

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, February 26, 2019

The Jefferson County Highway Committee met on Tuesday, February 26, 2019, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Walt Christensen; John Kannard; Dick Schultz; Michael Wineke; Lloyd Zastrow

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
J. Blair Ward, Corporation Counsel
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the January 29, 2019 Highway meeting, having been distributed in advance, it was moved by Mr. Schultz and seconded by Mr. Wineke to approve the minutes as printed.

Carried by the following roll call:

AYES: Christensen, Kannard, Schultz, Wineke, Zastrow

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- **Winter Maintenance**

Crews have been busy with numerous winter storm events in the second half of January and all through February

Shop crews have been busy with truck and plow equipment repairs with all the winter storm events

New brine blending equipment and tanks are installed at all shop locations

- **General Maintenance**

Crews are completing sign work and replacements through the winter

Crews are completing pavement patching between winter storms

- **Office/Shop Staff**

Office staff is working on all closing entries for 2018

Office staff will begin work on annual report data for 2018 when all closing is complete

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discussion and possible action to Convey STH 26 Right-of-Way to the State of Wisconsin Department of Transportation

Corporation Counsel, J. Blair Ward, spoke in reference to the existing highway surplus right-of-way along STH 26 by Rita Lane that WisDOT is in the process of disposing of. The process would require the title of right-of-way, initially purchased by Jefferson County, to be transferred to WisDOT.

It was moved by Mr. Wineke and seconded by Mr. Kannard to approve the transfer of roadway as presented by WisDOT, and Convey STH 26 Right-of-Way to the State of Wisconsin Department of Transportation.

Carried by the following roll call:

AYES: Christensen, Kannard, Schultz, Wineke, Zastrow

NOES: None

ABSENT: None

ABSTAIN: None

9b. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	02/11/19	\$	80,424.82
BILLS:	02/18/19	\$	65,112.11
BILLS:	02/25/19	\$	7,795.92
COMMITTEE:	JAN	\$	456.44
P CARD:	FEB-GENERAL	\$	2,560.87
P CARD:	FEB-BILL	\$	99.00
P CARD:	FEB-BRIAN	\$	<u>(12.14)</u>
TOTALS:		\$	156,437.02

It was moved by Mr. Zastrow and seconded by Mr. Wineke that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Schultz and seconded by Mr. Kannard to adjourn at 8:55 a.m.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Tuesday, March 26, 2019, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
