

Jefferson County
Parks Committee Minutes
Monday, November 4, 2019

Committee Members: Tietz, Augie (Chair) Nass, Steve (Vice Chair)
 Morse, Ed (Secretary) Lund, Kirk
 Johns, Jeff

1. Call to order

Tietz called the meeting to order at 9:00 am

2. Roll call (establish a quorum)

Parks Committee Present: Tietz, Morse, Nass, Johns, Lund
Staff Present: Truman, Wehmeier, Ward, Schroeder
Others in Attendance: Frankie Fuller

3. Certification of compliance with the Open Meetings Law

Wehmeier certified compliance with the Open Meetings Law

4. Approval of the agenda

Nass/Johns motion to approve the agenda as written. Motion passes 5/0.

5. Approval of Park Committee Minutes for October 7, 2019

Nass/Lund moved to approve the Parks Committee minutes for October 7, 2019. Motion passes 5/0.

6. Communications

None

7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

None

8. Discussion and Possible Action on Parks, Recreation, and Open Space Plan Update Workshop Meeting Dates

Truman – noted that as part of next step in the process in updating the Parks, Recreation, and Open Space Plan there will be a meeting to include the Parks Committee and the committee needed to select a date. The meeting will be on November 13, 2019.

9. Discussion on Viewer at Dorothy Carnes Park

Truman – noted the viewer has been installed on the deck at Dorothy Carnes Park. Park users have had positive responses to the viewer.

10. Discussion on Rock River Landing

Wehmeier – rough grading complete, RA Smith is developing final bid specs. for the park, city released contract for underground utilities – water/sewer/storm sewer, final remediation planning is underway. Truman/Wiesmann met with the city to add more details to the Intergovernmental Agreement.

11. Discussion on Garman Nature Preserve – Sign Plan

Truman – noted that she and Wiesmann had met with the 106 Group at Garman over a three day span. The group toured the park, talked about historic sites and topography. The site visit report from the 106 group was in the packet. Next steps in the process include a plan with sign schematics and design.

12. Discussion on Holzhueter Park

Truman – noted that there are no new updates for Holzhueter Park.

13. Discussion on Interurban Trail Segment Phase I

Truman – reported that she, Wiesmann, and Udovich met with representatives from We Energies & ATC at the section of the Interurban Trail where fencing will be installed. The group discussed trail widths, fence placement, and sign placement. All parties agreed with the designated widths, fence placement, and sign placement.

14. Discussion on Interurban Trail Segment Phase II

Truman – reported that she received a progress report by KL Engineering on November 2, and the report has been distributed. The report states:

- a. Operational Planning Meeting (OPM--aka kick-off meeting) is scheduled for Wednesday, November 20th.
- b. Wetland delineation was completed in the field. The mapping was also completed, but not the report.
- c. Survey crew has been out in the field all last week, but did not finish. Their first priority was to survey the areas where there were high running slopes to recommend alternatives for those areas.
- d. Expect structure inspection to occur in the next three weeks (still to be scheduled).
- e. Soil borings will be scheduled as soon as the survey crew completes the soil boring staking locations. Anticipated to be completed in November.

15. Discussion on Historic Sites Preservation Council

Morse – the Council is working on nominations for historic sites status. The old train wreck site from the 1850's in Johnson Creek is one of the proposed sites.

16. Discussion on Glacial Heritage Area (GHA) – Friends of GHA

Fuller – FACTalk – Grabow presented, good attendance.

17. Discussion on 2019 Parks Department Budget

Wehmeier – 2019 will be close to budget projections. Considering centralizing winter maintenance to be performed by the Parks Department.

18. Discussion on 2020 Parks Department Budget

Wehmeier – no changes, no amendments to date. Final approval at the November County Board meeting.

19. Adjourn

Lund/Johns moved to adjourn at 9:21 a.m. Motion passes 5/0.

*Minutes prepared by: Mary Truman
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