

## Fair Park Committee Meeting Minutes

### Jefferson County

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

Date: Thursday, November 7, 2019

Time: 8:30 am

Committee members: Poulson, Blane (Chair) Hartz, Peter  
Lindl, Roger (Vice Chair) Nelan, Conor  
White, Brandon (Secretary) Hall-Kind, Debra  
Steindorf, Kathleen

**1. Call to order:**

The monthly meeting was called to order by Committee Chair Blane Poulson at 8:30 a.m. Committee members Blane Poulson (Chairperson), Roger Lindl (Vice Chair), Conor Nelan, Brandon White (Secretary) and Debra Hall-Kind were present. Peter Hartz was absent and Kathleen Steindorf was present via phone call.

**2. Roll call (establish a quorum):**

A quorum was established.

**3. Certification of compliance with Open Meetings Law:**

County Administrator Ben Wehmeier certified compliance with the Open Meetings Law.

**4. Approval of the agenda:**

The agenda was reviewed by the committee members. No changes were proposed.

**5. Approval of Fair Park Committee minutes:**

The October 3, 2019, meeting minutes were unanimously approved.

**6. Communications:**

None.

**7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time):**

None.

**8. Review of Community Feedback**

None.

**9. Review of Financial Report:** October 2019 statement of revenues and expenditures were distributed and reviewed.

**10. Discussion and possible action on inside winter storage fee for 2020:** A motion by Nelan was made to adjust the FY 2020 fee schedule to increase the 2020 winter storage fee. Seconded by Hall-Kind. Motion carried.

**11. Review of Director's Report:**

Amy Listle updated the committee.

**12. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” for the purpose of discussing and negotiating entertainment contracts for the 2020 Jefferson County Fair:**

Poulson made a motion to convene in closed session. Nelan seconded. Roll call vote, all in favor.

**13. Reconvene into open session for possible action on items discussed in closed session:** Poulson made a motion to reconvene into open session. Nelan seconded. Unanimously approved. No action taken.

**14. Discussion and possible action on future meeting schedule and agenda items:**

Confirmed future meeting times and the Jan. 2020 meeting was cancelled.

**15. Adjournment:**

A motion was made to adjourn at 9:18 a.m. The motion passed unanimously.

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at 8:30 am

November 7, 2019

January 2, 2020

February 6, 2020

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.