



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, December 1, 2020

Call to Order

The meeting was called to order by Kutz at 1:00 pm.

Roll Call

Present: Russell Kutz, Chair; Jeanne Tyler, Vice Chair; Janet Sayre Hoeft, Secretary; Ellen Sawyers, Frankie Fuller, LaRae Schulz, and Ruth Fiege.

Also present from ADRC: Michael Hanson, Kimberly Swanson, Kim Herman, Sharon Olson, and Dominic Wondolkowski. Guests: Carol O'Neil.

Certification of Compliance with Open Meetings Law

It was determined that the committee was in compliance with the Open Meetings Law.

Approval of Agenda

Ruth Fiege made a motion to approve the agenda, Janet Sayre Hoeft seconded. Motion carried.

Approval of October 6, 2020 Minutes

Frankie Fuller made a motion to approve meeting minutes from November 3, 2020, with an edit to the Transportation amount, a 7 was missing. LaRae Schulz seconded. Motion carried.

Communications

Letters written by Janet Sayre Hoeft will be discussed during item 14.

Public Comment

None.

Advocacy Updates from GWAAR – Greater Wisconsin Agenda on Aging Resources and /or ORCD – Office of Resource Center Development:

Olson shared updates on the following:

- National Hotline helps victims of elder financial fraud
- Watch out for frauds and scams – Consumer Financial Protection Bureau
- Justice in Aging – Update on Utah Crisis Care Standards

Discussion: ADRC Report, Dominic Wondolkowski: For November, the KOI was met. 17 of 17 customers were enrolled in a long-term care program (MCO or IRIS agency) per KOI guidelines. Four additional customers elected not to enroll and/or did not return phone calls from ADRC staff. There have been 155 MCO enrollments and/or IRIS referrals completed through 11-30-20 with already 5 confirmed enrollments for December.

For November, staff documented 423 calls with 257 unduplicated callers. This is a decrease in documented calls compared to October (571) and much lower compared to November 2019 (677) and November 2018 (615). Possible reasons for the decline were provided including the ADRC is short one Resource Specialist with Erin Bleck's departure on 11-17-20. Through November, the ADRC has had 461 more contacts than in 2019.

Medicare Part D open enrollment will close on 12-7-20. The Benefit Specialists and their volunteers have processed 212 plan finders out of 450 initial letters mailed. This year, the plan finder was often determined to be inaccurate (i.e. prescriptions not covered or monthly and yearly prescription rates did not add correctly) requiring staff to run the plan finder again. These inconsistencies are expected to have consumer consequences if errors were not detected at the time of enrollment. Staff are hopeful customers may be given the right to have a reconsideration.

The ADRC Reinvestment project report was recently released. Many ADRC's do not have adequate staff and fiscal resources to meet the demand for services. For example, the ADRC of Jefferson has operated under the same (General Purpose Revenue) budget for the past 12 years. The advisory group, consisting of several stakeholders, determined the need to expand ADRC services across the state and will submit proposals for the next State of WI. Biennial budget. Calendar year 2022 is the earliest possible date any changes would be made to the ADRC allocation formula.

Discussion: Senior Dining Program Updates – Kimberly Swanson – Swanson shared the Elderly Nutrition Program will surpass 2019 total meals served. There is an average of 14 – 15 new HDM participants per month in 2020, far more than 5.5 in 2019. Curbside meals have grown tremendously since July.

Discuss Mobility Manager Report – Michael Hansen - Ridership for the ADRC of Jefferson County Driver / Escort Service was down just a little bit in November with 530 rides compared with 565 rides in October. This slight drop can likely be explained by the fact that we had two fewer business days in November due to the Thanksgiving holiday when considering that we normally perform over 30 rides per day. Also, it is noteworthy that our ridership this past month is only 16% less than what we were doing last year at the same time before the COVID-19 pandemic. VA rides are also increasing again and now that we are fully staffed, we are now performing most wheelchair rides ourselves. Additionally, several of our drivers are delivering Home Delivered meals for the Nutrition program, so we are keeping very busy overall.

Discuss Family Caregiver Programs – Kim Herman - Kim Herman reviewed AFCSP, NFCSP and Supportive Services program growth over the past year. There was an increase of 26 new customers receiving Supportive Services (plus 7 with transportation funding only). There was an increase of 21 new customers in the NFCSP program. Due to budgetary constraints AFCSP remains relatively steady. However, 4 new customers are receiving AFCSP services. Powerful Tools for Caregivers, Armchair Travel Tours, and Joyful Moments will all be coming to a close in December.

Discuss 2021 Aging Budget - Olson shared the 2021 Aging Budget. With the extra funding for the CARES Act there will be carryover requested that will need to be used by September 30, 2021. Janet Sayre Hoeft made a motion to approve the budget, Ruth Fiege seconded. Motion carried

Update on stipends for Volunteer Committee Members of the Nutrition Council Project and the ADRC Advisory Committee – Olson shared the ordinance amending the Jefferson County Board of Supervisors Rules of Order 2020 – 2022 sections 3.07.7 to authorize per diems for Aging and Disability Resources Center Advisory Committee and Nutrition Project Council Members. County Board will be meeting on this on December 10, 2020. Olson shared that the ADRC Advisory by-laws will need to be updated.

Discussion on Health Equity - Olson shared that the state shared results of race and ethnic culture from the SAMS database of ADRC services and we are reviewing our Aging Programs and the numbers of minority participation has been low. Members shared ideas on contacts to reach out for discussing community needs. Programs may need to be created to accommodate cultural needs.

Discuss Future Agenda Items - Janet Sayre Hoeft stated that she would like a spreadsheet of all the budgets and for the ADRC programs. Olson shared that all that information is found for the previous year in the Annual Report, but could work on a quick sheet. Janet also would like a repeat of Guardianship, but the APS staff have been short, new staff will be starting in a week, so may need a couple months for catch up to staff to have time to present.

Adjourn: Janet Sayre Hoeft made a motion to adjourn the meeting, Frankie Fuller seconded. Motion carried. Meeting adjourned at 3:06 pm

Respectfully submitted,

Sharon Olson
Aging & Disability Resources Division Manager