



office equipment such as printers and copiers as well as toner replacement and maintenance services with Corporate Business Systems was expiring. The purchasing ordinance allows for contracts to extend to three years with the option to extend to five years with Finance Committee approval. Approval is being sought for an additional two-year extension with no increase in cost. Motion by Rinard/Jaekel to approve a two-year extension of the current contract with Corporate Business Systems. The motion passed 5-0.

- 11. Discussion and possible action on transferring \$24,000 from Human Services capital budget to Parks Department for winter maintenance equipment** – Wehmeier explained that the Parks Department has proposed to assume responsibility for winter maintenance including snow removal from parking lots for all County facilities. In order to accomplish this, some equipment consolidation is necessary as well as reallocating capital funds previously budgeted for Human Services for snow removal equipment to Parks. Currently, \$24,000 was carried forward from the Human Services capital budget for a joint purchase of a tractor. The Finance Department is requesting that this amount be moved to Parks to assist with the purchase of equipment. Motion by Rinard/Nelan to reallocate \$24,000 from Human Services capital budget to Parks for the purchase of winter maintenance equipment. The motion passed 5-0.
- 12. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties** – Corporation Counsel Ward updated the Committee on the status of foreclosed properties. Ward recommended selling the Brunson property back to its original owners upon tender of payment for the entire balance of property tax, penalties, interest, and rent owed since the County took possession of the property. Motion by Rinard/Nelan to sell the Brunson property back to its original owners. The motion passed 5-0.
- 13. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County** – The Committee did not convene in closed session.
- 14. Reconvene in open session for action on closed session items if necessary** – The Committee did not convene in closed session.
- 15. Review of the financial statements and department update for September 2019-Finance Department** – No action taken.
- 16. Review of the financial statements and department update for September 2019-Treasurers Department** – No action taken.
- 17. Review of the financial statements and department update for September 2019-Child Support Department** - No action taken.

**18. Discussion 2019 projections of budget vs. actual.** No action taken.

**19. Update on contingency fund balance** - The current balance of 2019 general contingency funds before any action taken at the current meeting is \$65,975. The other contingency fund balance is \$279,175 and the vested benefits balance is \$290,000.

**20. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities.** Wehmeier updated the Committee on the progress of the old highway site.

**21. Set future meeting schedule, next meeting date, and possible agenda items** – The next meeting is scheduled for December 10, 2019 at 5:00 pm, prior to the full Board of Supervisors meeting. Future agenda items will include an update on the Medical College and funding for 911 Communications Project Upgrades and South Campus Improvements.

**22. Review of Invoices** - After review of the invoices, a motion was made by Jaeckel/Kutz to approve the payment of invoices totaling \$4,630,128.91. The motion passed 5-0.

**23. Adjourn** – A motion was made by Jaeckel/Rinard to adjourn at 11:32 a.m. The motion passed 5-0.

Respectfully submitted,

Russell Kutz, Secretary  
Finance Committee  
Jefferson County  
/mad