce the county's obligation to fund this benefit from General Fund Reserves.*

**Rinard moved for the adoption of Resolution No. 2018-83.** Seconded and carried.

**Rinard introduced Resolution No. 2018-84.**

Executive Summary

Jefferson County administers the Child Support Enforcement Program on behalf of the State of Wisconsin. This program provides services to Jefferson County residents which include paternity establishment, child support enforcement, establishment of health insurance orders for dependent children, and the enforcement and modification of these orders. State funding for county child support enforcement services has failed to keep up with county agency costs which have steadily increased due to growing caseloads, inflation and new federal regulations. This resolution requests the State of Wisconsin to increase state funding for county child support agencies by \$1.5 million in each fiscal year of the 2019-21 Wisconsin state budget. Every dollar of state funding invested in the Child Support Program generates two dollars in federal matching funds. This will generate approximately \$3 million in additional federal match funding each year and ensure that counties can continue to effectively provide child support enforcement services to Wisconsin families. The Executive Committee met on February 01, 2019, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, children's well-being, economic security and success in life are enhanced by parents who provide financial and emotional support, and

WHEREAS, Jefferson County's Child Support Agency helps ensure that parents take responsibility for the care and well-being of their children and provides services to both custodial and noncustodial parents, and

WHEREAS, the Child Support Enforcement Program is an effective investment in Wisconsin's future because child support increases self-sufficiency, reduces child poverty, and has a positive effect on children's well-being, and

WHEREAS, the Wisconsin's Child Support Enforcement Program is ranked 2<sup>nd</sup> in the nation for collecting current support and collects an average of \$5.56 in support for every dollar invested in the program, and

WHEREAS, County child support agencies collected \$934 million in child support during 2017, 95% of which went directly to families, while 5% reimbursed public assistance programs, and

WHEREAS, child support agencies help save taxpayer dollars by establishing health insurance orders for 97% of cases which reduces state Medicaid costs by moving children from public assistance to private insurance, and

WHEREAS, Wisconsin's strong performance in child support enforcement is at risk without additional state funding which will result in reduced federal funding to Wisconsin, and

WHEREAS, decreased federal funding for Jefferson County's child support agency will lead to reductions in child support enforcement staff and services resulting in reduced child support collections, and

WHEREAS, increasing state funding for county child support agencies by \$1.5 million in each fiscal year of the 2019-21 Wisconsin state budget will help ensure that counties can continue to effectively provide child support enforcement services to Wisconsin families.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors requests that the State of Wisconsin funding for county child support agencies be increased by \$1.5 million in each fiscal year of the 2019-21 Wisconsin state budget which will generate approximately \$3 million in additional federal funding each year to help ensure that counties can continue to effectively provide economic support to our children.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded by the County Clerk to Governor Tony Evers, the Wisconsin Counties Association and Jefferson County's Legislative Representatives with the request that they assist in this endeavor.

*Fiscal Note: This resolution has no fiscal impact.*

**Rinard moved for the adoption of Resolution No. 2018-84.** Seconded and carried.

**Poulson, Chair of the Fair Park Committee, introduced Resolution No. 2018-85.**

Executive Summary

The Jefferson County Fair Park is in need of an expanded swine barn and animal wash rack. The Fair Park solicited proposals from contractors and received proposals from three bidders: 1) Walters Buildings, 2) Thorson Building Co. / Wick Buildings, and 3) Bos Design Builders / Cleary Building Corporation. The Fair Park Committee considered these three proposals at its meeting on February 7, 2019 and determined that Bos Design Builders / Cleary Building Corporation was the lowest responsible bidder. The Committee recommended this resolution to be forwarded

to the Jefferson County Board of Supervisors to accept the bid of Bos Design Builders / Cleary Building Corporation in the amount of \$83,417 which includes a marketing package offset in the amount of \$5000.

WHEREAS, the Jefferson County Fair Park is in need of an expanded swine barn and animal wash rack, and

WHEREAS, Jefferson County solicited proposals from contractors to construct a Swine Barn and connected covered animal wash rack at the Jefferson County Fair Park, and

WHEREAS, proposals were submitted by: 1) Walters Buildings, 2) Thorson Building Co. / Wick Buildings, and 3) Bos Design Builders / Cleary Building Corp as follows:

Thorson Building Co./Wick Buildings - \$95,299

Walters Buildings - \$93,622

Bos Design Builders/Cleary Building Corp - \$83,417

AND WHEREAS, the Fair Park Committee determined that Bos Design Builders / Cleary Building Corp. is the lowest responsible bidder after taking into consideration the marketing package offset to the bid price.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to execute a contact for Construction of a Swine Barn and connected covered animal wash rack at the Jefferson County Fair Park with Bos Design Builders / Cleary Building Corporation for a net cost to Jefferson County of \$83,417.

*Fiscal Note: \$75,000 of this project has been included in the 2019 Fair Park Budget. The balance of \$8,147 will be paid through Fair Park fundraising efforts.*

**Poulson moved that Resolution No. 2018-85 be adopted.** Seconded and carried: Ayes 27 (Kelly, David, Herbst, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, White, Mode, Kannard, Fitzgerald, Nelan, Roberts, Christensen, Braughler, Morris, Schroeder, Poulson, Jaeckel, Lindl, Foelker, Schultz), Noes 0, Absent 3 (Jones, Tietz, Kutz).

**Jaeckel, Finance Committee, introduced Resolution No. 2018-86.**

Executive Summary

A claim has been made against Jefferson County by Travis Trumpf for damage to his vehicle. The claim has been reviewed by the County's insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and was recommended for disallowance based on the finding that the County is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on January 10, 2019, and recommended forwarding this resolution to the County Board to disallow the claim.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Travis H. Trumpf	11/1/18	12/5/18	Claimant alleges that a large rock was in the left lane of I-94 at marker 258 when his vehicle hit the rock causing damage to the wheels and tires on the passenger side of the vehicle.	\$321.12

WHEREAS, the damage is alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows the claim of Travis H. Trumpf and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: Denial of this claim will have no fiscal impact. This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.*

**Jaeckel moved for the adoption of Resolution No.**

**2018-86.** Seconded and carried.

**Resolution- Sale of In Rem Tax Foreclosure Real Estate to City of Watertown (Addendum) was pulled.**

**Schultz, Board of Health, introduced Resolution No. 2018-87.**

Executive Summary

The State of Wisconsin Department of Health Services Division of Public Health received a grant through the Cooperative Agreement for Emergency Response: Public Health Crisis Response, which is intended to enhance Wisconsin's ability to rapidly mobilize and respond to specific public health crises or emergencies. The Wisconsin Department of Health Services is awarding a portion of these funds to eligible partners to support activities at the local and regional level. The Jefferson County Health Department, as a local health agency, was awarded \$20,000 of these grant funds on December 5, 2018, to be used toward strengthening public health preparedness and response to the ongoing opioid epidemic in Wisconsin.

These funds will be used in coordination with the Jefferson

County Drug Free Coalition, to develop a public awareness campaign about the dangers of prescription painkillers. A second part of the campaign will utilize the Center for Disease Control's Prescription Drug Awareness Campaign which will consist of billboards, videos, print ads and social media ads to share messages about the campaign. The last component of the Drug Awareness Campaign will involve enhancing the Coalition's current website to highlight local, state and national resources on opiate prevention, treatment and recovery. This will include the downloadable Opiate and Heroin Toolkit and information about the Jefferson County Drug Free Coalition and ways to get involved. The Jefferson County Board of Health considered this resolution at its January 16, 2019 meeting, and the Jefferson County Finance Committee considered this resolution at its January 10, 2019 meeting, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, Wisconsin and the United States are experiencing an opioid overdose epidemic, and

WHEREAS, grant funding is available from the Public Health Crisis Response Grant to advance the understanding of the opioid overdose epidemic and scale up prevention activities across all 50 States and Washington, D.C., and

WHEREAS, the Jefferson County Health Department, through the Jefferson County Drug Free Coalition, has implemented activities to educate the public on drug overdose prevention.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves amending the 2019 Health Department budget to include a \$20,000 Public Health Crisis Response Grant.

*Fiscal Note: This resolution increases the Health Department budget by \$20,000 to strengthen public health preparedness and response to the ongoing opioid epidemic in Wisconsin. These grant funds will decrease tax levy funds allocated to respond to the opioid epidemic by \$9,995. The attached budget amendment form denotes the accounts and amounts affected at this time. It is the recommendation of the Finance Committee to retain the \$9,995 in tax levy savings within the Health Department fund. These grant funds were not anticipated at the time the 2019 budget was passed. As a budget amendment, this resolution requires twenty (20) out of thirty (30) affirmative votes for passage.*

**Schultz moved that Resolution No. 2018-87 be adopted.** Seconded and carried: Ayes 27 (Kelly, David, Herbst, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, White, Mode, Kannard, Fitzgerald, Nelan, Roberts, Christensen, Braughler, Morris, Schroeder, Poulson, Jae-



ckel, Lindl, Foelker, Schultz), Noes 0, Absent 3 (Jones, Tietz, Kutz).

**Morris, Bridges Federated Library System Committee, introduced Resolution No. 2018-88.**

Executive Summary

Jefferson County is a crucial partner for the on-going support of the public libraries within the County. In 2019, the budgeted support was \$1,153,101. The governing body for these library services is the Jefferson County Library Board which is appointed by the County Administrator and confirmed by the County Board. A key goal for the Library Board is to provide quality library services to Jefferson County citizens without regard to geographical or physical boundaries. The last plan was for years 2016-2018. This new plan develops goals for 2019-2021. There are several key themes throughout this new plan, which include review of metrics, emerging services with an emphasis on technology, budget oversight and collaboration. One new area that is being contemplated in the plan is the potential for county appointments to local library boards based on the County's percentage of funding. This would facilitate the goal of increasing engagement and communication between the libraries and the County.

The Jefferson County Library Board held a hearing on November 28, 2018, to receive public comment on the 2019-2021 Jefferson County Library Service Plan. The Library Board subsequently approved the plan on November 28, 2018, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, Jefferson County is a crucial partner in supporting the County libraries both through funding and through policy oversight by the Jefferson County Library Board, and

WHEREAS, the County Board of Supervisors has a vested interest in providing quality library services to Jefferson County citizens by encouraging county libraries to meet or exceed the service guidelines.

NOW, THEREFORE, BE IT RESOLVED that the County Board adopts the attached Plan for Jefferson County Library Services 2019-2021.

*Fiscal Note: The fiscal impact of this resolution is based on a formula that calculates the percentage of resident to non-resident circulations and allocates that percentage of libraries' operating costs, plus adjacent library requests and library board administrative costs, to non-Countywide levy. The fiscal impact will be determined through the county's annual budget process.*

**Morris moved for the adoption of Resolution No. 2018-88.** Seconded and carried.

**Nass, Chair of the Planning & Zoning Committee, provided the report of approval of petitions.**

**Nass introduced Ordinance No. 2018-25. Amending Zoning Ordinance**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4126A-19, R4127A-19 and R4128A-19 were referred to the Jefferson County Planning and Zoning Committee for public hearing on January 17, 2019, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Create a new 2-acre building site north of **N1023 County Road K** in the Town of Koshkonong from part of PIN 016-0514-2231-000 (40 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4126A-19- Marvin Graaf Jr.

Create a new 2-acre building site south of **N1923 County Road N** in the Town of Koshkonong from part of PIN 016-0514-1241-000 (35.09 acres) and 016-0514-1214-003 (29.063 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4127A-19 – Dean & Sandra Yandry

**The below rezoning request has been removed from this Ordinance.**

*Create a 3-acre lot around the home and buildings at **N9469 West Road** in the Town of Watertown from part of PIN 032-0814-0342-000 (40 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt and approval by the Director of Planning and Zoning of a revised preliminary certified survey map showing a 3-acre lot and then*

*approval and recording of the final certified survey map, including extraterritorial plat review if necessary. R4128A-19 – Karl H. Zinser Estate*

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

**Nass moves to adopt and amend this Ordinance,** seconded, no objections. Kannard abstained.

**Nass introduced Resolution No. 2018-89.**

Executive Summary

Jefferson County has embarked on the process of updating its Comprehensive Plan and Agricultural Preservation and Land Use Plan. At the November 13, 2018, County Board meeting, the County Board approved a resolution to accept the bid of SRF Consulting Group, Inc. to facilitate the development of the plans. At the January 8, 2019, Board meeting, the County approved the creation of a Steering Committee to provide oversight to this project. A successful Comprehensive Plan is one that weaves participation from residents and stakeholders throughout the entire project and is built from public input that is received through all phases. The attached Public Participation Plan represents the process that was designed to gather input from the public for all phases of the plan development. This plan outlines the goals for the participation process, the target audience, the notification requirements and the specific outreach efforts. The plan also includes the following phases: Data collection (online community survey and regional meetings), intergovernmental interview phase, plan analysis phase (focus group meetings, regional meeting – round 2, Planning and Zoning Public Hearing and County Board public hearing) and notification process (notice of intent, plan webpage, printed material and press release, social media and online survey). The Planning and Zoning Committee considered this resolution on January 29, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated by reference, and

WHEREAS, Jefferson County is preparing to update its County Comprehensive Plan and Agriculture Preservation and Land Use Plan, and

WHEREAS, the County has a vested interest and desire to develop a process to engage the public for input into these plans, and

WHEREAS, the County, working with its consultant SRF, has developed a Public Participation Plan designed to gather input from the public for all phases of the plan development.

NOW, THEREFORE, BE IT RESOLVED that the County Board adopts the enclosed Public Participation Plan.

*Fiscal Note: The processes outlined are a part of the SRF contract for performance. This resolution will have no additional fiscal impact.*

**Nass moved for the adoption of Resolution No. 2018-89.** Seconded and carried.

**Morris introduced Resolution No. 2018-90.**

Executive Summary

The Jefferson County Veterans Service Commission desires to create the Jefferson County Veterans Foundation, Inc., a Wisconsin non-stock, not for profit tax exempt corporation under section 501(c)(3) of the Internal Revenue Code, for the purpose of assisting Jefferson County Veterans and their families in matters such as administering the Veterans Personal Loan Guarantee Program to provide financial assistance. The purpose of the organization is to operate as a direct support organization for the Jefferson County Veterans Service Office. IRS recognition as a 501(c)(3) tax exempt corporation will allow the Jefferson County Veterans Foundation, Inc., to receive charitable tax exempt donations. The Veterans Service Commission considered this resolution at its meeting on January 17, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Veterans Service Commission proposes to establish a 501(c)(3) tax exempt corporation to assist Veterans and their families and assist the Jefferson County Veterans Service Office in providing services, and

WHEREAS, recognition of exemption under section 501(c)(3) of the Internal Revenue Code to administer the Jefferson County Veterans Foundation, Inc. as a tax exempt organization will serve to promote public donations to the organization.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the Veterans Service Commission to create the Jefferson County Veterans Foundation, Inc. and to apply for recognition of exemption under section 501(c)(3) of the Internal Revenue Code to administer the Jefferson County Veterans Foundation, Inc. as a tax exempt organization, with the assistance of the Jefferson County Veterans Service Officer.

*Fiscal Note: This program will be funded exclusively by private donations and interest on loan repayments. No tax levy dollars will be required.*

**Morris moved for the adoption of Resolution No. 2018-90.** Seconded and carried.

**Morris introduced Resolution No. 2018-91.**

Executive Summary

A significant percentage of Veterans are one paycheck away from financial disaster if they incur an unexpected expense. When this happens, many Veterans borrow money from high interest rate lenders thereby becoming more deeply caught up in a cycle of debt leading to more financial distress. To address this problem, the Jefferson County Veterans Service Commission desires to create a revolving loan guarantee program to assist local Veterans who find themselves in financial distress. In addition to making loans, this program will incorporate a multipronged approach to promote self-sufficiency by empowering Veterans to take control of their financial lives through a mentoring process which seeks to determine the root cause of their financial difficulty and offer resources and solutions. Funding for this program will be through donations. The program will be administered by local banks in cooperation with the Jefferson County Veterans Foundation, Inc., and the Jefferson County Veterans Service Office. The Veterans Service Commission considered this resolution at its meeting on January 17, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Veterans Service Commission desires to create a revolving loan guarantee program which will establish a fund to use as collateral to provide incentive for local banks to make low-interest loans available to Veterans to meet basic emergency needs or as part of a debt-restructuring plan. This program is designed specifically to provide an alternative to high interest rate loans, and

WHEREAS, giving Veterans the opportunity of a hand-up instead of a hand-out serves to shore up their morale while simultaneously improving their credit rating by providing an opportunity to establish positive credit history as they repay their loan, and

WHEREAS, to be eligible for a Veterans Service Commission Revolving Loan, the County Veterans Service Officer will interview applicants and make a referral to participating banks after evaluating the Veteran's current financial situation and requiring the Veteran to participate in financial education and one-on-one financial mentoring for the term of the loan.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby supports the creation of a Veterans Service Commission Revolving Loan Guarantee Program by the Veterans Service Commission to be administered by the Jefferson County Veterans Foundation, Inc., with the assistance of the Jefferson County

Veterans Service Office.

*Fiscal Note: This program will be funded exclusively by private donations and interest on loan repayments. No tax levy dollars will be required.*

**Morris moved for the adoption of Resolution No. 2018-91.** Seconded and carried.

**Wehmeier introduced the following appointment:**

Jefferson County Library Board

Barbara R Beaver, Lake Mills, WI, to fill the unexpired term of Leigh Froelich ending December 31, 2021.

Braugler moved to confirm said appointments. Seconded and carried.

Appointment to the Sheriff's Civil Service Commission pulled for future consideration.

**Schroeder, Executive Committee, introduced the following appointment:**

Local Emergency Planning Commission

Chief Wes Benisch, appointed for an indeterminate term

Lt. John Sinclair, appointed for an indeterminate term

Shana Bean, appointed for an indeterminate term.

Morris moved to confirm said appointments. Seconded and carried.

**Public Comment (General).** None.

Supplemental information presented at the February 12, 2018, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at [www.jeffersoncountymi.gov](http://www.jeffersoncountymi.gov).

**There being no further business, Jaeckel moved that the Board adjourn.** Seconded and carried at 9:20 p.m.