

# JEFFERSON COUNTY VETERANS SERVICE COMMISSION MINUTES

**March 28, 2019**

Jefferson County Courthouse  
311 S. Center Ave., Rm 112  
Jefferson, WI 53549

Commission Members:

Timothy Anhalt, Michael Clish, Joseph Naylor, Jim Seidl, Augie Tietz

1. **Call to Order**

Meeting was called to order by Seidl at 9:30 a.m.

2. **Roll Call**

Veterans Service Commission Members present were:  
Tim Anhalt, Joseph Naylor, Jim Seidl and Augie Tietz.

Excused: Michael Clish

Others Present: Yvonne Duesterhoeft, Veterans Service Officer and J. Blair Ward, Corporation Counsel

3. **Certification of compliance with Open Meetings Law**

Staff certified compliance with the Open Meetings Law.

4. **Review of Agenda**

No changes.

5. **Public Comment**

None

6. **Approval of minutes from January 17, 2019 commission meeting**

Minutes were provided for review.

Motion by Seidl/Naylor to approve the January 17, 2019 meeting minutes as presented. Motion passed 4-0.

7. **Communications**

- Articles of Incorporation – Jefferson County Veterans Foundation, a Wisconsin Non-Stock Corporation
- Resolution – Applying for Recognition of Exemption Under Section 501 (c)(3) of the Internal Revenue Code to Administer the Jefferson County Veterans Foundation, Inc. as a Tax Exempt Organization
- Resolution – Creating a Veterans Service Commission Revolving Loan Guarantee Program
- Charter of the Jefferson County Veterans Service Commission
- Statement of Policy – Jefferson County Veterans Service Commission
- Chart-Veterans Service Commission 10 year donations/Expenditures Report
- Request for Assistance from the Jefferson County Veterans Service Commission form

8. **Review of Veterans Service Commission charter and aid policy**

A copy of the policy was provided for review. The commission discussed the idea of appointing alternates to the Commission. Ward will revise the charter and aid policy based on feedback from the commission and bring it back for review at the next meeting. No action taken.

9. **Discussion and possible action on establishing a Veterans Service Commission Loan Guarantee Program**

No action taken.

10. **Discussion and possible action on establishing a Veterans Foundation**

A draft of the Articles of Incorporation was provided for review. The name of the foundation will be Jefferson County Veterans Foundation.

Motion by Seidl/Anhalt to accept the articles as amended giving the Corporation Counsel the authority to make changes as needed to meet any legal guidelines. Motion carried 4-0.

Motion by Anhalt/Naylor to create the Jefferson County Veterans Foundation as authorized by the County Board of Supervisors. Motion carried 4-0.

Motion by Tietz/Seidl to direct staff to complete the 501 (c)(3) application naming the Chair and Vice Chair of the Veterans Service Commission as members. Motion carried 4-0.

11. **Discussion of Veterans events/private donations**

No action taken.

12. **Discussion and possible action on a housing initiative for the risk or literally homeless**

No action taken.

13. **Set Commission's meeting date and discuss potential items for future agendas:**

The next meeting is scheduled for April 17<sup>th</sup> at 3:00 p.m.

- Approval of minutes from March 28, 2019 commission meeting
- Discussion and possible action on foundation members

14. **Adjourn**

Motion by Naylor/Tietz to adjourn at 11:27 a.m. Motion approved 4-0.