

**Jefferson County Economic Development Consortium  
Board of Directors Meeting  
December 19, 2019**

Board members –Matt Trebatoski-City of Fort Atkinson, Steve Wilke – City of Lake Mills, Timothy Freitag – City of Jefferson, Mo Hansen City of Waterloo, Emily McFarland – City of Watertown, Cameron Capper – City of Whitewater, Rebecca Glewen – City of Beaver Dam, Lisa Moen- Village of Cambridge, Kyle Ellefson – Village of Johnson Creek, Jim Mode – Jefferson County Supervisor, Richard Jones – Jefferson County Supervisor, Amy Rinard – Jefferson County Supervisor

**I. Call to Order** - Meeting called to order by Chairman Trebatoski at 8:30 am.

**II. Roll Call – Quorum Established**

JCEDC Board Members Present: Matt Trebatoski-City of Fort Atkinson, Mo Hansen-City of Waterloo, Steve Wilke-City of Lake Mills, Cameron Clapper-City of Whitewater, Emily McFarland-City of Watertown, Lisa Moen-Village of Cambridge, Kyle Ellefson-Village of Johnson Creek, Jim Mode-County Supervisor, Dick Jones-County Supervisor

Absent: Tim Freitag-City of Jefferson, Amy Rinard-County Supervisor, Rebecca Glewen-City of Beave Dam

Staff Present: Victoria Pratt-JCEDC Executive Director, Steve Jenkins- Business Development Consultant, Nate Olson- Dodge County, Julie Olver-Marketing Manager, RoxAnne Witte-Program Specialist

Members of the Public Present: Frankie Fuller, John Foust, Dan Neitzel-Kunkel Engineering Group, Brad Marquardt-City of Whitewater, Chris Munz Pritchard-City of Whitewater, Jim Grabowski-WE Energies, Mattie Ziegler

**III. Certification of compliance with Open Meeting Law Requirements**

Staff certified compliance for the agenda dated December 19, 2019.

**IV. Approval of Agenda**

Clapper/Mode moved to approve December 19, 2019 JCEDC agenda as printed. Motion passed.

**V. Approval of Minutes**

Mode/Jones moved to approve November 21, 2019 JCEDC minutes as printed. Motion passed.

**VI. Public Comments**

Community member expressed concerns regarding open records requests, specifically related to the time lag of receiving the documents and redacted information. Chairman Trebatoski thanked constituent for his comments.

**VII. JCEDC Reports**

**A. Approval of Finance Report**

Mode/Clapper moved to approve November 30, 2019 JCEDC finance reports as presented. Motion passed.

**VIII. Education Session**

Victoria Pratt and Steve Jenkins gave a presentation on Preparing for Development – What Every Municipal Leader Should Know About Making Your Industrial Sites “Development Ready”.

**IX. General Orders**

**A. New Business/Future Agenda Items**

**B. Upcoming Meetings/Seminars**

- JCEDC/ThriveED Joint Board of Directors Meeting, January 23, 2020, 8:30 am.

**X. Adjournment**

There being no further business for consideration, motion by Hansen/Clapper to adjourn. Motion passed.  
Meeting adjourned at 9:44 am.

Minutes prepared by:

RoxAnne L. Witte,  
Program Specialist  
Jefferson County Economic Development Consortium