

LAW ENFORCEMENT/EMERGENCY MANAGMENT COMMITTEE MINUTES

DATE: August 30, 2019

Call to Order: Meeting called to order by Dwayne Morris at 8:30 a.m.

Roll Call: Members of the committee present were: Kirk Lund, Dwayne Morris, James Braugher

Others present were: Chief Deputy Jeff Parker, Corporation Counsel J. Blair Ward, County Administrator Ben Wehmeier, Captain Donald Hunter

Absent: Greg David, Brandon White

Certification of Compliance with open meetings law: County Administrator Ben Wehmeier certified compliance with the open meetings law.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the July 26, 2019 meeting minutes: A motion was made by Kirk Lund, and seconded by James Braugher that the July 26, 2019 minutes be approved as printed. Motion carried.

Communications: None.

Grants - Update of ongoing or new grants:

- The traffic safety grant was scheduled to end on August 31, 2019, however, Captain Maze reached out to the Department of Transportation and received a grant extension through the end of September, 2019.
- The Sheriff's Office received a grant through the Department of Homeland Security to purchase crowd control equipment which will allow multiple jurisdictions in the area to have the ability to provide crowd control should the need arise.
- Chief Deputy Parker stated that Sheriff Milbrath was able to receive a propane system grant for \$5,000 to purchase a propane system for one of the Sheriff's Office squads.

Report from the Sheriff:

- Captain Donald Hunter was introduced as the new Administrative Captain in the Sheriff's Office.
- The Sheriff's Office has recently hired 5 deputies. Three of the deputies are in the Police Academy as two of the deputies are already Law Enforcement certified. One of the new deputies is also Jail certified.
- The Sheriff's Office is developing a Recruitment Team to work on the process of getting more individuals to apply for the Sheriff's Office deputy positions and will be meeting to determine how to proceed with this task.
- Dispatch is in the process of accepting applications which closes on September 1 and then will move on to the testing phase of the process.

- The Sheriff's Office is working with Human Services to integrate Project Lifesaver back into the county as it provides a wonderful service for Dementia, Autism, and other mental health patients.
- The site has been prepared at the Sheriff's Office Training Facility for the building of the storage shed which should be completed by the end of October.
- The Sheriff's Office has sent deputies and one sergeant through the training to become FAA certified for flying drones. They will then complete department training specific to operating the Sheriff's Office drone.

Update on Communications Project:

- Three vendors are in the process of completing bids that are due on September 20. Once the bidder is chosen, the proposal will be brought to the County Board for approval in November.
- This part of the project is expected to be completed in the first or second quarter of 2020.
- The project will cost approximately \$3 - \$4 million and is for infrastructure only. Radios are not included in this RFP as it is unknown which system will work with the successful bidder's equipment.
- Two towers will need to be rebuilt once it is known what equipment will be needed for the new system.

Review monthly bills and financial items (June & July): – The committee approved the monthly recap reports for June 2019 bills in the amount of \$192,810.30 and July 2019 bills in the amount of \$186,735.23. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget: The Sheriff's Office is \$243,820 over budget, however, \$86,000 in revenue is expected for housing state inmates in the Jefferson County jail. At this time of year, the Sheriff's Office should be operating at 58.83% of its annual budget. The patrol division is operating at 50.6% and the jail division is operating at 70.4% of the budget as of the end of July. The Sheriff's Office had many retirees this year and payouts for sworn personnel total \$190,193.06 and non-sworn personnel total \$22,029.71 for the year which has affected the budget as well.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases:

The Committee received a report on jail assessment fund purchases for the month totaling \$6597.34. Payment was made to US Foods for the dishwasher monthly lease payment in the amount of \$271.90 for June and July, the Jefferson County Literacy Council in the amount of \$3,600 for jail inmate instruction for July and August, and to IWM Corporation for 60% of the cost for the cooling tower treatment in the amount of \$2725.44. No action was taken.

The jail assessment balance at the end of July is \$249,222.50.

Discussion on potential items for the September 27, 2019 meeting agenda:

Dwayne Morris asked that the following items be added to the agenda for September 27, 2019:

- Update on the sex offender issues
- Update on the fence and apartment construction at the Jefferson County Sheriff's Office training facility
- Update on Project Lifesaver

Next meeting date: September 27, 2019.

Adjourn: A motion made by James Braughler to adjourn at 9:45 a.m., was seconded by Kirk Lund. Motion carried.