

MARSH COUNTRY HEALTH ALLIANCE

MINUTES OF THE ANNUAL MEETING OF THE MEMBERS AND COMMISSION BOARD

August 26, 2019 ~ 10:00 a.m.

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair Russell Kottke at 10:02 a.m.
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

Members Present (in person):

- James Foley, Columbia County Board Supervisor
- Russell Kottke, Dodge County Board Chairman
- Mark Stead, Grant County Board Supervisor
- Herbert Hanson, Green County Board Supervisor
- James Griffiths, Iowa County Board Supervisor
- Terry Thomas, Rock County Board Supervisor
- Valerie McAuliffe, Sauk County Board Supervisor
- Kristine Deiss, Washington County Board Supervisor
- Duane Paulson, Waukesha County Board Supervisor

Members Present (via teleconference):

- Jack Allen, Adams County Board Supervisor
- James Mode, Jefferson County Board Supervisor

Members Absent:

- Kathy Geracie, Ozaukee County Board Supervisor
- Michael Norton, Winnebago County Board Supervisor

Human Services Staff Present (in person):

- Dawn Woodard, Columbia County Human Services Director (10:08 a.m.)
- Cathy Swenson, Jefferson County Human Services Advanced Accountant
- Jennifer Thompson, Rock County ADRC/APS Division Manager
- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services
- Mary Smith, Waukesha County ADRC Coordinator

Human Services Via Teleconference:

- Kelly Oleson, Adams County Human Services Director
- Liza Drake, Ozaukee County Human Services Director
- Renee Soroko, Winnebago County Behavioral Health Services Division Manager

Also Present:

- Attorney Andrew Phillips (10:10 a.m.)
- Deanna Wilson, Clearview Administrator / Executive Director
- Lori Kurutz, Clearview Assistant Administrator
- Kim Nass, Dodge County Corporation Counsel
- David Ehlinger, Dodge County Director of Finance
- Jill Soldner, Marsh Country Health Alliance Deputy Secretary/Clearview Administrative Secretary

3. **PUBLIC COMMENT:** None.

4. **ELECTION OF OFFICERS: VICE CHAIR AND SECRETARY (1-year term, August 2019 to August 2020):**

Nominations were taken from the Commission Board to elect officers for a one-year term, from August 2019 to August 2020.

Motion by Grant County; seconded by Green County, to re-elect Duane Paulson (Waukesha County) as Vice Chair for a one-year term (August 2019 to August 2020). Motion carried.

Motion by Waukesha County; seconded by Washington County, to re-elect Herbert Hanson (Green County) as Secretary for a one-year term (August 2019 to August 2020). Motion carried.

5. **APPROVAL OF THE MINUTES OF THE JUNE 24, 2019 MEETING:**

Motion by Waukesha County; seconded by Rock County, to approve the June 24, 2019 Meeting. Motion carried.

6. **CENSUS UPDATE (as of 8/25/19):**

Clearview:	98 of 120
ICF-IID (formerly FDD):	40 of 46

Not Part of MCHA:

Clearview Brain Injury Center:	18 of 30
Clearview Behavioral Health 1/2/3/4:	33 of 40
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	19 of 20

7. **INTER-COUNTY AGREEMENT:** After review of Dodge County Corporation Counsel's changes to the Inter-County Agreement, Columbia County Corporation Counsel requested additional changes to the Agreement. Attorney Andy Phillips discussed the purpose of the Inter-County Agreement. Dodge County Corporation Counsel Kim Nass and Attorney Phillips will schedule a conference call between all MCHA counties' Corporation Counsels to discuss and finalize the Agreement. After changes have been made, the Agreement will be sent to MCHA Supervisors and Human Services Directors for review. Attorney Phillips will set up a conference call for about two weeks later, between all MCHA Counties to discuss the changes that have been made.
8. **2020 ASSESSMENT:** Dodge County Finance Director David Ehlinger and Clearview Assistant Administrator Lori Kurutz reviewed the financials with the members. Motion by Iowa County; seconded by Grant County, to approve the assessment rate for 2020 in the amount of \$36,510.00. Motion carried. Motion by Waukesha County; seconded by Iowa County, to assess a one-time only per county amount of \$800.00 in 2020 to build up the MCHA fund balance. Motion carried. Green County was opposed to the \$3,000.00 one-time option due to a hiring freeze.

9. **FINANCIAL PRESENTATION:**

Current Financial Status: Ehlinger and Kurutz reviewed and discussed the current status of the 2019 MCHA budget with the Commission members.

2020 Proposed Budget: Ehlinger and Kurutz reviewed the proposed 2020 Clearview budget with the members.

Long Range Capital Plans: Ehlinger and Kurutz reviewed the capital plans for the upcoming five years. All years reflect facility and resident equipment replacement, as well as a vehicle replacement in each year. This is to continually replace a portion of the facility's aging fleet and equipment every year. Siding will also be replaced in 2020.

10. **ANNUAL INDEPENDENT AUDIT – REPORT ON FILE:** The annual independent audit may be found on the Dodge County website at:

<http://www.co.dodge.wi.gov/home/showdocument?id=28838>

11. **FUTURE AGENDA ITEMS.** The Inter-County Agreement will be reviewed with all MCHA counties' Corporation Counsels. Changes will be made after discussion and will be sent to MCHA Supervisors and Human Services staff to review. A conference call will take place approximately two weeks later with all MCHA counties. Attorney Phillips will set up the conference call.
12. **NEXT MEETING DATE: Quarterly Board Meeting (*Chair, Vice Chair, and Secretary*) (conference call or attendance in person) on Monday, November 25, 2019, at 9:30 a.m., in Room A1, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin. The call-in number is (920) 386-4172.**

13. ADJOURN: Motion by the Chair to adjourn at 11:01 a.m. Motion carried.

Respectfully submitted this 22nd day of June, 2020.

MARSH COUNTRY HEALTH ALLIANCE

By:  _____
Herbert Hanson, Secretary