

Board members –Matt Trebatoski-City of Fort Atkinson, Steve Wilke – City of Lake Mills, Timothy Freitag – City of Jefferson, Mo Hansen City of Waterloo, Emily McFarland – City of Watertown, David Carlson – City of Whitewater, Lisa Moen- Village of Cambridge, Kyle Ellefson – Village of Johnson Creek, Jim Mode – Jefferson County Supervisor, Richard Jones – Jefferson County Supervisor, Amy Rinard – Jefferson County Supervisor

I. **Call to Order** - Meeting called to order by Vice Chairman Trebatoski at 8:30 am.

II. Roll Call – Quorum Established

JCEDC Board Members Present: Matt Trebatoski-City of Fort Atkinson, Steve Wilke –City of Lake Mills, Emily McFarland – City of Watertown, David Carlson –City of Whitewater, Kyle Ellefson – Village of Johnson Creek, Jim Mode –County Supervisor, Amy Rinard –County Supervisor, Dick Jones – County Supervisor

Absent: Tim Freitag –City of Jefferson, Mo Hansen –City of Waterloo, Village of Cambridge – Lisa Moen

Staff Present: Ben Wehmeier – County Administrator, Victoria Pratt -JCEDC Executive Director, Julie Olver –Marketing Manager, RoxAnne Witte -Program Specialist

Members of the Public Present: Jim Grabowski-We Energies, Glenn Mathews – Madison College, Gene Dalhoff – MadREP

III. Certification of compliance with Open Meeting Law Requirements

Staff certified compliance for the agenda dated April 25, 2019.

IV. Approval of Agenda

Carlson/Rinard moved to approve agenda dated April 25, 2019. Motion passed.

V. Approval of Minutes

Mode/Rinard moved to approve March 28, 2019 minutes as printed. Motion passed.

VI. Public Comments

None

VII. JCEDC Reports

A. Approval of Finance Report

1. Wilke/Carlson moved to approve February 28, 2019 finance report as presented. Motion passed.

IX. General Orders

A. Directors Report

1. **Pipeline Update** - V Pratt distributed an updated Opportunity Pipeline Report and gave brief highlights on recruitment/retention/expansion projects that have been active.
2. **Annual Report** - 2018 JCEDC Annual report was distributed and V Pratt gave a brief overview of the accomplishments in 2018. The report will be presented to the Jefferson County Board of Supervisors at their May 2019 meeting.
3. **Other Activities** - Pratt updated the board on the presentations/meetings she has given/attended in both Dodge and Jefferson counties and the Advanced Economic Development Leadership Program she will be attending in November 2019 and May 2020.

B. Board Changes

1. **Resignation Letter** – Letter of resignation resigning from the JCEDC Board of Directors was read by John David-City of Watertown and placed in file.
2. **Election of Officers**
 - Steve Wilke nominated Matt Trebakoski as chairperson. Nomination seconded by Jim Mode. There being no other nominations motion by Wilke/Mode to close nominations and cast unanimous ballot for Matt Trebakoski as chairperson. Motion passed.
 - Jim Mode nominated Dave Carlson as vice chairperson. Nomination seconded by Kyle Ellefson. There being no other nominations motion by Ellefson/Wilke to close nominations and cast unanimous ballot for Dave Carlson as vice chairperson. Motion passed.
 - Steve Wilke nominated Kyle Ellefson as secretary/treasurer. Nomination seconded by Dave Carlson. There being no other nominations motion by Wilke/Carlson to close nominations and cast unanimous ballot for Kyle Ellefson as secretary/treasurer. Motion passed.

Terms of Office Name	Community Representing	Term Expires
Emily McFarland	City of Watertown	May 2020
Amy Rinard	County Supervisor	May 2020
Mo Hansen	City of Waterloo	May 2020
Lisa Moen	Village of Cambridge	May 2020
Tim Freitag	City of Jefferson County	May 2021
Dick Jones	County Supervisor	May 2021
Kyle Ellefson	Village of Johnson Creek	May 2021
Steve Wilke	City of Lake Mills	May 2022
Jim Mode	County Supervisor	May 2022
Matt Trebatoski	City Fort Atkinson	May 2022
Dave Carlson	City of Whitewater	May 2022

C. Discussion and possible action on Intergovernmental Agreement with Dodge County for economic development services.

Copies of the proposed amendment to the partnership agreement between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership (ThriveEd) were distributed to the board members. V Pratt explained the amendment is being done to increase financial support and will add a Dodge county board member to the JCEDC board of directors. Motion by Wilke/Rinard to approve the Amendment to the Partnership Agreement between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership (now known as "ThriveED"). Motion passed.

D. Future Agenda Items

E. Upcoming Meetings/Seminars

- JCEDC Board of Directors - Education Session – Competing for Economic Development Projects, May 25, 2019, 8:30 am
- ThriveEd Annual Meeting – October 8, 2019 (date and time TBD)

IX. Adjournment

There being no further business for consideration, motion by Carlson/Wilke to adjourn. Motion passed.
Meeting adjourned at 9:25 am.

Minutes prepared by:


Roxanne L. Witte,
Program Specialist
Jefferson County Economic Development Consortium