

Fair Park Committee Meeting Minutes

Jefferson County

Jefferson County Fair Park
Activity Center
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, May 2, 2019

Time: 8:30 am

Committee members: Poulson, Blane (Chair) Hartz, Peter
Lindl, Roger (Vice Chair) Nelan, Conor
White, Brandon (Secretary) Hall-Kind, Debra
Steindorf, Kathleen

1. Call to order:

The monthly meeting was called to order by Committee Chair Blane Poulson at 8:31 a.m. Committee members Blane Poulson (Chairperson), Roger Lindl (Vice Chair), Brandon White (Secretary), Peter Hartz, Conor Nelan, Kathleen Steindorf (via phone) and Debra Hall-Kind were present.

2. Roll call (establish a quorum):

A quorum was established.

3. Certification of compliance with Open Meetings Law:

Secretary Brandon White certified compliance with the Open Meetings Law.

4. Approval of the agenda:

The May agenda was reviewed by the committee members. No changes were proposed.

5. Approval of Fair Park Committee minutes:

The April 4, 2019, meeting minutes were unanimously approved.

6. Communications:

A thank you from Signe Kind.

7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time):

None.

8. Review of Community Feedback & Suggestions on Fair Operations:

Kathy Steindorf inquired as to whether there were going to be any sessions to assist with signing up for the fair.

9. Updates on 2019 Fair preparations

Amy Listle updated.

10. Discussion and possible action on Marketing Partnerships and Sponsorships:

Amy Listle updated.

11. Update on Swine Barn and Wash Rack project:

Roger Kylmanen updated the committee on the progress of the project.

12. Review of Financial Report: March 2019 statement of revenues and expenditures were distributed and reviewed.

13. Review of Director's Report:
Amy Listle updated the committee.

14. Review of Supervisor's Report:
Roger Kylmanen updated the committee as to the projects being completed by the maintenance department.

15. Review of Office Report:
Renee Busshardt updated the committee as to the projects and events being worked on by the office staff at the Fair Park.

16. Discussion and possible action on future meeting schedule and agenda items:
The Committee discussed and agreed to move the July 4, 2019, meeting to June 27, 2019.

17. Adjournment:
Roger Lindl made a motion to adjourn at 8:51 a.m., seconded by Peter Hartz. The motion passed unanimously.

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at 8:30 a.m. on the 1st Thursday of the month:

June 6, 2019

June 27, 2019

Meetings to be held at 2:00 p.m. outside the main gate off Puerner Street:

July 10, 2019

July 11, 2019

July 12, 2019

July 13, 2019

July 14, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.