

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, April 30, 2019

The Jefferson County Highway Committee met on Tuesday, April 30, 2019, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Walt Christensen; John Kannard; Dick Schultz; Michael Wineke; Lloyd Zastrow

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Brian Udovich, Highway Department
Jacob Mruyacz, Wolf Paving
Doug B., Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the March 26, 2019 Highway meeting, having been distributed in advance, it was moved by Mr. Zastrow and seconded by Mr. Kannard to approve the minutes as printed.

Carried by the following roll call:

AYES: Christensen, Kannard, Schultz, Wineke, Zastrow

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- E-mail: Bridget Olson & Rick Winter – regarding Remnant Parcel CTH “B”

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

Project schedule will be handed out at Committee Meeting

- **Winter Maintenance**

Crews were out for a few minor winter events in April

All winter plow equipment will be removed from trucks in the next few weeks

- **General Maintenance**

Crews are working on post-winter guardrail, bridge, and sign repairs

Crews are completing pavement patching and pavement repairs

Crews are pulling up and regrading shoulder material on state and county highways

Crews are working through several county highway crack seal projects

- **Office/Shop Staff**

Office staff is working on all final 2018 reports including the summary 2018 financial report

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	04/01/19	\$	58,037.31
BILLS:	04/08/19	\$	12,234.92
BILLS:	04/15/19	\$	44,072.00
BILLS:	04/22/19	\$	19,078.85
BILLS:	04/29/19	\$	23,195.19
COMMITTEE:	MAR	\$	282.06
P CARD:	APR-GENERAL	\$	6,044.02
P CARD:	APR-BILL	\$	99.00
P CARD:	APR-BRIAN	\$	184.00
TOTALS:		\$	163,227.35

It was moved by Mr. Schultz and seconded by Mr. Zastrow that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Kannard and seconded by Mr. Zastrow to adjourn at 10:20 a.m.

Carried by the following roll call:

- AYES: Christensen, Kannard, Wineke, Zastrow
- NOES: None
- ABSENT: Schultz
- ABSTAIN: None

The next meeting will be held on **Tuesday, May 28, 2019, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____