

# JEFFERSON COUNTY VETERANS SERVICE COMMISSION MINUTES

June 28, 2019

Jefferson County Courthouse  
311 S. Center Ave., Rm 112  
Jefferson, WI 53549

## Commission Members:

Timothy Anhalt, Michael Clish, Joseph Naylor, Jim Seidl, Augie Tietz

1. **Call to Order**

Meeting was called to order by Naylor at 12:00 p.m.

2. **Roll Call**

Veterans Service Commission Members present were: Tim Anhalt, Joseph Naylor and Augie Tietz

Excused: Michael Clish

Others Present: Yvonne Duesterhoeft, Veterans Service Officer; J. Blair Ward, Corporation Counsel and Marc DeVries, Finance Director.

3. **Certification of compliance with Open Meetings Law**

Staff certified compliance with the Open Meetings Law.

4. **Review of Agenda**

No changes

5. **Public Comment**

None

6. **Approval of minutes from May 15, 2019 commission meeting**

Minutes were provided for review.

Motion by Tietz /Naylor to approve the May 15, 2019 meeting minutes as revised. Motion passed 4-0.

7. **Communications**

- Statement of Policy – Jefferson County Veterans Service Commission – Draft
- Sample Amended Bylaws of a Florida Not-For-Profit Corporation Established as a Direct-Support Organization of the Florida Department of Veterans' Affairs
- Sample Community Justice Collaborating Council Bylaws

8. **Review of Veterans Service Commission charter and aid policy**

A revised Statement of Policy was provided for review.

Motion by Anhalt/Tietz to approve the commission aid policy as written. Motion passed 4-0.

A revised Commission Charter was provided for review. This will be tabled until the next meeting. No action taken.

9. **Discussion and possible action on establishing a Veterans Service Commission Loan Guarantee Program**

No action taken.

10. **Discussion and possible action on establishing a Veterans Foundation**

Article 8. Other Provisions was provided for review. The commission members reviewed the purpose and mission statement. The commission drafted bylaws for the foundation.

Motion by Anhalt/Tietz to approve the mission statement as amended. Motion passed 4-0.

Motion by Tietz/Naylor to give authorization to the Veterans Service Officer and the Corporation Counsel to finalize the bylaws to submit with the 501(c) application. Motion passed 3-0.

11. **Discussion of Veterans events/private donations/possible fundraisers**

DeVries explained that gift card donations have to be on the books and also discussed how to handle donations before the foundation is established. No action taken.

Motion by Tietz/Anhalt to give Duesterhoeft the authority to accept the donation of a vehicle for veterans' service use on behalf of the county. Motion passed 3-0.

12. **Discussion and possible action on a housing initiative for the risk or literally homeless**

No action taken.

13. **Set Commission's meeting date and discuss potential items for future agendas:**

- Approval of minutes from June 28, 2019 commission meeting
- Discussion and possible action on foundation members
- Discussion and possible action on sending our commissioners to the Wisconsin State Association of County Veterans Service Commissions (WSACVSC) 2019 Annual Conference on September 13<sup>th</sup>, 2019 at American Legion Post 54, 2100 South Maple Avenue, Marshfield, WI 54449.

14. **Adjourn**

Motion by Anhalt/Seidl to adjourn at 2:30 p.m. Motion approved 3-0.