

Fair Park Committee Meeting Minutes
Jefferson County
Jefferson County Fair Park
Activity Center
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, February 7, 2019

Time: 8:31 am

Committee members:	Poulson, Blane (Chair)	Hartz, Peter
	Lindl, Roger (Vice Chair)	Nelan, Conor
	White, Brandon (Secretary)	Hall-Kind, Debra
		Steindorf, Kathleen

1. Call to order:

The monthly meeting was called to order by Committee Chair Blane Poulson at 8:31 a.m. Committee members Blane Poulson (Chairperson), Brandon White (Secretary), Roger Lindl (Vice Chair), Peter Hartz (left during meeting), Conor Nelan, Kathleen Steindorf and Debra Hall-Kind were present. Also in attendance were Ben Wehmeier, County Administrator; LaVern Georgeson (Agriculture Educator - UW Extension) and Kara Loyd (4-H Program Coordinator-UW Extension). No members of the public were present.

2. Roll call (establish a quorum):

A quorum was established.

3. Certification of compliance with Open Meetings Law:

Chairperson Blane Poulson certified compliance with the Open Meetings Law.

4. Approval of the agenda:

The February agenda was reviewed by the committee members. No changes were proposed.

5. Approval of January 3, 2019 minutes from joint meeting of Fair Park & Buildings & Grounds Committee:

The January 3, 2019, joint meeting minutes were unanimously approved.

6. Approval of Fair Park Committee minutes:

The January 3, 2019, meeting minutes were unanimously approved.

7. Communications:

None.

8. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time):

None.

9. Discussion and possible action for approval of Swine Barn and Wash Rack:

Roger Kylmanen and Amy Listle updated the committee on the Swine Barn and Wash Rack project. A motion to authorize the low bid and move forward was made by Roger Lindl and seconded by Conor Nelan. The motion passed unanimously.

10. Review of Community Feedback & Suggestions on Fair Operations:

MAP 1099 issues and YQCA certification were topics of discussion.

- 11. Discussion and possible action on Marketing Partnerships and Sponsorships:**
Amy Listle updated the committee as to the progress of partnerships and sponsorships. No action was needed.
- 12. Discussion and possible action on Fair Park kitchen vending operations:**
Roger Kylmanen updated the committee as to the kitchen vending operations. No action was needed by the committee.
- 13. Review of Financial Report:**
December 2018 preliminary statement of revenues and expenditures was distributed and reviewed.
- 14. Review of Supervisor's Report:**
Roger Kylmanen updated the committee as to the projects being completed by the maintenance department.
- 15. Review of Office Report:**
Amy Listle updated the committee as to the projects and events being worked on by the office staff at the Fair Park.
- 16. Discussion and possible action on future meeting schedule and agenda items:**
Updates on 2019 Fair Operations should be added to the next agenda.
- 17. Adjournment:**
Roger Lindl made a motion to adjourn at 9:27 a.m., seconded by Conor Nelan. The motion passed unanimously.

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at
8:30 a.m. on the 1st Thursday of the month:

March 7, 2019

April 4, 2019

May 2, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.