

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, MARCH 12, 2019, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all supervisors present except Jones, Kelly, and Hartz. Jones and Kelly gave prior notice of their inability to attend.

District 1.. Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5 James B. Braughler	District 6 Dan Herbst
District 7. Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Jeff Jones	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15.... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 ... Brandon White
District 19..... Jim Schroeder	District 20 Jim Mode
District 21. John C. Kannard	District 22 Blane Poulson
District 23... George Jaeckel	District 24 Roger Lindl
District 25. Matthew Foelker	District 26Joan Fitzgerald
District 27..... Conor Nelan	District 28 Dick Schultz
District 29.. Mary K. Roberts	District 30 Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Accepted as printed.

Special Order of Business.

Presentation on MUNIS Employee Self Service given by Terri Palm.

Rinard, Chair of the Executive Committee, moved that the minutes of the February 19, 2019, meeting be approved as presented. Seconded and carried.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
March 01, 2019**

Available Cash on Hand			
February 1, 2019	\$	271,552.80	
February Receipts		11,576,762.52	
Total Cash			\$ 11,848,315.32
Disbursements			
General –			
February 2019	\$	10,545,200.72	
Payroll -			
February 2019		1,476,008.37	
Total Disbursements			\$ 12,021,209.09

Total Available Cash	\$	172,893.77
Cash on Hand (in banks)		
March 1, 2019	\$	1,402,689.55
Less Outstanding Checks		<u>1,575,583.32</u>
Total Available Cash	\$	172,893.77
Local Government Investment Pool - General	\$	20,419,725.03
DANA Investments	\$	29,033,764.63
Local Government Investment Pool - Clerk of Courts		26,933.49
Local Government Investment Pool - Farmland Preservation		175,906.13
Local Government Investment Pool - Parks/Liddle		84,566.50
Local Government Investment Pool - Highway Bond		<u>1,936,246.61</u>
	\$	51,677,142.39
2019 Interest - Super N.O.W. Acct.	\$	443.00
2019 Interest - L.G.I.P. - General Funds		47,383.35
2019 Interest - DANA Investments		122,898.59
2019 Interest - L.G.I.P. - Parks/Carol Liddle Fund		335.80
2019 Interest - L.G.I.P. - Farmland Preservation		698.49
2019 Interest - L.G.I.P. - Clerk of Courts		106.94
2019 Interest - L.G.I.P. - Highway Bond		<u>7,688.44</u>
Total 2019 Interest	\$	179,554.61
JOHN E. JENSEN, JEFFERSON COUNTY TREASURER		

Frank presented the following communications:

1. Schroeder, appointed the following to the Comprehensive Plan Steering Committee:
Steve Nass, Town of Lake Mills, and George Jaeckel, Town of Koshkonong, from the Planning and Zoning Committee. John Kutz, Town of Koshkonong (Large), and Adam Lindl, Town of Hebron (Small), County Farms. Nate Salas, Thrive Chair, Business. Matt Trebatoski, City of Fort Atkinson, City. Kyle Ellifson, Village of Johnson Creek, Village. Eugene Kapsner, Town of Oakland, and John Thoma, Town of Watertown, Towns. Jennifer Bakke, City of Watertown, School Districts. Steve Board, Marantha Baptist University, Post-Secondary. Megan Hartwick, City of Fort Atkinson, Not for Profit. Tina Crave, City of Watertown, Health/Human Services.
2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on March 14, 2019, at 7:00 p.m. in Room

- 205 of the Jefferson County Courthouse.
3. Report on Committee Structure from Executive Committee, to the County Board.
 4. Letter of Resignation dated March 12, 2019, from Tim Finn from the Veterans Service Commission. The communications were received and placed on file.
 5. Proclamation and introduction by Schroeder, County Board Chair, of Resolution 2018-92.

WHEREAS, Barbara A. Frank started her service to Jefferson County in the Human Services Department as a payroll clerk commencing March 30, 1981 and also held various positions in the Courthouse until her election as the Jefferson County Clerk, and

WHEREAS, Barbara A. Frank, served as the Jefferson County Clerk commencing February 11, 1997 until April 3, 2019, where she served over 22 years, for a combined total of 38 years of dedicated public service to Jefferson County, and

WHEREAS, Barbara A. Frank has unselfishly devoted herself to making Jefferson County a better place in which to live, work, and play, and

WHEREAS, Barbara A. Frank has demonstrated integrity in the administration of her duties that serves as a guide for all those she came in contact with, and

WHEREAS, Barbara A. Frank has demonstrated her professionalism through her never ending resolve to find that one supervisor who was unable to “lock in” his or her vote, and through her subtle eye rolling at the County Board Chair rather than publically chastising him, and

WHEREAS, Barbara A. Frank has taught us the importance of the “R” words – recounts and recalls, and

WHEREAS, Barbara A. Frank ensured that the County Administrator and Corporation Counsel she worked with were properly mentored in her role as County Clerk, and

WHEREAS, Barbara A. Frank had determined it is time to become a fulltime Oma, and

WHEREAS, it is fitting for Barbara A. Frank to be recognized by the Jefferson County Board of Supervisors for her dedication and devotion to public service.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby honor Jefferson County Clerk Barbara A. Frank for her many years of service to Jefferson County and wishes her well in her retirement.

BE IT FURTHER RESOLVED that Barbara A. Frank’s final election as County Clerk on April 2nd is hereby proclaimed as “Barbara A. Frank Day” in Jefferson County. Braugher, moved for the adoption of Resolution No. 2018-92. Seconded and passed.

The Board took a 10 minute break in recognition of Clerk

Frank's retirement.
The Board reconvened.

Public Comment. None.

Annual Reports. County Clerk Barbara Frank, Register of Deeds Staci Hoffman, and Treasurer John Jensen presented their department's annual report. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Hartz present.

Payne, Chair of the Building and Grounds Committee, introduced Resolution No. 2018-93.

Executive Summary

The Jefferson County Sheriff's Office solicited bids from vendors to construct a post frame storage building at the Jefferson County Sheriff's Office Training Facility in Lake Mills. The Building and Grounds Committee met on March 6, 2019 and recommended forwarding this resolution to the County Board to accept the bid from Bos as the lowest responsible bidder at a cost not to exceed \$71,000.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Sheriff's Office received bids to construct a post frame storage building at the Jefferson County Sheriff's Office Training Facility in Lake Mills, and

WHEREAS, bids were received with the following results:

Company	Bid Price
Bos Design Builders	\$70,495
Badgerland	\$109,610

AND WHEREAS, the Building and Grounds Committee has determined that Bos Design Builders is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid from Bos Design Builders as the lowest responsible bidder to construct a post frame storage building at the Jefferson County Sheriff's Office Training Facility in Lake Mills at a cost not to exceed \$71,000.

Fiscal Note: Funds of \$68,000 for this project have been allocated in 2019 Sheriff's Office Budget, Account Number 13105.59480. An intradepartment budget adjustment will be made for the difference between the accepted bid amount and budget.

Payne moved that Resolution No. 2018-93 be adopted.

Seconded and passed: Ayes 28 (David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz,

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Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 2 (Jones, Kelly).

Payne, Chair of the Building and Grounds Committee, introduced Resolution No. 2018-94.

Executive Summary

The Human Services Department solicited bids from vendors to replace two boilers at the Human Services Workforce Development Building. The Building and Grounds Committee met on March 6, 2019, and the Human Services Board met on March 12, 2019, and recommended forwarding this resolution to the County Board to accept the bid from Sun Mechanical as the lowest responsible bidder.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department received bids to replace two boilers at the Human Services Workforce Development Building, and

WHEREAS, original bids were received with the following results to replace the current boilers with high efficiency boilers:

Company	Bid Price
Sun Mechanical, LLC	\$50,500
General Heating and Air Conditioning, Inc.	\$53,995
1901, Inc.	\$58,250
Richter Heating and Air Conditioning, Inc	\$64,968
Illingworth-Kilgust Mechanical	\$65,483

AND WHEREAS, the Human Services Board and the Buildings and Grounds Committee have determined that Sun Mechanical is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid from Sun Mechanical as the lowest responsible bidder to replace two boilers at the Human Services Workforce Development Building in the amount of \$50,500.

Fiscal Note: Funds of \$40,000 for this project have been allocated in 2019 Human Services Department Budget, Account Number 61169900.594822.65210. An intradepartment budget adjustment will be made for the difference between the accepted bid amount and budget.

Payne moved that Resolution No. 2018-94 be adopted.

Seconded and passed: Ayes 28 (David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald,

Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 2 (Jones, Kelly).

Rinard, Chair of the Executive Committee, introduced Resolution No. 2018-95.

Executive Summary

The Public Service Commission of Wisconsin has been authorized to certify communities as being “broadband ready” by issuing a Broadband Forward! Certification that signals a local unit of government has taken steps to reduce obstacles to broadband infrastructure investment. On December 11, 2018, the Jefferson County Board of Supervisors enacted a Broadband Forward! Community Model Ordinance for the purpose of expanding broadband access and usage in underserved areas of Jefferson County. The Executive Committee determined that creating a broadband working group would facilitate expanding broadband access and usage in underserved areas of Jefferson County. This Broadband Working Group will consist of 5 to 7 members appointed by the County Board Chair as follows: One member from the Finance Committee, one member from the Jefferson County Economic Development Consortium; one member from the Planning and Zoning Committee; and one member from the Executive Committee, with the remaining members selected at the discretion of the County Board Chair. The Executive Committee considered this resolution at its February 27, 2019 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, On December 11, 2018, the Jefferson County Board of Supervisors enacted a Broadband Forward! Community Model Ordinance for the purpose of expanding broadband access and usage in underserved areas of Jefferson County, and

WHEREAS, the Executive Committee determined that creating a broadband working group would facilitate expanding broadband access and usage in underserved areas of Jefferson County, and

WHEREAS, the Broadband Working Group will consist of 5 to 7 members appointed by the County Board Chair.

NOW, THEREFORE, BE IT RESOLVED that a broadband working group to review broadband projects and consider funding options to expand broadband infrastructure is hereby created with membership as follows: One member from the Executive Committee, one member from the Finance Committee; one member from the Planning and Zoning Committee; one member from the Jefferson County Economic Development Consortium and the remaining members selected at the discretion of the County Board Chair.

BE IT FURTHER RESOLVED that the Broadband

Working Group will dissolve at the end of the **2018-2020 County Board term.**

Fiscal Note: Working Group members will be paid a per diem for meeting attendance in accordance with County policy.

Rinard, moved for the adoption of Resolution No. 2018-95. Seconded and passed.

Jaeckel, Finance Committee, introduced Resolution No. 2018-96.

Executive Summary

At year end, the County Administrator requests a budget transfer from contingency or general funds to offset department deficits. This request is reviewed by the Finance Committee and acted on by the County Board for approval. This resolution will authorize transferring \$277,350 from the contingency fund to various county departments due to expenditures in excess of appropriations in fiscal year 2018. The Finance Committee considered this resolution at its March 5, 2019 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, due to circumstances arising after the 2018 budget was adopted, the following transfers of funds are necessary from the contingency appropriation account and/or general fund as indicated to close the accounting books for 2018:

Department	Org Code	Account Number	Deficit Amount
County Administration	11101	599999	5,000
Corporation Counsel	11501	599999	5,700
Parks	12810	599999	0
Sheriff	13106	599999	236,000
Medical Examiner	12701	599999	14,010
Finance	12201	599999	8,000
Emergency Management	12001	599999	2,900
Library Admin	12602	599999	140
MIS	77001	599999	<u>5,600</u>
Total			<u>277,350</u>
Contingency Fund			<u>277,350</u>
General Fund			-
Total			<u>277,350</u>

WHEREAS, the Finance Committee recommends that the above expenditures in excess of appropriations be funded by the transfers set forth above totaling \$277,350, and

WHEREAS, donation revenue of \$100,000 was received by the Parks Department from the Greater Wattertown Area Health Foundation that was not included in

the budget, and should be applied toward the Interurban Trail project, along with \$49,475.15 in carryover funds from 2017.

NOW, THEREFORE, BE IT RESOLVED that the aforementioned transfers of funds are hereby approved and the 2018 budget is amended to reflect the same.

Fiscal Note: The contingency fund has a balance of \$291,749, of which \$277,350 is needed to offset expenditures in excess of appropriations for 2018.

Professional development funds were not included in the Administration/TAD grant budget for 2018.

Legal fees related to foreclosed properties and other legal matters were higher than anticipated in the Corporation Counsel Department.

Overtime costs exceeded budget in the Jail.

Autopsy fees were higher than anticipated in the Medical Examiner department.

Implementation costs related to the Munis project were slightly higher than expected in the Finance Department.

Costs related to the Hazard Mitigation Plan were not budgeted for in the Emergency Management Department.

Library Administration costs were slightly higher than expected.

Licensing fees were higher than anticipated in the MIS Department.

The Parks Department requests a budget transfer of \$49,475.15 from account number 12810.699700 (Reserve Applied Capital), and a budget adjustment of \$100,000 to account number 12810.485200 (Donations – Restricted), with the offsetting adjustment to 12810.594829 (Capital Improvements) in the amount of \$149,475.15.

As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.

Jaeckel, moved for the adoption of Resolution No.

2018-96. Seconded and passed. Ayes 28 (David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 2 (Jones, Kelly).

Jaeckel, Finance Committee, introduced Resolution No. 2018-97.

Executive Summary

At year end, departments are required to submit carryover requests for funds that are unspent. If the County Administrator approves the request, it is reviewed by the Finance Committee and acted on by the County Board for approval. There is a total of \$37,431,488.32 proposed to be carried over from fiscal year 2018 to fiscal year 2019, and of this amount, \$12,808,688.85 requires County Board

approval. This resolution will authorize carryover funds of \$12,808,688.85 from fiscal year 2018 to fiscal year 2019. The Finance Committee considered this resolution at its March 5, 2019 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over the funds designated in the various accounts below, more particularly set forth in the Finance Committee minutes of March 5, 2019,

Governmental funds		
Non-spendable	185,822.48	
Governmental funds		
Spendable, restricted	1,707,260.37	1,707,260.37
Governmental funds		
Spendable, committed	<u>2,968,078.88</u>	2,968,078.88
Governmental funds		
Total	4,861,161.73	
Proprietary funds		
Capital net position	24,436,976.99	
Proprietary funds		
Restricted net position	143,812.48	143,812.48
Proprietary funds Non-		
restricted net position	<u>7,989,537.12</u>	7,989,537.12
Proprietary funds Total	32,570,326.59	
Grand Total	37,431,488.32	12,808,688.85

WHEREAS, the Finance Committee recommends certain funds be designated as non-lapsing for fiscal year 2019 in the amounts as listed above.

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 5, 2019, and referenced above, totaling \$12,808,688.85, are designated as non-lapsing in the 2018 budget and carried over to the 2019 departmental budgets which are hereby amended in the respective amounts.

Fiscal Note:

As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.

Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and invento-

ry accounts. Spendable, restricted funds are funds that are legally restricted by statutes, contracts, purchase orders, or funding source. Spendable, committed funds are funds that are spendable at the discretion of the County.

Explanation of proprietary funds (Highway): Capital net position represents items that are depreciated along with land (which is not depreciated). Restricted net position relates to municipal deposits for subsequent year work by the County. Non-restricted net position includes both required items and discretionary items.

Jaeckel, moved for the adoption of Resolution No. 2018-97. Seconded and passed. Ayes 28 (David, Tietz, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 2 (Jones, Kelly).

Jaeckel, Finance Committee, introduced Resolution No. 2018-98.

Executive Summary

A claim has been made against Jefferson County by Rhonda Baker for damage to her vehicle. The claim has been reviewed by the County's insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and was recommended for disallowance based on the finding that the County is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on February 11, 2019, and recommended forwarding this resolution to the County Board to disallow the claim.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of</u>	<u>Claim</u>	<u>Description</u>	<u>Alleged</u>
	<u>Loss</u>	<u>Filed</u>		<u>Damages</u>
Rhonda Baker	09/29/18	01/15/19	Claimant alleges that her vehicle sustained damage when she drove over a portion of Highway 106 that had been washed out by recent rains.	
			Vehicle repair	\$684.92
			Towing	<u>125.00</u>
			Total	<u>\$809.92</u>

WHEREAS, the damage is alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows the claim of Rhonda Baker and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: Denial of this claim will have no fiscal impact. This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jaeckel, moved for the adoption of Resolution No. 2018-98. Seconded and passed.

Jaeckel presented Resolution numbers 2018-99, 2018-100, 2018-101 and, because of their length, moved to suspend the vocal reading of same.

Jaeckel, Finance Committee, introduced Resolution No. 2018-99.

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies said claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on March 5th, 2019 and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Filed</u>	<u>Claim Description</u>	<u>Alleged Damages</u>
Deanna Pritchard	2/12/19	2/19/19	Deanna Pritchard's vehicle was traveling eastbound on I-94 and hit a piece of metal that was on the road. A Jefferson County Highway Department truck was parked on the shoulder of the	

road and the driver was inspecting the truck for damage. Ms. Pritchard alleges that a metal part fell from the truck damaging the tire and rim of her vehicle.

Est. \$1181.54

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jaeckel, moved for the adoption of Resolution No. 2018-99. Seconded and passed.

Jaeckel, Finance Committee, introduced Resolution No. 2018-100.

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies said claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on March 5th, 2019 and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Filed</u>	<u>Claim Description</u>	<u>Alleged Damages</u>
Jose Rivera	2/12/19	2/13/19	Jose Rivera's vehicle was traveling eastbound on I-94 in the passing lane at	

the same time that a Jefferson County Highway Department truck was plowing snow in the westbound passing lane. Mr. Rivera alleges that the snow from the plow truck was plowed over the median and hit his vehicle causing damage to his windshield
Est. \$375.54

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jaeckel, moved for the adoption of Resolution No. 2018-100. Seconded and passed.

Jaeckel, Finance Committee, introduced Resolution No. 2018-101.

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies said claim filed against Jefferson County and directs the Corporation Counsel to give the claimants notice of disallowance. The Finance Committee met on March 5th, 2019 and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Filed</u>	<u>Claim Description</u>	<u>Alleged Damages</u>
Patrick	1/31/19	2/05/19	Patrick Jones	

Jones

was driving his vehicle south on Hwy E in the Town of Sullivan when he encountered a Jefferson County Highway Department vehicle conducting snow removal operations. During the snow removal operations, the Jefferson County vehicle backed into Mr. Jones' car causing damage.

Est \$2,504.84

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jaeckel, moved for the adoption of Resolution No.

2018-101. Seconded and passed.

Mode, Chair of the Human Services Board, introduced Resolution No. 2018-102.

Executive Summary

Recent studies show that the most rapid period of brain development occurs within the first three years of life – developing faster from birth to age three than at any later period. The Jefferson County Human Services Department recognizes that counties play a pivotal role in the development of their youngest residents. The National Collaborative for Infants and Toddlers (NCIT) and the National Association of Counties (NACo) is organizing a national effort to ensure families have the support they need to give their infants and toddlers the foundation for a strong start in life. This resolution authorizes the Jefferson County Human Services Department to join the National Collaborative for Infants and Toddlers and the National Association of Counties. The Jefferson County Human Services Board met on February 12, 2019, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department wishes to join NCIT and NACo to prioritize and invest in prenatal-to-three efforts, and

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Human Services Department is authorized to join the National Collaborative for Infants and Toddlers and the National Association of Counties to prioritize and invest in prenatal-to-three efforts which will help ensure families have the support they need to give their infants and toddlers the foundation for a strong start in life.

Fiscal Note: This resolution has no fiscal impact.

Mode, moved for the adoption of Resolution No. 2018-102. Seconded and passed.

Tietz, Chair of the Parks Committee, introduced Resolution No. 2018-103.

Executive Summary

Jefferson County participates in the Wisconsin Department of Natural Resources (DNR) Snowmobile Trail Aid Program which maintains approximately 191 miles of public snowmobile trails and is funded by Wisconsin DNR grants. These grant funds require County Board authorization to submit a grant application. This resolution authorizes the Jefferson County Parks Director to submit a Wisconsin DNR Snowmobile Trail Aid grant application seeking funds for snowmobile trail maintenance and development and to administer the funds according to the grant requirements. The Parks Committee considered this resolution at its February 4, 2019, meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County is interested in developing lands for public outdoor recreation purposes which includes approximately 191 miles of public snowmobile trails in Jefferson County, and

WHEREAS, Jefferson County is interested in the development of new public snowmobile trail miles, and

WHEREAS, grant funds are required to fund the annual snowmobile trail maintenance and development program and must be applied for annually, and

WHEREAS, Jefferson County includes the anticipated grant funds in the adopted budget each year for this program,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the Jefferson County Parks Director, to act on behalf of Jefferson County to:

- submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available for the snowmobile trail aid program;
- submit reimbursement claims along with necessary supporting documentation;
- take all other action required to undertake, direct and administer the snowmobile trail aid program.

BE IT FURTHER RESOLVED that Jefferson County will comply with state and federal laws and rules requiring the program to be open to the general public during reasonable hours consistent with the type of facility and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites. *Fiscal Note: The snowmobile trail aid program is expected to cost approximately \$57,210 for winter 2019-2020. One hundred percent (100%) of this cost is funded by the grant and the anticipated grant funds have been included in the adopted budget for 2019. The Jefferson County Finance Director is authorized to make the necessary budget adjustments for any supplemental funding granted by the DNR that is related to construction and maintenance of additional miles of trails in excess of 191 miles.*

Tietz, moved for the adoption of Resolution No.

2018-103. Seconded and passed. Ayes 28 (David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 2 (Jones, Kelly).

Nass, Chair of the Planning and Zoning Committee, introduced Ordinance No. 2018-26.

ORDINANCE NO. 2018-26

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4129A-19, R4130A-19, R4131A-19, R4132A-19, R4133A-19, R4134A-19, R4135A-19, R4136A-19, R4137A-19 and R4138A-19 were referred to the Jefferson County Planning and Zoning Committee for public hearing on February 21, 2019 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone 4.45 acres of PIN 032-0815-1223-000 (20.386 Ac) **between State Road 16 and East Gate Drive** in the Town of Watertown. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4129A-19 – Tim Otterstatter

Create a 2.7-ac A-2 zone on **County Road D** from part of PIN 004-0515-2732-000 (40 Ac) in the Town of Cold Spring. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4130A-19 – Ross Walton

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL AND RURAL RESIDENTIAL

Rezone 2.7 acres of PIN 004-0515-2733-000 (39.6 Ac) for a lot around the home and buildings at **N510 County Road D**, Town of Cold Spring. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon road access approval, approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4131A-19 – Ross Walton

Create a 6-acre building site off of **Vannoy Drive** from part of PIN 004-0515-2732-000 (40 Ac) in the Town of Cold Spring. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4132A-19 – Ross Walton

Create a 1.7-ac building site on **Concord Center Dr** in the Town of Concord from PIN 006-0716-1334-005 (15 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of the final certified survey map, including extraterritorial plat review if necessary. R4133A-19 – Concord Wisconsin Properties LLC

Rezone 4 acres around the home and buildings at **N1974 Koch Rd** in the Town of Palmyra from PIN 024-0516-0723-000 (37.76 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes

the last available A-3 zone for the property; rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot. R4134A-19 – Standard Process

Create a 1.41-acre lot around the home at **N7399 Jungle Ln** in the Town of Waterloo from part of PINs 030-0813-3144-001 (34.711 Ac) and 030-0813-3233-000 (36.2 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of the final certified survey map for the lot. R4135A-19 – Larry Rasmussen

Rezone to create a 2.58-acre lot around the buildings at **N4642 Highland Dr** in the Town of Sullivan from PIN 026-0616-0132-000 (40 Ac) and a 2.05-acre vacant building site to the south from part of PIN 026-0616-0133-000 (37.555 Ac). This is reduced from the 3.05-acre vacant lot originally requested, and is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval and receipt by Zoning of a suitable soil test for the new lot, and upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. A new preliminary certified survey map showing the revised vacant lot size was required and has been submitted. R4136A-19 – Daniel Weidner/Jeanette V Weidner Trust Property

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

Create a 17.33-acre Natural Resource zone from part of PIN 026-06160133-000 (37.555 Ac) along **Highland Dr** in the Town of Sullivan. This is enlarged from the 16.33-acre zone originally requested, and is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of the final certified survey map, including extraterritorial plat review if necessary. A new preliminary certified survey map showing the revised lot size was required and has been submitted. R4137A-19 – Daniel Weidner/Jeanette V Weidner Trust Property

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone PIN 014-0614-2833-002 (2.149 Ac) on **Hoard Road** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. A certified survey map will not be required, but can be done if the petitioner so desires. R4138A-19 – Jason Schultz
The above rezonings shall be null & void & of no effect one year from the date of County Board approval unless all ap-

plicable conditions have been completed by that date.

Nass, moved for the adoption of Ordinance No. 2018-26. Seconded and passed. Kannard abstained.

Appointments.

Wehmeier, County Administrator, introduced the following appointment:

By virtue of the authority vested in me under Section 59.18 (2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Tim Anhalt, Lake Mills, WI, to the Veterans Service Commission for a three-year term ending March 12, 2022.

Carl Jaeger, Jr., Ixonia, WI, to the Sheriff's Civil Service Commission for a five-year term ending January 01, 2024.

Dan Jaeckel, Fort Atkinson, WI, to the Zoning Board of Adjustment as 1st Alternate to fill the unexpired term of Paul Hynek ending July 1, 2021.

LaVerne Behrens, Jefferson, WI, to the Zoning Board of Adjustment as 2nd Alternate to fill the unexpired term of Donald Carroll ending July 1, 2019 and an additional three-year term ending July 1, 2022.

Poulson moved to confirm the above appointments. Seconded and passed.

Schroeder, County Board Chair, introduced the following appointment:

By virtue of the authority vested in me under Section 59.54 (8), I hereby request confirmation of the following appointment:

Augie Tietz, Watertown, WI, to the WI River Rail Transit Commission (WRRTC) for a three-year term ending April 30, 2022.

Morris moved to confirm the appointment. Seconded and passed.

Mode, Human Service Board Chair, introduced the following appointment:

By virtue of the authority vested in the Human Services Board under Section 3.06 (1)(g) of the County Board Rules, The Human Services Board hereby requests County Board's confirmation of the following appointment:

Carol Battenberg, Johnson Creek, WI, to the Nutrition Project Council for a three-year term ending March 12, 2022.

Mode moved to confirm the appointment. Seconded and passed.

Public Comment (General). None

Proclamation.

Mode, Human Service Board Chair, introduced the following Proclamation proclaiming the month of April 2019 as Child Abuse and Neglect Prevention Month:

WHEREAS, child abuse and neglect is a complex and

ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 12, 2019 meeting, unanimously voted to forward this Proclamation to the County Board of Supervisors for adoption.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2019 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this proclamation will not have any fiscal impact to the County other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Mode moved for the adoption of the above Proclamation. Seconded and passed.

Announcements.

On, March 13, 2019, a special flag will be hung in honor of National K9 Veterans Day. This day is set aside to honor and commemorate the service and sacrifices of American military and working dogs throughout history.

The next board meeting will be held on April 16, 2019 at 5:00 p.m.

Supplemental information presented at the March 12, 2019, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and carried at 8:23 p.m.