

Jefferson County Economic Development Consortium  
Board of Directors Meeting  
November 21, 2019

Board members –Matt Trebatoski-City of Fort Atkinson, Steve Wilke – City of Lake Mills, Timothy Freitag – City of Jefferson, Mo Hansen City of Waterloo, Emily McFarland – City of Watertown, Cameron Capper – City of Whitewater, Rebecca Glewen – City of Beaver Dam, Lisa Moen- Village of Cambridge, Kyle Ellefson – Village of Johnson Creek, Jim Mode – Jefferson County Supervisor, Richard Jones – Jefferson County Supervisor, Amy Rinard – Jefferson County Supervisor

**I. Call to Order** - Meeting called to order by Chairman Trebatoski at 8:56 am.

**II. Roll Call – Quorum Established**

JCEDC Board Members Present: Matt Trebatoski-City of Fort Atkinson, Tim Freitag-City of Jefferson, Rebecca Glewen-City of Beave Dam, Kyle Ellefson-Village of Johnson Creek, Jim Mode-County Supervisor, Dick Jones-County Supervisor, Amy Rinard-County Supervisor

Absent: Steve Wilke-City of Lake Mills, Mo Hansen-City of Waterloo, Emily McFarland-City of Watertown, Cameron Clapper-City of Whitewater, Lisa Moen-Village of Cambridge

Staff Present: Ben Wehmeier – County Administrator, Victoria Pratt-JCEDC Executive Director, Steve Jenkins- Business Development Consultant, Julie Olver-Marketing Manager, RoxAnne Witte-Program Specialist

Members of the Public Present: Glenn Mathews-Madison College, Jim Grabowski-WE Energies, Gene Dalhoff - MadRep

**III. Certification of compliance with Open Meeting Law Requirements**

Staff certified compliance for the agenda dated November 21, 2019.

**IV. Approval of Agenda**

Jones/Rinard moved to approve November 21, 2019, JCEDC agenda as printed. Motion passed.

**V. Approval of Minutes**

Mode/Glewen moved to approve September 29, 2019 JCEDC minutes as printed. Motion passed.

**VI. Public Comments**

None

**VII. JCEDC Reports**

**A. Approval of Finance Report**

Mode/Rinard moved to approve October 31, 2019 JCEDC finance reports as presented. Motion passed.

**B. Jefferson County Economic Development 2020 Budget & Homebuyer Program 2020 Budget**

Ellefson/Rinard moved to approve the Jefferson County Economic Development 2020 Budget and the Homebuyer Program 2020 Budget. Motion passed.

**IX. General Orders**

**A. Directors Report**

**Activities** - Pratt updated the board on presentations she has given and meetings/events attended in Dodge, Jefferson and Walworth counties since last board meeting. Staff continues to work on updating Plan of Work for 2020.

Pratt/Jenkins updated the board on the Dodge County BRE program, the visits made and issues identified during visits.

**Pipeline report** -Pratt distributed an updated Opportunity Pipeline Report and gave brief highlights on recruitment/retention/expansion projects that have been active in the past 60 days.

**B. Broadband Initiative Update**

Supervisor Rinard and County Administrator Wehmeier updated the board on the Jefferson County application status. The County web page has been updated to include information on the Broadband Project along with a survey and sample letters of support that businesses and the general public can complete.

**C. Upcoming Meetings/Seminars**

- JCEDC Board of Directors/Education Session – December 19, 2019, 8:30 am.
- JCEDC/ThriveED Joint Board of Directors Meeting – January 23, 2020, 8:30 am.

**X. Adjournment**

There being no further business for consideration, motion by Rinard/Jones to adjourn. Motion passed.

Meeting adjourned at 9:24 am.

Minutes prepared by:

RoxAnne L. Witte,  
Program Specialist

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