

Building and Grounds Committee

MINUTES

Thursday, February 6, 2020

1. **Call to Order**
Meeting was called to order by Payne at 10:02 a.m.
2. **Roll Call**
Roger Lindl, Laura Payne, Mary Roberts and Jim Schroeder.
Excused: Greg David

Others Present: Ben Wehmeier, County Administrator; Ron Locast, Project Manager; Levi Schubkegel, Potter Lawson ; Doug Beilke, Maas Construction
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made
5. **Public Comment**
None
6. **Communications**
None
7. **Approval of January 7, 2020 Building and Grounds Committee minutes**
Minutes were provided for review.

Motion by Lindl/Schroeder to approve the January 7, 2020 Building and Grounds Committee minutes as printed. Motion passed 4-0.
8. **Discussion with Potter Lawson to begin the analysis for the Courthouse and Sheriff Facilities Schematic Design and mechanical systems project**
Ron discussed the goals of the county with the committee. and Levi gave a presentation on the process and timeline for moving forward. Potter Lawson will meet with staff following the Building and Grounds Committee meeting. No action taken.
9. **Financial Reports (YTD)**
 - a. Central Services
 - b. Management Information Systems (MIS)
No Financial Records were available. No action taken.
10. **Discuss future meeting schedule. Set next meeting date:** The March meeting will be coordinated with Potter Lawson.
11. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of Minutes from February 6, 2020
 - b. Update from Potter Lawson

12. **Adjourn.**

Motion by Lindl /Roberts to adjourn at 11:15 a.m.