

# JEFFERSON COUNTY VETERANS SERVICE COMMISSION MINUTES

**January 17, 2019**

Jefferson County Courthouse  
311 S. Center Ave., Rm 112  
Jefferson, WI 53549

Commission Members:

Michael Clish, Timothy Finn, Joseph Naylor, Jim Seidl, Augie Tietz

1. **Call to Order**

Meeting was called to order by Naylor at 3:03 p.m.

2. **Roll Call**

Veterans Service Commission Members present were:  
Joseph Naylor, Augie Tietz, Michael Clish and Tim Finn.

Excused: Jim Seidl

Others Present: Yvonne Duesterhoeft, Veterans Service Officer; J. Blair Ward, Corporation Counsel, Marc DeVries, Finance Director and Ben Wehmeier, County Administrator.

3. **Certification of compliance with Open Meetings Law**

Staff certified compliance with the Open Meetings Law.

4. **Review of Agenda**

No changes.

5. **Public Comment**

None

6. **Approval of minutes from December 6, 2018 commission meeting**

Minutes were provided for review.

Motion by Tietz/Clish to approve the December 6, 2018 meeting minutes as presented. Motion passed 4-0.

7. **Communications**

- Notes from the December 27, 2018 discussion
- Report on aid granted

8. **Review of Aid Granted to date and discussion of potential exceptions to policy**

Reports showing aid granted and purchases in 2018 were provided for review. A report showing all donations in 2018 was also provided. Duesterhoeft will create a trend report for review at the next meeting.

Motion by Clish/Finn to approve the report as presented. Motion passed 4-0.

9. **Review of Veterans Service Commission charter and aid policy**

A copy of the policy was provided for review. Duesterhoeft is looking for consensus on how to treat the pass through aid. Currently the aid limit is \$350 per year. This will be discussed at the next meeting. Duesterhoeft will provide a historical report for discussion at the next meeting. She will provide a report showing the comparison of Veteran Service Commissions across the state including their spending limits. No action taken.

10. **Discussion and possible action on establishing a Veterans Service Loan Guarantee Program**

Ward provided a draft resolution regarding Establishing a Veterans Service Loan Guarantee Program. The Commissioners reviewed the resolution. Ward made the suggested changes to the resolution.

Motion by Clish/Finn to approve the Resolution – Creating a Veterans Service Commission Revolving Loan Guarantee program and forward to the County Board for its consideration at the February 12<sup>th</sup> meeting. Motion passed 4-0.

11. **Discussion and possible action on temporary housing solutions for homeless veterans**  
Duesterhoeft advised the Commission that the County has taken title of a building in the City of Jefferson which has multiple apartments that may be considered for veteran housing. Staff will gather more information and the Commission will consider this item at its next Commission meeting. No action taken.
12. **Discussion and possible action on establishing a Veterans Foundation**  
Ward provided a draft resolution regarding Establishing a Veterans Foundation. The Commissioners reviewed the resolution. Ward made the suggested changes to the resolution.
- Motion by Tietz/Clish to approve the Resolution – Applying for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code to administer the Jefferson County Veterans Foundation, Inc. as a tax exempt organization and forward to the County Board for its consideration at the February 12<sup>th</sup> meeting. Motion passed 4-0.
13. **Discussion of Veterans events/private donations**  
This will be discussed at the next meeting. No action taken.
14. **Set Commission’s meeting date and discuss potential items for future agendas:** The next meeting is scheduled for February 21<sup>st</sup> at 2:30 p.m.
- Approval of minutes from January 17, 2019 commission meeting
  - Discussion and possible action on temporary housing solutions for homeless veterans
  - Update on 501 (c)(3)
  - Review of Veterans Service Commission charter and aid policy
15. **Adjourn**  
Motion by Tietz/Naylor to adjourn at 4:24 p.m. Motion approved 4-0.