

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, September 24, 2019**

The Jefferson County Highway Committee met on Tuesday, September 24, 2019, at 8:30 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Walt Christensen; John Kannard; Dick Schultz; Michael Wineke; Lloyd Zastrow

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ann Jenswold, Highway Department  
Doug Buth, Payne & Dolan  
Frankie Fuller, Fort Atkinson

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the August 27, 2019 Highway meeting, having been distributed in advance, it was moved by Mr. Schultz and seconded by Mr. Wineke to approve the minutes as printed, making the addition that Frankie Fuller addressed the Committee on mowing operations.

Carried by the following roll call:

AYES: Christensen, Kannard, Schultz, Wineke, Zastrow

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters/E-Mails:

- WisDOT: Project lists: I-94 bridge updates 2020; I-94 resurfacing 2020/2021; Highway 12 2022; Highway 106 West 2022-2025
- WisDOT: 2019-2022 Final STIP Project listing SW Region Jefferson County

News Releases/Notices:

- Highway Department Retirement: Scott R. Radloff, October 1, 2019

**PUBLIC COMMENT:**

- Doug Buth, Payne & Dolan, invited the Highway Committee to tour the Waukesha hot-mix plant

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

- CTH "CI" (STH 106 – CTH Z)

Project Type: Pulverize and Resurface  
Progress: Project is complete!

- CTH "B" (Dane County – CTH F)

Project Type: Mill and Resurface  
Progress: Section from Johnson Creek to Concord is complete! Section from Dane County to Lake Mills is complete! Section from Lake Mills to Johnson Creek is complete! Section from CTH F – Waukesha County is in progress.

- CTH "A" (Crossman Road – Lake Mills)

Project Type: Construction and Resurface  
Progress: Late September start

- CTH "J" (CTH C – US 12)

Project Type: Planning, Maintenance  
Progress: 2020 Project

- **Miscellaneous Projects**

Bike path maintenance project – Complete; Old Highway Department site (Milling complete, working on grading site)

- **General Maintenance**

Crews are working on a second mowing cut on county highways and select state highways

Crews are working on sign installs & repairs

- **Office/Shop Staff**

Budget work for 2020 is complete. Shop staff is working on winter equipment for new trucks

**OLD BUSINESS**

**8a. Discuss 2020 Highway Department Budget**

Commissioner Kern stated that he met with the Finance Committee last week reference the 2020 budget. There were no changes made at the meeting. No Motion

**9a. Discuss monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	09/03/19	\$ 110,709.71
BILLS:	09/09/19	\$ 49,133.01
BILLS:	09/16/19	\$ 576,942.70
BILLS:	09/23/19	\$ 174,876.90
COMMITTEE:	AUG	\$ 354.46
P-CARD:	SEP-BRIAN	\$ 143.50
P-CARD:	SEP-GENERAL	<u>\$ 5,949.25</u>
TOTALS:		\$ 918,109.53

It was moved by Mr. Schultz and seconded by Mr. Wineke that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Kannard and seconded by Mr. Schultz to adjourn at 9:05 a.m.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Monday, October 28, 2019, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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