



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday, August 4, 2020

**Call to Order**

The meeting was called to order by Kutz.

**Roll Call**

Present: Russell Kutz, Chair; Jeanne Tyler, Vice Chair; Janet Sayre Hoeft, Secretary; Ellen Sawyers, Frankie Fuller and LaRae Schultz.

Also present from ADRC: Michael Hanson, Kimberly Swanson, Kim Herman, Sharon Olson, and Dominic Wondolkowski. Jayne Mullins, Older Americans Act Consultant from GWAAR.

**Certification of Compliance with Open Meetings Law**

It was determined that the committee was in compliance with the Open Meetings Law.

**Approval of Agenda**

Frankie Fuller made a motion to approve the agenda, Janet Sayre Hoeft seconded. Motion carried.

**Approval of July 7, 2020 Minutes**

Janet Sayre Hoeft made a motion to approve meeting minutes from July 7, 2020, as written, Frankie Fuller seconded. Motion carried.

**Communications**

None.

**Public Comment**

None.

**Advocacy Updates from GWAAR – Greater Wisconsin Agenda on Aging Resources and /or ORCD – Office of Resource Center Development:**

Olson shared updates on the following:

- Virtual Events for Caregivers
- DME Fraud Alert
- Statewide Presentations On COVID 19 also in Spanish
- 2020 Census Update
- Emergency Supplemental Food Share Benefits update

**Discussion and possible action on Requests for Waiver of Transportation Co-payment**

No requests at this time.

**Discussion: ADRC Report, Dominic Wondolkowski** - For July, the Key Outcome Indicator (KOI) was met. Eleven (11) customers were enrolled in a LTC program per KOI guidelines. From Jan.-July, the ADRC completed approximately 88 enrollments into Family Care, Partnership or IRIS programs. This is slightly below average compared to the three previous years. In July, the ADRC documented 733 contacts. This is a decline compared to May (1,052) and June (1,337) but expected as our contacts had increased each month since COVID-19 due to making the wellbeing calls for the HDM program. The Elder Benefit Specialist Program hosted its second virtual "Welcome to Medicare" presentation on July 13<sup>th</sup>. Three registered; one attended.

MAPP (Medicaid Purchase Plan) policy changes were reviewed. In 2020, MAPP members who currently owe premiums will see a significant change in the way the premium is calculated. Most, but not all MAPP members will benefit from the changes. However, individual whose income is between 100-150% of the FPL, who previously did not have a premium, will have a \$25 premium plus 3% of income over 100% of FPL rounded down to the nearest dollar. Note: all MAPP premiums are currently suspended due to the COVID-19 emergency. Electronic Visit Verification (EVV) is scheduled for a soft launch on 11-2-20. EVV will be required for all personal care and applicable supportive home care services paid by Medicaid. Workers will be required to complete a brief check in and out at the beginning and end of their visit with a customer. August 2nd marks the first day of

National Farmers Market Week! Farms 2 Facts, a farmers-market data collection toolkit backed by the University of Wisconsin is trying their best to recognize and celebrate farmers markets across the country.

**Discussion: Senior Dining Program Updates – Kimberly Swanson** - Swanson shared what's new in the Elderly Dining Program: currently interviewing for the Nutrition Site Manager position at Fort Atkinson; packaging and delivering meals for Lake Mills and Waterloo from the Jefferson Senior Center on 8/10-8/12 due to inaccessibility of the Lake Mills Municipal Building; all Nutrition sites received cell phones which will eliminate the landlines; exploring the cost of outfitting a van and hiring a driver to deliver home delivered meals throughout Jefferson County for our participants who live outside of city limits; contingency planning for potential staff and volunteer shortages due to COVID-19; and going out to bid for catering services with a 1/1/21 effective date.

**Discuss Mobility Manager Report – Michael Hansen** - July Ridership for the ADRC of Jefferson County Driver / Escort Service was 514 one-way trips. Ridership could have been more had we not had a lack of drivers. Roughly 16 rides were not performed and 25 Wheelchair Transports were provided by C & W or LaVigne's, both due to a lack of drivers. Because of this, we are actively looking to hire a couple more part-time drivers and are also looking for more volunteer drivers.

A new "Find a Ride" web-based application was added to our Transportation Webpage on the Jefferson County website. This new app self-directs users to find the most appropriate local transportation provider based on their specific situation and need. The app uses the same questions and logic that the Mobility Manager uses to find a provider when clients call on the phone.

The first Wednesday Walks event of the year was held on July 22<sup>nd</sup> at the Dorothy Carnes County Park. Four people came and all wore (ADRC provided) masks and practiced social distancing for COVID-19 safety. Everyone enjoyed the event and plan to attend next time.

The Mobility Manager is interested in pursuing some type of mobility project that can make use of the beautiful bike trails we have in Jefferson County. Presently exploring ideas similar to "Cycling Without Age Trishaw Rides", e-tricycle loaners similar to what is being done by the ADRC of Northwest Wisconsin, or perhaps just hosting organized bike ride events for seniors.

**Discuss Family Caregiver Programs – Kim Herman** Kim Herman, Family Caregiver Support Specialist reported on the current enrollments in the AFCSP (8), NFCSP (28 Caregivers, 31 Care Recipients), and Supportive Services (63) programs. Referrals for all three programs continue to come in monthly.

**Discussion and possible action on the 2021 Mobility Manager Application** - Olson shared information on the 2021 application for 5310 funding for the Mobility Manager position. The application is due on August 28<sup>th</sup>. Jefferson County is requesting \$85,000 in 5310 funding and will the county will fund the 20% match of \$22,320. Russell Kutz made a motion to approve and to be reviewed by Human Services Committee, Frankie Fuller seconded. Motion carried.

**Discussion and possible action on the 2021 5310 Vehicle Application** - Olson shared information on the 2021 application for 5310 funding for a wheelchair accessible mini- van. The application is due on August 28<sup>th</sup>. Jefferson County is requesting funding for a rear entry minivan, the estimated total cost is \$41,000 and the 20% match is \$8,200 which would be from the 85.21 Transportation Trust account. Ellen Sawyers made a motion to approve and to be reviewed by Human Services Committee, Frankie Fuller seconded. Motion carried.

**Discussion and possible action on the 2021 Aging Plan Goals for review** - Olson shared the goals from the 2021 Aging plan that needed to be revised due to the outcomes of the Pandemic that the initial goals would not be able to be fulfilled. Revisions needed to be made in the area of Advocacy, Services in Support of Caregivers, Services to People with Dementia, Healthy Aging and our Local Priorities. Russell Kutz made a motion to approve the revised goals, Jeanne Tyler seconded. Motion carried.

**Discussion: Voting in the Time of Pandemic** - The Wisconsin Disability Coalition in partnership with the Disability Rights WI. and the WI. Board for People with Developmental Disabilities provided a two part webinar (July 6 & 13<sup>th</sup>) briefing MCO's, ADRC's, ICA's and SSI Medicaid HMO's to collaborate and make a concerted effort to get the word out about voting in the time of the pandemic when so many citizens are isolated and have limited mobility and transportation. Common barriers people with disabilities have had even before COVID were reviewed. Absentee voting is encouraged by all aforementioned agencies and AARP (reviewed AARP flyer and Notice-Voting by Absentee Ballot memo provided by Russ Kutz, Chair to Advisory Committee on 8-3-20).

**Discuss Future Agenda Items** - Janet Sayre Hoeft suggested that she would like more data from the ADRC. Dominic shared that he would present on the texting policy. Committee Members were also interested with a pre-meeting invitation to learn how to use Zoom better to meet their needs.

**Adjourn:** Frankie Fuller made a motion to adjourn the meeting, Jeanne Tyler Fuller seconded. Motion carried. Meeting adjourned.

Respectfully submitted,

Sharon Olson  
Aging & Disability Resources Division Manager