



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, November 3, 2020

Call to Order

The meeting was called to order by Kutz at 1:06 pm.

Roll Call

Present: Russell Kutz, Chair; Jeanne Tyler, Vice Chair; Janet Sayre Hoefft, Secretary; Ellen Sawyers, Frankie Fuller, LaRae Schulz, and Ruth Fiege.

Also present from ADRC: Michael Hanson, Kimberly Swanson, Kim Herman, Heather Janes, Sharon Olson, and Dominic Wondolkowski. Guests: Laura Payne, and Carol O'Neil.

Certification of Compliance with Open Meetings Law

It was determined that the committee was in compliance with the Open Meetings Law.

Approval of Agenda

Frankie Fuller made a motion to approve the agenda, Ruth Fiege seconded. Motion carried.

Approval of October 6, 2020 Minutes

Jeanne Tyler made a motion to approve meeting minutes from October 6, 2020, as written. LaRae Schulz seconded. Motion carried.

Communications

None.

Public Comment

Laura Payne, gave an update on the Cambridge Area needs assessment survey and resource guide. A lot of good information.

La Rae Schulz shared concerns of curbside voting today.

Advocacy Updates from GWAAR – Greater Wisconsin Agenda on Aging Resources and /or ORCD – Office of Resource Center Development:

Olson shared updates on the following:

- Update from Justice in Aging - As covid-19 cases surge nationwide, Utah prepares to ration care based on age

Presentation: Dementia Friends, Heather Janes, Dementia Care Specialist - Heather presented The Dementia Friends Wisconsin Program. All the ADRC Advisory Members were provided the information on becoming a Dementia friend and received certificates.

Discussion: ADRC Report, Dominic Wondolkowski - For October, the KOI is met. 21 of 21 customers were enrolled in a long-term care program (MCO or IRIS agency) per KOI guidelines. There have been 138 MCO enrollments and/or IRIS referrals completed through 10-31-20 with another 7 confirmed enrollments for November. For October, staff documented 571 calls with 319 unduplicated callers. This is a decrease in calls compared to September (614) but an increase compared to August (484). The total number of contacts through October has now exceeded 2019 totals. Staff did complete 4 home, 1 NH and 2 office visits despite phone, email and virtual the common practice. There have been some setbacks with getting our volunteers in the building to assist with the Medicare Part D open enrollment given HS building construction and lack of office space. The program may need to scale down the number of consumers we serve this season.

Wondolkowski reviewed typical staff/management activities. Supervision on critical cases (i.e. consumers in imminent need of funding and services and to advocate for correct county jurisdiction). ADRC website updates. Also monitor database entry and participate in option counseling and client tracking lead conferenced calls. The lead screen liaison also continues to hold staff meetings to prepare for the Continuing Skills exam next spring.

Discussion: Senior Dining Program Updates – Kimberly Swanson – Swanson shared the proposed 2-day menus for shelf stable meals that are to be purchased, packaged, and distributed to current home delivered meal and carryout meal participants in November. Additional plans for November and December include continuation of staff and volunteer training, annual kitchen site inspections, and recruitment of volunteer home delivered meal drivers.

Discuss Mobility Manager Report – Michael Hansen - Ridership for the ADRC of Jefferson County Driver / Escort Service increased in October with 611 rides compared with 447 rides in September. This number is only 10% less than what we were doing last year at the same time. We recently added another part-time driver on staff and had Wheelchair Securement training for both of our newer drivers, so rides should increase going forward if demand continues to stay strong now that we are fully staffed again.

Our fourth and last of the year Wednesday Walk event was held on October 21st at Dorothy Carnes East County Park. Eight individuals attended the event including 4 people who had not attended previously. The event had great weather and everyone enjoyed the fall colors and fresh air.

Discuss Family Caregiver Programs – Kim Herman November is National Family caregiver Month
Program updates:

- Alzheimer's Family Caregiver Support Program ~ 9 caregivers
- National Family Caregiver Support Program ~ 38 Caregivers and 41care recipients
- Supportive Services ~ 81 participants

Discussion Jefferson County's Specialized Transportation Assistance Program (Wis. Stat. 85.21) Application: Olson share that no one attended the Public Hearing nor were there any comments or questions submitted on the 2021 Application for the Wisconsin DOT funding of \$222,837. The application will have five projects, continuing with the three on-going projects, Driver /Volunteer Escort Program, the Senior Dining Program, and The Wheelchair Accessible Transportation and the two new projects - Day Trip and GoJeffCo Shopping Van service. Russ Kutz made a motion to approve the application to be forwarded to the Human Services board. Jeanne Tyler seconded. Motion carried.

Discussion and possible action Alzheimer's Family Caregiver Support Program 2021 Budget - Olson shared the budget for the Alzheimer's Family Caregiver Support Funding. The budget for 2021 will be \$35,502 which is due 11/30/2020. Janet Sayre Hoeft made a motion to approve application to forward to the Human Services Board for review. Frankie Fuller seconded. Motion carried.

Discussion and possible action on stipends for Volunteer Committee Members of the Nutrition Council Project and the ADRC Advisory Committee - The committee had a discussion on Stipends for Volunteering on the Nutrition Project Council and the ADRC Advisory Committee. Janet Sayre Hoeft shared with the committee that these two committees were the only committees that did not offer a per diem stipend for attending. Olson shared that she checked with 6 other counties Rock, Walworth, Dane, Dodge, Racine and Columbia. and three counties do not offer a per diem but offers mileage reimbursement, three offers different per diem policies. After a discussion from members, Frankie Fuller made a motion to keep equality with other county committees, that the Nutrition Project Counsel members and ADRC Committee members should be eligible to apply for a per diem and requests that this be reviewed by the Human Services Board for approval. Ellen Sawyers seconded and the motion carried.

Discuss Future Agenda Items - Janet Sayre Hoeft stated that she left another note in the conference room for a topic on stipends. Olson stated that the Older American Act program budgets should be sent to the Counties shortly so we will review at our next meeting.

Adjourn: Jeanne Tyler made a motion to adjourn the meeting, LaRae Schulz seconded. Motion carried. Meeting adjourned at 3:36 pm

Respectfully submitted,

Sharon Olson
Aging & Disability Resources Division Manager