

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center) Room 12  
864 Collins Road, Jefferson WI 53549

**Wednesday, May 15, 2019 at 1:00 p.m.**

**MEETING MINUTES**

1. **Call to Order** – The meeting was called to order at 1:00 p.m. by Chair Adam Bols.
2. **Roll Call – Members Present:** Chief Kraig Biefeld (Vice Chair), Nycol Haberman, Gail Scott, Chief Wes Benisch, DNR – Warden Alex Brooks for Lt. John Sinclair, Adam Bols (Chair), Sam LaMuro, Angela Swinehart, Bob DeWolfe  
**Others Present:** Kevin Hollis (Nestle Purina)
3. **Certifications of Compliance with the Open Meetings Law** – In compliance.
4. **Review of the Agenda** – The agenda was reviewed; no changes made.
5. **Public Comments** – None
6. **Discussion and Possible Approval for February 20, 2019 Minutes** – Motion made to approve minutes by DeWolfe, Second by Benisch – all ayes. Motion Carried.
7. **Communications** – None
8. **Discussion on Rail & Transload non-compliance with reporting/planning requirements** – Biefeld gave information on spills from the facility not being reported. The DNR was contacted and an investigation was started. Biefeld contacted Haugom to find out the facility's current reporting status and it was determined that the facility had not filed a Tier II. The facility states that they are exempt from filing the Tier II because it is trans-loading. The spills were in January and April and they were fined both times. Currently the DNR is trying to get the company to report any further spills. Further discussion was had and it was requested that an update be provided at the next meeting.
9. **Spill Reports**– Haberman provided the information for two spill reports:
  1. DATE REPORTED: 04/29/19, DATE OCCURRED: 04/26/19, REPORTED BY: Joe Sikora, Direction of Safety Insight FS, LOCATION: SC Region Jefferson County, Township of Jefferson, County Road Y and D Intersection,

RESPONSIBLE PARTY: Insight FS – Jefferson, SUBSTANCE: Fertilizer, RELEASED AMOUNT: 2,000 lbs., RECOVERED AMOUNT: 0 lbs., CAUSE: Equipment failure, CAUSE DESCRIPTION: Fertilizer spreader was engaged while it was being towed down the road causing fertilizer to be released over a 4 mile stretch, ENVIRONMENTAL IMPACT: None, WEATHER: cold, sunny, windy, CONTRACTOR: None, COMMENTS: RP Spoke with DATCP Inspector Already, CLEANUP: No Cleanup

2. DATE REPORTED: 05/04/19, DATE OCCURRED: Unknown, REPORTED BY: Brad Pecora, Environmental Health and Safety Spec United Cooperative, LOCATION: SC Region Jefferson County, City of Lake Mills, Farm, W6772 County Road A, RESPONSIBLE PARTY: United Cooperative, SUBSTANCE: Fertilizer, RELEASE AMOUNT: 1,000 gal, RECOVERED AMOUNT: 100 gal, CAUSE: Human error, CAUSE DESCRIPTION: 1034 O 28% liquid chio, fertilizer also had Zinc. Worker forgot to close valve on tanker trailer. Believed to have happened overnight on 05/03/19 and was discovered around 1300, ENVIRONMENTAL IMPACT: Impacted the soil, WEATHER: Sunny, COMMENTS: Reported they are going to contact DATCP for cleanup specifications, CLEANUP: Soil sample before and then dig it out the soil. Contractor is being brought in but they didn't have the name of the contractor yet.

**10. Off-site Plans 2019** - Haberman gave an update on plans that are being updated for the 2019 Plan of Work

- a. Regius Rubber LLC (#200172 Update) – Waterloo – Chlorine, max daily amount reported as 450 lbs – updated to be completed by end of September.
- b. Sussek Machine Corporation (#199882 update) – Waterloo – Sulfuric Acid, max daily amount reported as 2,657 – updated to be completed by the end of September.
- c. Generac Power Systems Jefferson (# 200382 update) – Jefferson – Sulfuric Acid, max daily amount reported as 6,745 lbs – update is complete – sent to state for approval.
- d. United Cooperative (# 2113 Update) – Johnson Creek – Anhydrous Ammonia, max daily amount reported as 213,000 lbs – update is complete – sent to state for approval.

- e. Crystal Farms (# 34661 Update) – Lake Mills – Sulfuric Acid, max daily amount reported as 8,000 lbs – update to be complete by the end of September.
- f. Lake Mills Wastewater Treatment Plant (# 76023 Update) – Lake Mills – Chlorine, max daily amount reported as 1,500 lbs – Sulfuric Dioxide, max daily amount reported as 900 lbs – update is complete – sent to state for approval.
- g. Diversey (# 11736 Update) – Watertown – Ammonia, max daily amount reported as 1,319 lbs. – Sulfuric Acid, max daily amount reported as 4,586 lbs. – Hydrofluoric Acid, max daily amount reported as 360 lbs. - plan in progress/visit to be scheduled – update to be completed by the end of September.
- h. Insight FS (#45335 Updated) – Whitewater – Anhydrous Ammonia, max daily amount reported as 234,270 lbs. – update complete – sent to state for approval.
- i. Concord Generating Station (# 125898 Update) – Watertown – Sulfuric Acid, max daily amount reported as 7,700 lbs. – update to be completed by the end of September.
- j. Insight FS (# 5892 Update) – Jefferson – Paraquat Dichloride, max daily amount reported as 18.4 lbs. – update complete – sent to state for approval.

**11. Industry Reports**

- a. **American Red Cross** – No representative present.
- b. **Salvation Army** – Swinehart stated there isn't much to update. There was a fire in Ixonia that had requested a canteen but when the canteen arrived it was no longer needed. Salvation Army is able to send out a canteen to help with food and water as well as other financial assistance such as lodging.
- c. **South Central Wisconsin Healthcare Coalition** – G. Scott stated they are preparing for a closed points of dispensing exercise/training.

**12. Correspondence** – No correspondence

**13. Next Meeting Date** - August 21, 2019 at 1:00 pm – Rm 12 UW-Extension or another location to be named at a later date.

**14. Meeting Adjourned** – Motion was made by Benisch to adjourn at 1:21, Second by Milbrath– all ayes. Motion Carried.