

LAW ENFORCEMENT/EMERGENCY MANAGMENT COMMITTEE MINUTES

DATE: November 22, 2019

Call to Order: Meeting called to order by Dwayne Morris at 8:30 a.m.

Roll Call: Members of the committee present were: Kirk Lund, Dwayne Morris, Greg David, Brandon White

Others present were: Sheriff Paul Milbrath, Chief Deputy Jeff Parker, Corporation Counsel J. Blair Ward, County Administrator Ben Wehmeier, Emergency Management Director Donna Haugom, Communications Supervisor Todd Lindert, Scott Johnson, Frankie Fuller, Steve Sharp

Absent: James Braughler

Certification of Compliance with open meetings law: County Administrator Ben Wehmeier certified compliance with the open meetings law.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the September 27, 2019 meeting minutes: A motion was made by Kirk Lund, and seconded by Greg David that the September 27, 2019 minutes be approved as printed. Motion carried.

Communications:

Donna Haugom gave an update on Emergency Management matters because the Committee meeting for October had been cancelled. The Emergency Management Department finished its Plan of Work for federal fiscal year 2019 and the grant amount awarded was \$95,293. Donna has been working on grants to acquire additional houses located in the 100 year flood-plain. Donna is also applying for a Hazard Mitigation grant of up to \$2.2 million, a DNR Stewardship Grant, a DNR Municipal Grant, and a Pre-Disaster Mitigation Grant which could total \$4.4 million.

Donna stated that she hired a company, Crisis Track, to assist with assessing damages after a disaster because there is no one in her office who is able perform this service if a disaster occurs.

Nycol Haberman has completed off-site assessments on various companies which use and store hazardous chemicals to identify vulnerability zones which will assist with evacuations by identifying locations of chemicals within buildings. Companies include Reguis Rubber in Waterloo (chlorine), Sussex Machine in Waterloo (sulfuric acid), Generac Power Systems in Jefferson (sulfuric acid), United Cooperative in Johnson Creek (anhydrous ammonia), Crystal Farms in Lake Mills (sulfuric acid), Lake Mills Wastewater Treatment Plant (chlorine & sulfur dioxide), Diversity in Watertown (anhydrous ammonia & hydrofluoric acid), inside FS in Whitewater (anhydrous ammonia), Concord Generating Station (sulfuric acid), and inside FS in Jefferson (paraquat dichloride).

Discussion and possible action on Communications Project vendor selection:

- County Administrator Ben Wehmeier gave an overview of the recent vendor selection process. Three vendors submitted proposals for the communications project; Baycom, General Communications, and EF Johnson.
- Wehmeier explained handouts regarding the radio system proposal evaluation and the radio system proposal evaluation summary. These handouts examined the scoring of advantages and disadvantages of each vendor.
- The communication system infrastructure will need a complete replacement.
- Some tower work will be required which was not included in the quotes submitted by the vendors. Palmyra and Waterloo tower sites will need to be replaced.
- There will be a new RFP when the time comes for choosing radios for the new system. This will include the maintenance contract and the validating of programming of the radios.
- General Communications proposal price is \$3,035,007.12, EF Johnson's proposal price is \$8,630,943.86, and Baycom's proposal price is \$4,502,549.03.
- Based on True North's recommendation and the cost for services, the Jefferson County Law Enforcement Committee voted to recommend General Communications to the County Board the vendor to complete the communications project.

Greg David moved to forward the proposal to the County Board for approval to use General Communications for the communications project; Brandon White seconded. Motion carried.

Discuss Jail Inmate Medical and Mental Health options:

- The Sheriff's Office is looking at different options to provide more medical and mental health options to inmates. Currently, there is nursing coverage provided by the jail nurses and a contracted doctor. Human Services provides some mental health services. The Sheriff's Office is looking at using Advanced Correctional Healthcare or seeking a separate entity for medical and additional mental health services.
- NAMI provides CIT (Crisis Intervention Training) to all deputies. There may be a 40 hour training course in the spring sponsored by Human Services that would be mandatory training for deputies.

Grants - Update of ongoing or new grants:

- Chief Deputy Parker reported that the Sheriff's Office was awarded a grant of \$15,000 from the Department of Homeland Security for riot gear. This money was used at the Sheriff's Office as well as surrounding agencies to purchase full riot suits for 13 individuals.
- Chief Deputy Parker stated that Sheriff Milbrath is working on propane grants.

Report from the Sheriff:

- The Sheriff's Office just completed interviews of 20 potential deputies with the command staff and will have the Civil Service Commission interview the top 10 candidates.
- There is a full-time Dispatcher starting November 25 and a part-time dispatcher starting December 23.
- The storage shed at the Jefferson County Sheriff's Office training facility has been completed.

- The new DIVE trailer has been completed and delivered.
- There are three new deputies in the Police Academy who will graduate on December 20.
- Jefferson County is currently in negotiations with the Sheriff's Office Deputy Union which will begin mediation on December 16.
- The Sheriff's Office will be retiring K-9 Harlow whose handler is Sgt Jason Behm. A new handler will be chosen in the coming months.

Update on Project Lifesaver:

- Chief Deputy Parker stated that Sgt Jason Behm is continuing to work with the Human Services coordinator. Sgt Behm will give an update at the next meeting.

Review monthly bills and financial items (August, September, & October): – The committee approved the monthly recap reports for August 2019 bills in the amount of \$176,736.67, September 2019 bill in the amount of \$137,011.13 and October 2019 bills in the amount of \$111,638.03. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget: At this time of year, the Sheriff's Office should be operating at 83.33% of the budget. The Sheriff's Office is actually operating at 83.44% of revenue and 83.98% of expenditures. This amounts to approximately \$78,000 over budget. There will be a payout of compensatory time earned of approximately \$85,000. There is still \$110,000 outstanding in accounts receivable for board billing for state inmates and \$94,000 from probation and parole for probation holds.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases:

The Committee received a report on jail assessment fund expenditures totaling \$6,038.66. Payment was made to US Foods for the dishwasher monthly lease payment in the amount of \$407.85 for August, September and October, the Jefferson County Literacy Council in the amount of \$3,600 for jail inmate instruction for September and October, to National Commission on Correctional Health Care in the amount of \$186.89 for two books titled Standards for Health Services in Jails (2018) and Standards for Mental Health Services in Correctional Facilities (2015), and to IWM Corporation for 60% of the cost for the cooling tower treatment in the amount of \$1843.92. No action was taken.

The jail assessment balance at the end of October is \$274,939.83.

Discussion on potential items for the December 20, 2019 meeting agenda:

None

Next meeting date: December 20, 2019.

Adjourn: A motion made by Brandon White to adjourn at 10:10 a.m., was seconded by Greg David. Motion carried.