

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, June 25, 2019**

The Jefferson County Highway Committee met on Tuesday, June 25, 2019, at 8:30 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Walt Christensen; John Kannard; Dick Schultz; Michael Wineke; Lloyd Zastrow

Members absent: None

Also Present: William Kern, Highway Commissioner  
J. Blair Ward, Corporation Counsel  
Doug Buth, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the May 28, 2019 Highway meeting, having been distributed in advance, it was moved by Mr. Wineke and seconded by Mr. Schultz to approve the minutes as printed.

Carried by the following roll call:

AYES: Christensen, Kannard, Schultz, Wineke, Zastrow

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

- CTH "CI" (STH 106 – CTH Z)

Project Type: Pulverize and Resurface

Progress: Paving is complete. Shouldering and pavement marking needed to complete project.

- CTH "B" (Dane County – CTH F)

Project Type: Mill and Resurface

Progress: Project will tentatively start in early July

- CTH "A" (Crossman Road – Lake Mills)

Project Type: Construction and Resurface

Progress: August/September start

- CTH "J" (CTH C – US 12)

Project Type: Planning, Maintenance

Progress: September start

- **Miscellaneous Projects**

Bike path maintenance project - Complete, Old Highway Department site

- **General Maintenance**

Crews working through first mowing cut on all state and county highways

Crews are working on sign installs & repairs

Crews completed several small paving projects in townships

Crews are working on several county highway crack seal projects

- **Office/Shop Staff**

Shop staff is working with vendor on new quad-axle trucks, office staff completed the 2018 financial report

**OLD BUSINESS**

NONE

**9a. Discuss monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	06/03/19	\$	93,366.41
BILLS:	06/10/19	\$	407,003.38
BILLS:	06/17/19	\$	61,509.67
BILLS:	06/24/19	\$	292,597.58
COMMITTEE:	MAY	\$	354.46
P CARD:	JUNE-BILL	\$	99.00
P CARD:	JUNE-BRIAN	\$	118.00
P CARD:	JUNE-GENERAL	\$	<u>3,546.72</u>
TOTALS:		\$	858,595.22

It was moved by Mr. Kannard and seconded by Mr. Wineke that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Schultz and seconded by Mr. Zastrow to adjourn at 9:00 a.m.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Tuesday, July 30, 2019, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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